The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Solberg, O’Brien, T Schmidt, Kolden, Hesgard, Oestreich, Hederer and Kaiser. Also present were Mayor James Schmidt, Clerk Gurtner, DPW Harland Higley Jr. and Chief Bauer.

**Agenda** was posted by the clerk.The agenda will stand as the order of the meeting.

**Minutes** of the May 1st meeting were pre-read and reviewed. Motion was made by T Schmidt, seconded by Hesgard to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by T Schmidt, seconded by O’Brien to approve the financial statement and bills. The amounts approved are as follows: General Fund $94,188.59; Water Department $43,750.33; Sewer Department $66,896.38; TIF Fund $55,550.00; Net payroll $30,582.83. Motion carried with a voice vote.

**Personnel/Labor Relations Committee** will meet on May 1st.

The Personnel/Labor Relations Committee met in closed session and interviewed for the summer hire position. The committee offered the position to Peyton Smith and he started May 29th.

The committee approved increasing the daily meal allowance from $25 to $35 per day. The policy should also be amended to reflect IRS regulations regarding taxable/non-taxable reimbursement. Motion was made by O’Brien, seconded by Hesgard to approve the amendments as follows: *Section 2. If attendance at a school or training requires two (2) or more days and the distance to the school requires that the employee stay overnight as determined by the Mayor, the City shall make appropriate reservations for the employee and shall have the lodging expenses billed directly to the City. The City shall provide a meal allowance of ~~$25.00~~ $35.00 per day for all meals; however the employee shall submit a voucher or receipt showing the expenditure of money in order to receive meal reimbursement. This reimbursement will be paid through accounts payable if an overnight stay, but paid as a taxable wage if a single day.* Motion carried with a voice vote.

The committee also approved allowing Personal Days to be used in one hour increments rather than two hour increments. Motion was made by Kolden, seconded by O’Brien to approve this change. Motion carried with a voice vote.

**Colby-Abbotsford Police Commission** met on May 14th.

The commission approved minutes and expenditures.

2018 Election of Officers: The commission elected Todd Schmidt as President and Dan Hederer as Vice President.

Equipment purchase for 2018 Durango: Chief Bauer would like to see a stalker radar unit installed in the new squad car. Currently his squad has a falcon radar that is not able to clock people in all directions whereas the stalker radar has this capability. All other squad cars currently have the stalker radar. The cost of the new stalker radar would be $2,650.00. Chief Bauer presented a quote for installing the equipment on the new squad car, the cost of installation from Belco will be $7,131.85. The commission to approved the purchase of a stalker radar and the installation of equipment on the new squad in the amount of $9,781.85.

School Resource Officer: The Colby and Abbotsford school districts have approved implementing and funding the position of a School Resource Officer (SRO) into their schools in the 2018-2019 school year. Chief Bauer recommended that the schools have full-time access to the officer for nine months out of the year and the Police Department would have access to the SRO for three months out of the year, which will help cover shift shortages, reduce the amount of overtime paid and help cover vacation requests. The schools will cover 75% of the cost of the officer, with the cities paying 25%. Chief Bauer recommended that the Cities split the cost of the officer 50/50 instead of the normal 55/45 funding split since the officer will be in both schools equally. The 50/50 split would increase each City’s budget by approximately $8,946.00-$10,735.00 per year depending if the officer would take the department’s insurance. The position would be on the same pay scale as the current officers and current officers could apply for the position. The committee questioned if there is a grant available for this position from the state. Bauer stated that the grant is for security measures in schools, not a personnel position but both schools are still planning to apply for the grant for other security measures.

Motion was made by T Schmidt, seconded by Hederer to approve an expenditure up to $10,735.00 per year to fund a school resource officer. Roll Call Vote: Ayes – Hederer, Hesgard, Kaiser, O’Brien, Oestreich, Schmidt, Solberg. Noes – none. Motion carried

2018 Police Audit: Motion was made by T Schmidt, seconded by Hederer to approve an audit of the 2018 Colby Abbotsford Police financials at a cost not to exceed $1,700. Motion carried with a voice vote.

**Central Fire & EMS District** met on May 17th.

The minutes from the May 17th Central Fire & EMS District were distributed.

**Board of Review** met on May 31st.

Assessor Schmidt reviewed a summary of the 2018 values for the City of Colby. The city had an increase of total assessed value of $1,072,300. He also reported that the personal property tax values have decrease by $656,200 due to the legislative change exempting machines and tools from tax. The board review both the Marathon and Clark county assessment rolls. No citizens filed objections to the Board of Review this day.

**Mayor Schmidt:** Mayor Schmidt appointed Mary Dorn and Steph Hediger to serve on the Colby Community Library Board of Trustees for a three year term. Motion was made by Oestreich, seconded by Kolden to approve the appointment. Motion carried with a voice vote.

He also reported on meeting of United Communities of Clark County.

DPW Higley also reported that the city is not going to be paying to take down the Gordan Knight property, they will be razing the building at their own cost.

**Harland Higley:** The following building permits were issued: Cheryl Sebold, 501 W Adams St, kitchen remodel; Dan Strathmann, 208 N 3rd St, 12 x 14 shed; Logan Paul, 405 N 2nd St, drywall/changing some cabinets; Patrick Fons, 205 N 1st St, detached garage, raze old garage; Amanda Hamus, 108 S 4th St, roof & windows; Brian Haines, 312 N 2nd St, build 20 x 24 deck; Don Leichtnam, 407 N Main St, renovate bathroom; Shane Chesmore, 524 N 3rd St, flooring & drywall in upstairs.

DPW Higley reported on the sewer precipitation/Influent flow/effluent flow. Volleyball courts are constructed and ready.

**Operator’s Licenses:** Motion was made by O’Brien, seconded by T Schmidt to approve the Operator’s License list dated 6/5/2018 as follows. Motion carried with a voice vote.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Number** | **Name** | **Address** | **Location** |  |
| 1 | Jean McPherson | 200 S Union, Loyal, WI | Bowl-Winkles 2 |  |
| 2 | Jacquelyn McPherson | 200 S Union, Loyal, WI | Bowl-Winkles 2 |  |
| 3 | Austin Devine | 302 N 2nd St, Colby, WI | Bowl-Winkles 2 |  |
| 4 | Scot Baumgartner | 305 S East St, Colby, WI | Tesmer's |  |
| 5 | Leighton Drolshagen | 502 W Spence St, Colby, WI | VFW |  |
| 6 | Michelle Strathmann | 300 Lieders St, Colby, WI | VFW |  |
| 7 | David Strathmann | 300 Lieders St, Colby, WI | VFW |  |
| 8 | Melissa Holtzhausen | 108 S Main St, Colby, WI  | VFW |  |
| 9 | Doretha Walters | 311 S 4th St, Abbotsford, WI | Colby Travel Stop |  |
| 10 | Marshall Van Over | 306 W Adams St, Colby, WI  | Provision |  |
| 11 | Deborah Olson | 205 E Spence St, #B, Colby, WI | Tesmer's |  |
| 12 | Dallas Wiese | 501 N 1st St, Abbotsford | Tesmer's |  |
| 13 | April Schulz | 8436 Cty Rd V, Marshfield WI 54449 | Tesmer's |  |
| 14 | Tom Firnstahl | 704 E Monroe St, Colby | VFW |  |
| 15 | Jenessa Thomas | 308 W Wausau St, Colby | ProVision |  |
| 16 | Kimberly Hanson | 215 S 2nd St, Colby, WI | VFW |  |
| 17 | Christina Bores | 303 W Larch St, Abbotsford | Hunter's Choice |  |
| 18 | Sierra Apfelbeck | 103A S 6th St, Colby | Hunter's Choice |  |
| 19 | Jodi Kagel | W611 Broek Rd, Colby, WI | VFW |  |
| 20 | Kent Schilling | 300 W Pine St, Abbotsford, WI | VFW |  |
| 21 | Rita Schoelzel | W2339 Cloverdale Rd, Colby | VFW |  |
| 22 | Jeremy Bender | 100 W Clark St, Colby, WI | Colby Travel Stop |  |
| 23 | Smantha Thornton | W5383 Cty Rd X, Owen, WI | Colby Travel Stop |  |
| 24 | Donna Woellner | 536 N Paul Ave, Owen, WI | Colby Travel Stop |  |
| 25 | Bonnie Brodhagen | 204 N 2nd Ave, Abbotsford | Colby Travel Stop |  |
| 26 | Tracey Kane | 9163 330th St, Boyd, WI  | Colby Travel Stop |  |
| 27 | Dan Hederer | 212 S 3rd St, Colby, WI  | Hunter's Choice |  |

**Liquor Licenses:** Motion was made by T Schmidt, seconded by Hederer to approve the following list of liquor licenses. Motion carried with a voice vote.

Name: ProVision Partners

Agent: Deborah Schoelzel

Address: 702 S Division Street

Type of License: Class A Beer/Cider

Date Filed: May 10, 2018

Name: Cenergy LLC

Agent: Samantha Thornton

Address: 1210 N Division Street

Type of License: Class A Combination

Date Filed: May 8, 2018

Name: Robbie Smazal

Trade Name: Smazal’s Hunter’s Choice

Address: 109 S 1st Street

Type of License: Class B Combination

Date Filed: May 10, 2018

Name: Huber-Schmitt-Bruesewitz-Decker VFW Post 2227 Inc

Agent: Kent Schilling

Address: 104 S Division Street

Type of License: Class B Combination

Date Filed: May 10, 2018

Name: Timothy Shannon

Trade Name: Tim’s Northside Bar & Grill

Address: 102 E Adams Street

Type of License: Class B Combination

Date Filed: May 3, 2018

Name: Randel J Tesmer

Trade Name: Tesmer’s Town & Country Bar

Address: 121 S 1st Street

Type of License: Class B Combination

Date Filed: May 7, 2018

Name: Bowl-Winkles Two LLC

Agent: Matthew Taves

Address: 506 N Division Street

Type of License: Class B Combination

Date Filed: April 24, 2018

**Picnic Licenses:** AbbyColby Crossings Chamber at the S First Street Park for Colby Cheese Days July 12-16, 2018. Motion was made by Hederer, seconded by Hesgard to approve. Motion carried with a voice vote.

**Resolution 10-2018 Compliance Maintenance Resolution for the Sewer Treatment Plant:** Motion was made by Hederer, seconded by Kolden to approve Resolution 10-2018 as follows. Motion carried with a voice vote.

*CMAR Report Year 2017*

*COMPLIANCE MAINTENANCE RESOLUTION 10-2018*

*RESOLVED that the City of Colby informs the Wisconsin Department of Natural Resources that the following actions were taken by the Colby Common Council.*

*Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.*

*Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit: none*

**Permission to Seek Bids for Coverall Building at STP:** Motion was made by Hederer, seconded by Oestreich to grant DPW Higley permission to seek bids for a coverall building at the STP. Motion carried with a voice vote.

**Crushed Aggregate for Colby Pulling Track:** The Colby Pullers Club is looking to use some of the city’s recycled crushed blacktop for the driveway areas and a scale pad at the pulling track location on E Spence Street. They are asking for about 12 loads which would be about 180 yards. Motion was made by T Schmidt, seconded by Kaiser to provide approximately 180 yards of crushed aggregate for this project at no cost to the pulling club. The club will be responsible for the hauling. Motion carried with a voice vote. Oestreich abstained.

**July Council Meeting Date/Time:** The regular scheduled meeting for July would be July 3, 2018. Since that is the night before Independence Day we will re-schedule. Motion was made by Kolden, seconded by Solberg to move the July council meeting from July 3rd to July 10th same time. Motion carried with a voice vote.

**Committee meetings for June:**  Colby-Abbotsford Police Commission will meet on Monday, June 11, 2018 at 6:30 P.M. at the Police Department. Central Fire & EMS will meet on Thursday, July 14, 2018 at 7:00 P.M. at Station 3. Public Works Committee will meet on July 2, 2018 at 7:30 PM. City Planning Committee will meeting on July 10, 2018 at 6:15 PM.

**Adjourn:**  Motion was made by O’Brien, seconded by Hederer to adjourn at 7:26PM. Motion carried with a voice vote.

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Connie Gurtner, Clerk