The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by President Todd Schmidt. On roll call: Solberg, O’Brien, T Schmidt, Kolden, Hesgard, Oestreich, Hederer and Kaiser. Also present Clerk Connie Gurtner, DPW Harland Higley Jr, Engineer Mike Voss and Allan Raatz.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the November 6th council meeting were pre-read and reviewed.

Motion was made by O’Brien, seconded by Solberg to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by Hederer, seconded by Oestreich to approve the bills. The amounts approved are as follows: General Fund $67,926.26; Water Department $107,120.05; Sewer Department $68,673.73; TIF Department $120,550.00; Net payroll $20,005.51. Motion carried with a voice vote.

**Colby-Abbotsford Police Commission** met on November 12th.

The commission approved minutes and expenditures.

2019 Health Insurance Renewal: Chief Bauer presented the 2019 Health Insurance Renewal options to the CAPC. The current Security Health Plan with no changes would be renewed with a 3.8% increase, increasing the monthly premium to $9,869.68. A second option would keep the same health care plan but increase the deductible amounts to $2,500 for a single plan and $5,000 for a couple/family plan. The current deductible rates are $2,000 for a single plan and $4,000 for a couple/family plan. The cost for that option would decrease the renewal by 4.10%, decreasing the monthly premium to $9,116.27. Chief Bauer suggested increasing the deductible amount to save on the cost of the monthly premium. Even if every person on the health care plan used their deductible the department would still save money. President Schmidt noted the total expenditure is less than the amount approved in the 2019 budget. The commission approved the 2019 health insurance renewal (Option 1) as presented, increasing the deductible amount to $2,500/$5,000 for a couple/family plan.

Motion was made by Hederer, seconded by Hesgard to approve the 2019 health insurance renewal (Option 1) as presented, increasing the deductible amount to $2,500 for a single plan and $5,000 for a couple/family plan. Motion carried with a voice vote.

Sell 2004 Volvo: The CAPD is currently the owner of a 2004 Volvo which was obtained when the owner of the vehicle forfeited the vehicle to the CAPD during a drug bust. Chief Bauer would like the CAPC's permission to sell the vehicle on Wisconsin Surplus Online. Bauer stated a window must be fixed before listing the vehicle for sale. Hederer suggested selling the vehicle as is. Proceeds from the sale of the Volvo will be placed in the auto replacement fund. The commission approved the sale of the 2004 Volvo on Wisconsin Surplus Online.

Motion was made by Kolden, seconded by Hesgard to approve the sale of the 2004 Volvo on Wisconsin Surplus Online. Motion carried with a voice vote.

Chief’s Report: Chief Bauer reported on the K9 activity for the month of October. He said there were 12 total activities and two arrests. Bauer gave an update of the computer server project, stating the installation should be completed by November 13. Bauer said the CAPD is receiving less complaints having the SRO officer in the schools. The meeting with the Board of Training and Standards will be December 5 to find out if they will grant Officer Patrick Leichtnam a waiver so he doesn’t have to go through the recruit academy again in the Summer of 2019. If they do not approve the waiver, he must attend the recruit academy to become recertified as a police officer. President Schmidt asked the CAPC members if they were OK with him writing a letter in support of Officer Leichtnam; all were in favor of him writing the letter.

The commission voted to convene in closed session to interview candidates for the lieutenant position. The commission voted to recommend to the Colby and Abbotsford city councils at their respective meetings in December the appointment of Officer Alex Bowman to the position of lieutenant, with the duties to begin January 1, 2019. Motion was made by Hederer, seconded by Oestreich to approve this appointment. Motion carried with a voice vote.

**Central Fire & EMS District** met on November 15th.

Nancy O’Brien reviewed the activities of the Central Fire & EMS District with the board.

**City Planning Committee** met on November 27th.

Review of TID #2 Closing Options and Effects on Levy Limits: Sean Lentz from Ehlers and Associates detailed all options available to the city in the closing of our current TID district. Some of these options included extending the TID for one or two years because of some new legislature allowing for the TID to pay off some addition SDWL expenses or provide funding for affordable housing. He also detailed how to close the TID to benefit the city by offer tax relief to the resident and also explained the levy limit increase allowed when closing the TID.

Ordinance 2018-10 A or B Ordinance Regarding Ordering & Curbside Pickup of Alcohol Beverages: This ordinance would either regulate the ordering and curbside pickup of alcohol beverages or prohibit it depending on with version of the ordinance update the city would consider. The committee will not be taking action on this ordinance at this time.

Ordinance 2018-13 Regarding Social Host Responsibility: This is an amendment to a previous ordinance presented from Community Code. Clerk Gurtner will do some more research to verify that we had adopted the previous ordinance before we consider this amendment. The committee will not take action on this ordinance at this time.

Ordinance 2018-16 Relating to Donation of Public Improvements: The committee approved recommending Ordinance 2018-16 to council. Motion was made by Kolden, seconded by Oestreich to approve Ordinance 2018-16 Ordinance Relating to Donation of Public Improvements. Motion carried with a voice vote.

**Personnel/Labor Relations Committee** met on November 28th, December 4th.

The committee met in closed session to negotiate wages and benefits with the city employees.

Motion was made by Kolden, seconded by Hesgard to join the health insurance coop created by Spectrum Insurance for the City of Colby for 2019. Motion carried with a voice vote.

**Clerk Gurtner:** Clerk Gurtner shared the tax rate with the city council.

**DPW Higley:** The following building permits were issued: none

DPW Higley reported on the precipitation and flows for November 2018 at the STP. He also reported on the pumpage of water for November 2018.

The city’s south water tower is back online, but the north water tower has a leak and needs repairs.

**Engineer Voss:** Michael Voss reported that the CDBG contract has been completed and we can go ahead and start construction of the Well #14 treatment. The DNR has approved the Well #9 & #12 transmission mains. The PSC has stated that they do not need approval on the project. The city can go ahead and bid construction of the Well #9 & #12 transmission lines at any time.

**Johnson Block 2018 Audit Contract:** The proposal for the 2018 audit from Johnson Block is for $16,125. Last year the city paid $15,580 for the audit. The cost is determined on time and expenses and can fluctuate. Motion was made by Hederer, seconded by Oestreich to approve the contract for the 2018 audit with Johnson Block at a cost not to exceed $16,125. Motion carried with a voice vote.

**Employee Christmas Gifts:** Todd Schmidt reported that the city has given a $25 chamber gift certificate to employees in the past. Motion was made by O’Brien, seconded by Kolden to give the employees a $25 chamber gift certificate to employees as a Holiday gift. Motion carried with a voice vote.

**Engineering Bids for S 4th/Clark/Broadway:** The city received two bids for the engineering of this project. MSA Engineering bid $81,658.75 and Ayres Associates bid $87,835.50. Motion was made by Hederer, seconded by Kaiser to approve the engineering bid for S 4th/Clark/Broadway and award it to MSA Engineering at a cost of $81,658.75. Motion carried with a voice vote.

**Bids for North Water Tower Repairs:** DPW Higley is asking the council for permission to go out for bids for the repairs of the north water tower. Motion was made by Hederer, seconded by Hesgard to approve allowing DPW Higley to prepare specifications and go out for bids on these repairs. Motion carried with a voice vote.

**Committee meetings for December:**  Colby-Abbotsford Police Commission will meet on December 10, 2018 at 6:30 P.M. at the Police Department. Central Fire & EMS District will meet on December 20, 2018 at 7:00 P.M. at Station 1. January Council meeting will be on January 8, 2018 at 6:30 PM.

**Closed Session per State Stat 19.85 (1)(c)**

Motion was made by Hederer, seconded by Kaiser to go into Closed Session per State Stats 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Purpose: Employee Evaluations and Wage/Benefit Negotiations*  - Roll Call Vote: Ayes – Hederer, Hesgard, Kaiser, Kolden, O’Brien, Oestreich, T Schmidt, Solberg. Noes – none. Motion carried.

Motion was made by Hederer, seconded by Kolden re-convene into open session. Roll Call Vote: Ayes – Hederer, Hesgard, Kaiser, Kolden, O’Brien, Oestreich, T Schmidt, Solberg. Noes – none. Motion carried.

Motion was made by Oestreich, seconded by Kaiser to offer crew $1.75/hour raise, DPW Higley $1.25/hour raise and Clerk Gurtner and Deputy Clerk $.50/hour raise. Motion carried with a voice vote.

**Adjourn:**  Motion was made by Kolden, seconded by Oestreich to adjourn at 7:23 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Todd Schmidt, Council President

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Connie Gurtner, Clerk