The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt via Zoom. On roll call: Solberg, O’Brien, T Schmidt, Kolden, Hesgard, Hederer and Kaiser. Oestreich was absent. Also present were Clerk Gurtner, DPW Harland Higley Jr and Engineer Mike Voss.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the May 5th meeting were pre-read and reviewed. Motion was made by T Schmidt, seconded by Solberg to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by Kolden, seconded by Hesgard to approve the bills which includes final payment to Switlick & Sons for South 4th Street. The amounts approved are as follows: General Fund $160,660.00; Water Department $38,967.59; Sewer Department $18,967.91; TIF Fund $1,950.00; Net payroll $22,344.06. Motion carried with a voice vote.

**Colby-Abbotsford Police Commission** met on May 11th.

Public Comment: Voss asked who was getting citations for speeding in the Pine Street area. Bauer said it was not just Northside Apartment residents but others in the area as well. Voss asked if there was a high amount of police pressure in one particular area of Abbotsford. Bauer said CAPD officers spend a lot of time in the Northside Apartments area in a proactive fashion, building relationships with people in the area. He said a recent county-wide K-9 training session conducted using a vacant apartment in the Northside Apartments complex was very useful. Voss said she had gotten calls about a car without wheels in that area. Bauer said that issue was taken care of.

Minutes and expenditure were approved by the commission.

The commission elected Todd Schmidt as President and Dan Hederer as Vice President. The commission also elected Todd Schmidt as recording secretary.

Chief's Report: Bauer said the K-9 was deployed four times in March resulting in four arrests, and was deployed eight times in April resulting in eight arrests. There were 938 activities reported for the month of March and 1,024 activities reported for the month of April. Year-to-date activities have been 3,919, compared to 2,462 activities through the month of April 2019. He said the number of complaints was up, and there were many miscellaneous SRO activities documented, including activities in the schools and home visits. It was noted the air conditioning unit went out on the K-9 vehicle and had to be repaired. Bauer said Officer Chris Brandner was resigning effective June 1, 2020 to take a position with the Marathon County Sheriff's Department. His last day with the CAPD is scheduled May 31, 2020. Bauer said a position advertisement was placed on an internet site, encouraging bi-lingual applicants by June 1, 2020. He said depending upon the pool of applicants, interviews may be scheduled in closed session at the June 8 meeting. Leichtnam outlined his SRO activities for the past several months. He has been participating in collecting statistics and making connections for data-driven policing. Information can be used by officers to determine areas of highest call volume, apprehending suspects and then moving on. Lately, Leichtnam's biggest concentration has been delivering meals to where school kids are, and helping them with jobs, Food Share assistance, and mental health assessments. Leichtnam said he has been conducting virtual meetings with principals and counselors in Abbotsford and Colby schools to determine which families have been communicating and which families they haven't heard from. He said it was not uncommon to provide some tutoring, helping some students with their homework and making sure some seniors finish their classwork so they can graduate. Leichtnam said he had been helping with the Colby school food distribution site and had been regularly delivering meals to families in the Milan area. Soto said he had been delivering some of the 435 daily lunches for Abbotsford school students. Leichtnam (who is also a licensed social worker) said he had been coordinating home visit assessments with the Clark County Health Department and was staying on top of COVID-19 potential issues. Schmidt said during these uncertain times with the COVID-19 pandemic, the role of the SRO was more critical than when schools are regularly in session.

**Central Fire & EMS District** met on May 21st.

Nancy O’Brien had not attended the meeting. Clerk Gurtner will send the minutes when we get them.

**Board of Review** met on May 28th.

Clerk Gurtner reported that the Board of Review met and reviewed the assessment roll for errors and omissions. The city had an increase of total assessed value of $679,500 in Marathon County and a decrease of total assessed value of $144,700 in Clark County. No citizens filed objections to the Board of Review.

**Mayor Schmidt:** Mayor Schmidt appointed Nancy O’Brien and Kris Woik to serve on the Colby Community Library Board of Trustees for a three year term. Motion was made by T Schmidt, seconded by Hesgard to approve the appointments. Motion carried with a voice vote. Mayor Schmidt reported on the meeting of United Communities of Clark County. He also reported that the Clerk’s Office is still closed at this time.

**DPW Higley:** The following building permits were issued: William & Denise Frome, 504 N 4th St, 12’ x 16’ shed; Patrick & Alexandra Leichtnam, 403 W Washington St, blacktop driveway; Wayne & Kiersten Hoeg, 306 S 6th St, asphalt driveway; Joy Miller, 305 W Dolf St, shingle roof, replace windows, siding; James Powell, 109 S 4th St, blacktop driveway; Glenn Lavin, 314 S 3rd St, blacktop driveway; Logan Paul, 405 N 2nd St, concrete work; Ed Berry, 207 N 2nd St, siding on garage; Matthew Stewert, 303A S 5th St, concrete patio & privacy fence; Robbie Smazal, 109 S 1st St, kitchen remodel; Carrie Bauman, 302 W Adams St, bathroom remodel, flooring, drywall; Shane Chesmore, 524 N 3rd St, deck; Dan & Terri Wiersma, 224 S 2nd St, shingle roof; Jay & Trish Smith, 307 W Salter St, siding & doors; Gustavo Reye Ramos, 703 W Adams St, fence; Brett Weiland, 501 N 2nd St, insulating, floor, window & door in one bedroom; Logan Paul, 405 N 2nd St, storage shed; Richard & Mary Bunkelman, 403 S Main St, shed; Donald Tessmer, 704 W Adams St, shed.

DPW Higley reported on the precipitation and flows for May 2020 at the STP. He also reported on the pumpage of water for May 2020. Shelter is complete at the East Street ballpark.

**Mike Voss:** Voss reported that the new nitrate analyzer should be here by the end of June.

**Operators’ Licenses – List Date 6/2:** Motion was made by O’Brien, seconded by Solberg to approve operators’ licenses from the list dated 6/2/2020 as follows. Motion carried with a voice vote.



**Liquor Licenses – List Dated 6/2:** Motion was made by T Schmidt, seconded by Solberg to approve Liquor Licenses – List Date 6/2 as follows. Motion carried with a voice vote.

Name: ProVision Partners

Agent: Deborah Schoelzel

Address: 702 S Division Street

Type of License: Class A Beer/Cider

Date Filed: May 7, 2020

Name: Cenergy LLC

Agent: Samantha Thornton

Address: 1210 N Division Street

Type of License: Class A Combination

Date Filed: April 30, 2020

Name: Robbie Smazal

Trade Name: Smazal’s Hunter’s Choice

Address: 109 S 1st Street

Type of License: Class B Combination

Date Filed: May 7, 2020

Name: Huber-Schmitt-Bruesewitz-Decker VFW Post 2227 Inc

Agent: Kent Schilling

Address: 104 S Division Street

Type of License: Class B Combination

Date Filed: May 12, 2020

Name: Timothy Shannon

Trade Name: Tim’s Northside Bar & Grill

Address: 102 E Adams Street

Type of License: Class B Combination

Date Filed: April 22, 2020

Name: Randel J Tesmer

Trade Name: Tesmer’s Town & Country Bar

Address: 121 S 1st Street

Type of License: Class B Combination

Date Filed: April 17, 2020

Name: Bowl-Winkles Two LLC

Agent: Matthew Taves

Address: 506 N Division Street

Type of License: Class B Combination

Date Filed: April 20, 2020

Name: Back to Bliss LLC

Agent: Monica Groth

Address: 608 N Division

Type of License: Class B Combination

Date Filed: May 5, 2020

**Contract for Cleaning City Hall/Shop/Sewer Plant:** The Clerk requested bids from two cleaning companies in our area and received one bid back from Cleanpower. The contract is to clean city hall, shop and sewer plant for a total of 4.5 hours per week at a monthly cost of $827.88. Motion was made by T Schmidt, seconded by Kolden to approve the contract with Cleanpower. Motion carried with a voice vote.

**Clerk’s Office Closed on Friday, July 3rd for the Holiday:** The personnel policy states that if a Holiday falls on Saturday, that employees will have off the Friday prior to for the Holiday. The Clerk’s Office will be closed on this day and we will post notices accordingly. Motion was made by Hederer, seconded by Solberg to allow the Clerk’s Office and Public Work Department to close on July 3rd. Motion carried with a voice vote.

**Committee meetings for June:**  Colby-Abbotsford Police Commission will meet on June 8, 2020 at 6:30 PM. Central Fire & EMS District may meet on June 18, 2020 at 6:30 PM at Station 2. Public Works Committee will meet on July 7, 2020 at 6:00 PM.

**Adjourn:**  Motion was made by Hederer, seconded by Kolden to adjourn at 7:03 PM. Motion carried with a voice vote.  
  
Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Connie Gurtner, Clerk