The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Sazama, O’Brien, T Schmidt, Kolden, Hesgard, Oestreich, Hederer and Lindeman. Also present were Clerk Gurtner and DPW Harland Higley Jr.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the May 4th meeting were pre-read and reviewed. Motion was made by T Schmidt, seconded by Kolden to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by Hederer, seconded by O’Brien to approve the bills. The amounts approved are as follows: General Fund $103,361.40; Water Department $27,511.52; Sewer Department $109,440.32; TIF Fund $3,250.00; Net payroll $22,596.75. Motion carried with a voice vote.

**Colby-Abbotsford Police Commission** met on May 10th.

Public Comment: Kreciak, Sr. said there were three recent incidents when his neighbor's dogs were off premise not controlled by a leash. He called the CAPD to request that a ticket be written and was told an officer had to write a report. Chief Bauer said he was not taking any more video footage of incidents he said were Kreciak Sr.'s complaints about neighbors he dislikes. Chief Bauer said he has the power of discretion in some cases, considering all of the circumstances. President Schmidt welcomed Diedrich to the CAPC, joining the other five members who were reappointed by the respective municipalities.

The commission approved minutes and expenditures.

Election of Officers: The commission elected Todd Schmidt as President, Dan Hederer as Vice President and Todd Schmidt as Recording Secretary.

Maintenance Agreement with Computer TR: Chief Bauer explained a maintenance agreement with Computer TR to continue providing service for the CAPD computer equipment. He said everything has been running smoothly. He said the agreement allows for regular and routine maintenance, rather than waiting until something goes wrong. He noted the fee of $500 per month was the same amount as in the current agreement with Computer TR. President Schmidt said the funding must be approved by the Abbotsford and Colby city councils. The commission voted to recommend to the respective municipality’s approval of a two-year maintenance agreement with Computer TR as presented, renewable after one year at the cost of $500 per month. Motion was made by Hederer, seconded by Hesgard to approve a two-year maintenance agreement with Computer TR, renewable after one year at a cost of $500 per month. Motion carried with a voice vote.

Chief's Report: Chief Bauer said Nicolet Bank donated $400 in proceeds from a recent popcorn sale to the K-9 program. He said a recent Helping Hands for Hope rummage sale raised $600 for the K-9 program. K-9 Dodge just received his annual certification. Chief Bauer said the K-9 facility may be changing ownership. He said a K-9 could serve from seven to 12 years, noting the previous service of K-9's Kamp (approximately 10 years) and Jango (11-12 years). Chief Bauer complimented Officer Jim Wagner for his time and effort with the K-9. Chief Bauer said the officers were extremely busy the weekend of May 7-9. He noted a wolf had been reported in the area. He said Police Secretary Jessica Weich had worked from home for three days taking online training for the Incident Based Reporting System. There were seven K-9 activities reported for the month of April, resulting in three arrests. There were 801 total activities reported for the month of April, for a cumulative total of 3,300, compared to 3,919 activities for the first four months of 2020. President Schmidt said it was not necessary to conduct a vote to approve the Chief's Report as had been done in the past, so that process has been discontinued.

Meeting date for June 2021: The next CAPC meeting will be held at 6:30 p.m. on Monday, June 14, 2021 at the CAPD.

The remainder of the meeting was in closed session to review applications for the posted officer position.

**City Planning Committee** met on May 11th.

Public Hearing, Conditional Use Permit for 20 chickens at 812 S Division Street: Dave Smith passed out a map showing their property at 812 S Division Street. He explained that their property is different than many other lots in the city because of the location and size. They would like to keep the chickens because they are good education for their children and they enjoy them. Jay and Brenda Apfelbeck spoke in favor of them keeping the chickens. They enjoy watching them and they have never seen the chickens leaving the yard or going on the road. Karen Apfelbeck also spoke in favor. Alvin and Jane Thieme were also present and spoke in favor of the chickens. They enjoy watching them too. Steven Kolden asked about the potential of the current lot being split into more parcels and neighbors not in favor. Motion was made by T Schmidt, seconded by Kolden to allow the conditional use permit for 20 chickens at 812 S Division Street. Motion carried with a voice vote.

Construction of Shelter in North First Street Park: Todd Schmidt said that the Lions have been discussing the potential to construct a shelter for the Lion’s to use for bingo during Cheese Days. Kevin Hanson said that the Lion’s don’t have enough money to construct a large shelter that would include the current food shelter and the bingo shelter. Clerk Gurtner spoke on behalf of Cheese Days and stated that Abby Colby Crossings – Colby Cheese Days is a break even event for the chamber. So, the chamber would not have any money to contribute towards the construction. There was discussion of meeting with all of the vendors that use the Cheese Days food stand to see their input for a new structure. Todd Schmidt suggested that the Lion’s organize and facilitate that meeting and see if there is interest in combining the food stands to be more efficient. Mayor Schmidt voiced some concerns with the city’s existing railroad lease and the future since the short rail line through Colby has been sold. He is going to contact the railroad and see if he can get any information about existing leases.

**Central Fire & EMS District** met on May 20th.

Nancy O’Brien did not attend the meeting. Minutes will be distributed when they are available.

**Board of Review** met on May 20th.

Clerk Gurtner reported that the Board of Review met and reviewed the assessment roll for errors and omissions. The city had an increase of total assessed value of $378,200 in the city. No citizens filed objections to the Board of Review.

**Mayor Schmidt:** Mayor Schmidt thanked the Kunick family for the donation to the parks that was given in “Loving Memory of Melvin and Thelma Kunick”. He also appointed Stephanie Hediger and Linda Filtzkowski to serve on the Colby Community Library Board of Trustees for a three year term. Motion was made by T Schmidt, seconded by Hesgard to approve the appointments. Motion carried with a voice vote. Mayor Schmidt reported on the meeting of United Communities of Clark County.

**DPW Higley:** The following building permits were issued: Colby Lions, 101 W Adams St, blacktop parking lot; Wolly Schorer, 407 W Broadway St, roof; Ralph Bloome, 602 W Dolf St, concrete driveway; Jessica Sweda, 405 N 7th St, steel roof; Joshua Vanderleest, 602 W Washington St, gravel parking and storage shed; Jerome Heindl, 405 N 6th St, kitchen cabinets/flooring; Terra Brost, 216 S 4th St, driveway; Joe Irish, 305 W Dolf St, deck; Kellen Parsons, 503 N 5th St, wooden fence.

DPW Higley reported on the precipitation and flows for May 2021 at the STP. He also reported on the pumpage of water for May 2021. The new jetter is here and the old jetter is up for auction.

**Operators’ Licenses – List Date 6/1:** Motion was made by Hederer, seconded by Hesgard to approve operators’ licenses from the list dated 6/1/2021 as follows. Motion carried with a voice vote.

|  |  |  |  |
| --- | --- | --- | --- |
| 30 | Dallas Wiese | 507 N 2nd Ave, Abbotsford, WI | Tesmer's |
| 31 | Elizabeth Baumgartner | 303 S East St, Colby, WI | Tesmer's |
| 32 | April Schulz | 34 Huron St, Neillsville, WI | Tesmer's |
| 33 | Leighton Drolshagen | 502 W Spence St, Colby, WI | Hunter's Choice |
| 34 | Jeanne Dunow | PO Box 211, Abbotsford, WI | Hunter's Choice |
| 35 | John Feiten | 409 N 2nd St, Colby, WI |  |
| 36 | David Ensign | 102 N 7th St, Colby, WI | 14 day temp |
| 37 | David Smith | 812 S Division St, Colby, WI | 14 day temp |
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| 1 | Donna Woellner | 536 N Paul Ave, Owen, WI | Colby Travel Stop |
| 2 | Samantha Rizzo | 831 N Park Ave, Owen, WI | Colby Travel Stop |
| 3 | Bonnie Brodhagen | 204 N 2nd Ave, Abbotsford | Colby Travel Stop |
| 4 | Trevor Ellenbecker | 317 N 3rd St, Abbotsford | Colby Travel Stop |
| 5 | Jessica Dodd | W5568 Willow Rd, Withee, WI | Colby Travel Stop |
| 6 | Renee Cardarelle | 603 W Carol St, Colby | Hunter's Choice |
| 7 | Christina Bores | 303 W Larch St, Abbotsord | Hunter's Choice |
| 8 | Dan Hederer | 212 S 3rd St, Colby, WI  | Hunter's Choice |
| 9 | Sierra Apfelbeck | 103A S 6th St, Colby | Hunter's Choice |

**Liquor Licenses – List Dated 6/1:** Motion was made by O’Brien, seconded by Lindeman to approve Liquor Licenses – List Date 6/1 as follows. Motion carried with a voice vote.

Name: ProVision Partners

Agent: Deborah Schoelzel

Address: 702 S Division Street

Type of License: Class A Combination

Date Filed: May 4, 2021

Name: Cenergy LLC

Agent: Jessica Dodd

Address: 1210 N Division Street

Type of License: Class A Combination

Date Filed: May 7, 2021

Name: Robbie Smazal

Trade Name: Smazal’s Hunter’s Choice

Address: 109 S 1st Street

Type of License: Class B Combination

Date Filed: May 7, 2021

Name: Huber-Schmitt-Bruesewitz-Decker VFW Post 2227 Inc

Agent: Kent Schilling

Address: 104 S Division Street

Type of License: Class B Combination

Date Filed: May 5, 2021

Name: Timothy Shannon

Trade Name: Tim’s Northside Bar & Grill

Address: 102 E Adams Street

Type of License: Class B Combination

Date Filed: April 22, 2021

Name: Randel J Tesmer

Trade Name: Tesmer’s Town & Country Bar

Address: 121 S 1st Street

Type of License: Class B Combination

Date Filed: April 30, 2021

Name: Bowl-Winkles Two LLC

Agent: Tyler Messman

Address: 506 N Division Street

Type of License: Class B Combination

Date Filed: May 3, 2021

**Picnic License – AbbyColby Crossings/Colby Cheese Days:** Motion was made by Hederer, seconded by Kolden to approve the picnic licenses for AbbyColby Crossing/Colby Cheese Days for July 16th – 18th, 2021. Motion carried with a voice vote.

**Resolution 6-2021 Compliance Maintenance Resolution for Sewer Treatment Plant:** Motion was made by O’Brien, seconded by Kolden to approve Resolution 6-2021 Compliance Maintenance Resolution for Sewer Treatment Plant as follows. Motion carried with a voice vote.

*COMPLIANCE MAINTENANCE RESOLUTION 6-2021*

*RESOLVED that the City of Colby informs the Wisconsin Department of Natural Resources that the following actions were taken by the Colby Common Council.*

*Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.*

*Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit:*

*None*

**Plans and Bidding for City Hall Updates:** Clerk Gurtner has been working with Ratsch Engineering on plans for bidding and construction of the clerk’s office updates. Motion was made by Kolden, seconded by T Schmidt to approve the proposal from Ratsch Engineering for $8,000 to do the plans and assist with bidding for the city hall remodel. Motion carried with a voice vote.

**Clerk’s Office Closed on Monday, July 5th for the Holiday:** The personnel policy states that if a Holiday falls on Sunday, that employees will have off the Monday following for the Holiday. The Clerk’s Office will be closed on this day and we will post notices accordingly.

**Committee meetings for June:**  Colby-Abbotsford Police Commission will meet on June 14, 2021 at 6:30 PM. Central Fire & EMS District may meet on June 17, 2021 at 6:30 PM at Station 2. Public Works will meet on June 22, 2021 at 6:30 PM. Personnel/Labor Relations will meet on June 22, 2021 at 5:00 PM.

**Adjourn:**  Motion was made by T Schmidt, seconded by Kolden to adjourn at 7:15 PM. Motion carried with a voice vote.

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Connie Gurtner, Clerk