The regular meeting of the Colby Common Council was called to order at 6:47 P.M. by Mayor James Schmidt. On roll call: Sazama, O’Brien, T Schmidt, Kolden, Hesgard, Hederer and Lindeman. Also present were Mayor James Schmidt, Clerk Gurtner, DPW Harland Higley Jr and Engineer Mike Voss.

**Agenda** was posted by the clerk.The agenda will stand as the order of the meeting.

**Minutes** of the September 7th meeting were pre-read and reviewed. Motion was made by Hesgard, seconded by Kolden to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by Schmidt, seconded by O’Brien to approve the financial statement and bills. The amounts approved are as follows: General Fund $96,384.23; Water Department $39,816.73; Sewer Department $28,216.05; TIF Fund $3,122.46; Net payroll $33,599.53. Motion carried with a voice vote.

**Colby-Abbotsford Police Commission** met on September 13th.

The commission approved minutes and expenditures.

2022 Budget: Chief Bauer explained expenditures in line items including wages, equipment (radio in squad), equipment (replacing outmoded phone system), and an increase in fuel expenditures. He noted desktop computer units will last longer due to the current maintenance program. He clarified the use of the metal plate fund. The commission approved the 2022 Budget in the amount of $1,048,010; Abbotsford's share is $477,894; Colby's share is $391,004 after various revenues are applied, including $31,831 from the Abbotsford School District and $31,831 from the Colby School District to support the School Resource Officer position. Chief Bauer has amended his budget since this meeting to add $15,000 as a revenue from previous budgets. This would decrease the contribution from the City of Abbotsford to $469,644 and the City of Colby to $384,254. Motion was made by Schmidt, seconded by O’Brien to approve the police budget as amended. Motion carried with a voice vote.

Chief's Report: Chief Bauer said a new engine was installed in the 2019 squad. It was previously thought there was a head gasket issue. Initially, the warranty claim was denied. Colby Chrysler gave the warranty claim a second try, and it was approved. The engine was replaced at no cost. Chief Bauer noted how great Colby Chrysler treated us on this issue. Chief Bauer reviewed the recent accident involving a garbage truck hitting a Frontier fiber line. There were 12 K-9 activities reported for the month of August, resulting in seven arrests. There were 772 total CAPD activities reported for the month of August, for a cumulative total of 6,553, compared to 7,215 activities for the first eight months of 2020.

Meeting date for October 2021: The next CAPC meeting will be held at 6:30 p.m. on Monday, October 11, 2021 at the CAPD.

The commission met in closed session to discuss union contract negotiations. The commission voted to recommend to the Abbotsford and Colby city councils approval of the Union Contract, with the following conditions: three-year contract, commencing January 1, 2022; pay increases of 3.5 percent in 2022 (pay rate of $27.00/hr.), 3.5 percent in 2023 (pay rate of $27.95/hr), and 3.5 percent in 2024 (pay rate of $28.93/hr.); and amending the longevity pay as follows: $5 per month for year 1 (after probationary period) through year 5; $10 per month for year 6 through year 10; and $15 per month for year 11 through 15. Motion was made by Kolden, seconded by O’Brien to table the union contract until next month. Motion carried with voice vote.

**Public Works Committee** met on September 29th.

MSA had informed the city that it would be expensive to divide the Community Drive property in more than 4 parcels. They are not in attendance tonight, so we will discuss the plans to survey the property at the council meeting. Mike Voss presented a contract to survey to Community Drive property into 4 parcels. The cost of the services is $5,000. Motion was made by O’Brien, seconded by Hederer to approve the contract with MSA for $5,000. Motion carried with a voice vote.

DPW Higley reviewed the 2022 budgetary items that he and the Mayor had reviewed. He also asked the committee to consider replacing the 2004 tractor. He got a budget price of $60,000. Concrete work at city hall for parking and a sidewalk to the back door would be $15,000. We also need to decide on the time of our street construction projects. The committee discussed the North 2nd Street and Community Drive projects. The city received $450,000 for the N 2nd Street which needs to be utilized by June 2024. The committee did not see any reason to wait to do construction. DPW Higley suggesting doing the main construction of both projects in 2022 with the final layer of asphalt to be completed in 2023. The committee added these projects to the budget for consideration. Motion was made by Hederer, seconded by Lindeman to approve the addition of work on the north half of W North Street (between 2nd & railroad) to handle the storm sewer from the N 2nd Street Project at a estimated cost of $185,000. Motion carried with a voice vote.

**Parks/Rec/Recycling Committee** met on September 29th.

This meeting was held to hear any organizations interested in discussion relating the construction of a new shelter on North 1st Street. The only individual outside of the city in attendance was Al Gurtner from the Lion’s Club. Mayor Schmidt reported that the city is still looking into the lease agreements with the railroad to determine if the existing lease will remain in effect for the city parks and if we can construct a new shelter. The roof has been painted and the electrical updated recently. The building is in overall good condition. The option of adding on space on the north end of the existing shelter was discussed in order to get extra seating in the shade. This committee decided to leave the $5,000 in the budget in case we look at plans for a new shelter. DPW Higley suggested that if we don’t spend that money on the shelter, we could use it to blacktop the parking lot on S 6th Street.

**Central Fire & EMS District** met on September 16th.

Nancy O’Brien reported on the meeting. Total budget is $621,950 and the city of Colby’s portion is $49,187.25. Motion was made by O’Brien, seconded by Sazama to approve the 2022 budget as presented. Motion carried with a voice vote.

**Finance Committee** met on October 5th.

Clerk Gurtner started by reviewing the entire 2022 budget with the committee. The proposed property tax levy for 2022 is $674,311. This is the allowable levy with the new construction and TID termination (17.698%). The termination of the TID allows for ½ of the increment to be applied to the levy limit. The only new levy in 2022 would be addition debt payments of $27,180 and that is about 40% of the terminated TID savings. Tax payers will still see a significant decrease in the tax rate for 2022. Clerk Gurtner estimates a 15% decrease in the city’s rate for 2021. She recommended that the council borrowing $1,076,000 for the street projects in 2022 and to add those principal and interest payments to the 2022 budget. The city will have the library construction paid off at the end of 2022. Clerk Gurtner suggested the council cut $2,000 from the budget so the city will qualify for the expenditure restraint program in 2023 which allows for an increase less than 3.4%.

**Personnel/Labor Relations** met on October 5th.

The committee met in Closed Session per Wisconsin State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. PURPOSE: Hire temporary part time office staff, wages/benefits of new Deputy Clerk/Treasurer.

Motion was made by Kolden, seconded by Hesgard to accept the resignation of Jessie Polivka as Deputy Clerk/Treasurer. Motion carried with a voice vote.

The committee voted to recommend to council to authorize the Mayor to close the clerk’s office if needed during construction and employee transition. Motion was made by Kolden, seconded by Hederer to allow for closing as discussed. Motion carried with a voice vote.

The committee voted to recommend to the council to allow Clerk Gurtner to carry over 2021 earned vacation to 2022 if unable to use it by 12/31/21. Motion was made by Kolden, seconded by Schmidt to authorize the Clerk/Treasurer to carry over any unused vacation from 2021 to 2022. Motion carried with a voice vote.

Motion was made by Kolden, seconded by to hire Judy Kallep as temporary part time office staff at $18/hour not to exceed 20 hours a week. Motion carried with a voice vote.

**Mayor Schmidt:** Mayor Schmidt reported on the United Communities of Clark County.

**Clerk Gurtner:** Clerk Gurtner reported that the clerk’s office will be moving to the council chambers this week and interior construction will begin the week of October 11th.

**Harland Higley:** The following building permits were issued: William & Monica Tesmer, remodel garage; Forward Financial, 1122 N Division St, teller window and concrete work; Clay Thieme, 702 W Carol St, egress window, extra bedroom in basement.

DPW Higley reported on the precipitation and flows for September 2021 at the STP. He also reported on the pumpage of water for September 2021.

**Engineer:** Mike Voss apologize for missing the last meeting. Earth Inc has sent the final pay application for the Colby Community Library parking lot.

**Operator’s License:** The city received an application for an operator’s license from: Gage Orlikowski, 514 N Division St, Colby, WI - motion was made by Hederer, seconded by O’Brien to approve. Motion carried with a voice vote.

**Designate Trick or Treat Hours:** Motion was made by Kolden, seconded Hesgard to designate trick or treat hours for Saturday, October 31st form 4-7 PM.

**Delta Dental Renewal:** Motion was made by Hederer, seconded by O’Brien to approve the Delta Dental Renewal with a 3.99% increase. The current rate is $114.01 per plan and the new rate is $118.57 per plan. Motion carried with a voice vote.

**Security Health Renewal:** Clerk Gurtner reviewed the renewal from the Spectrum Employer Benefits Cooperative. The current plan is a Premier HMO with an out of pocket of $3,000/$6,000 and the cost is $589.19/single, $1,296.22/couple, $1,090/employee & children and $1,767.57/family. The annual renewal for 2022 is 0%. Motion was made by Kolden, seconded by Hesgard to approve the renewal with Security Health Plan through the Spectrum Employer Benefits Cooperative with a 0% increase. Motion carried with a voice vote.

**Manhole Rehabilitation on North Street:** DPW Higley presented the council with a quote from Hydro Klean to rehabilitate manholes on North Street and on leak on Dehne Drive at a cost of $8,910. The brick is coming in on the manholes on North Street. Motion was made by Hederer, seconded by Lindeman to hire Hydro Klean as quoted. Motion carried with a voice vote.

**Additional Engineering for N 2nd Street Design Services:** Motion was made by Hederer, seconded by O’Brien to approve additional engineering for the N 2nd Street design services to add the storm water discharge east to the railroad on North Street at a cost of $15,200. Motion carried with a voice vote.

**Construction Engineering for N 2nd Street & Community Drive Projects:** Mike Voss of MSA presented engineering costs for the N 2nd Street and Community Drive as follows:

North Second Street Fees

* Design
	+ Under Contract: $58,000
	+ Amendment #1 $15,200 (N ½ of North St)
* Bidding, Construction and Funding Services
	+ SDWL/CWF Loan Funding $61,500
	+ Bid docs, Bidding & Const Admin $101,600
	+ Resident Project Rep (PRP) $145,300
	+ TOTAL $308,400
* TOTAL  **$381,600**

Community Drive Fees

* Design
	+ Under Contract: $30,000
* Bidding, Construction and Funding Services
	+ Bid docs, Bidding & Const Admin $55,200
	+ Resident Project Rep (PRP) $58,500
	+ TOTAL $113,700
* TOTAL  **$143,700**

Motion was made by Hederer, seconded by Schmidt to approve new contracts with MSA for N 2nd Street - $323,600 and Community Drive - $113,700. Motion carried with a voice vote.

**Resolution 9-2021 Adjusting Ward Boundaries with the City of Colby:** Motion was made by Lindeman, seconded by Schmidt to approve Resolution 9-2021 as presented. This resolution adjusts municipal wards and to combine wards for voting purposes. This proposal would change the number of wards from four to three in the City of Colby. Roll Call Vote: Ayes – Hederer, Hesgard, Lindeman, Kolden, O’Brien, Schmidt, Sazama. Noes – none.

**Committee meetings for October:**  Colby-Abbotsford Police Commission will meet on October 11, 2021 at 6:30 P.M. at the Police Department. Central Fire & EMS will meet on Thursday, October 21, 2021 at 7:00 P.M. Personnel/Labor Relations committee will meet on Tuesday, October 19, 2021 at 5:00 P.M.

**Adjourn:**  Motion was made by Hederer, seconded by Kolden to adjourn at 8:42 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Connie Gurtner, Clerk