The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Thieme, Schmidt, O’Brien, Hesgard, Oestreich, Hederer and Kaiser. Flink was absent. Also present were Mayor James Schmidt, Deputy Clerk Polivka, and Vicky Calmes.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the September 5th meeting were pre-read and reviewed. Motion was made by O’Brien, seconded by Oestreich to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by O’Brien, seconded by Oestreich to approve the financial statement and bills. The amounts approved are as follows: General Fund $84,054.72; Water Department $30,289.69; Sewer Department $28,502.88; Net payroll $19,090.46. Motion carried with a voice vote.

**Pay Request #6 to SD Ellenbecker for $271,011.25:** Motion was made by Schmidt, seconded by Thieme, to approve pay request #6 to SD Ellenbecker for $271,011.25. Motion carried with a voice vote.

**Library Furnishings and Moving Costs:** Vicky Calmes presented the committee with a packet of information with the cost of the furnishings and moving costs of the library project.Calmes updated the committee on the capital campaign amount to date. Motion was made by Schmidt, seconded by O’Brien to approve the library furnishings and moving costs in the amount of $72,402.96. Motion carried with a voice vote.

**Public Comment:** None.

**Colby-Abbotsford Police Commission** met on September 11th.

The commission approved minutes and expenditures. Kramer questioned the fuel bills and questioned if the department takes advantage of the fuel tax credit or credit card offers. It was stated that fuel tax credit forms are processed by the City of Colby. Chief Bauer explained the purchase of a base radio for the police department. Chief Bauer said Marathon County law enforcement is transmitting on a digital secured channel. Chief Bauer said the previous base radio was analog making it impossible to communicate to Marathon through the office radio. Clark County is not on that same system, but the Colby/Abbotsford Police Department will continue to be able to communicate with both departments.

Under Click it and ticket overtime for chief, Chief Bauer said the department will be participating in the Click It or Ticket grant. Overtime is reimbursed by grant funds. Click It or Ticket shifts will range from 4 to 6 hours. It was stated the shifts will first be offered to officers first. The Chief will need to work the grant hours if officers are not available. Chief Bauer will need a letter on file to approve overtime compensation for him. Chief Bauer hopes all grant shifts will be filled by officers. Chief Bauer covered two 4-hour shifts during the previous Click It or Ticket grant.

Under 2018 budget, it was stated that the Chief distributed copies of the budget to the commission members last week. The first budget discussed includes increasing Jessica Weich to 40 hours per week. Health Insurance was projected with a 4% increase and the increase will not be known until November. The presented budget represents a 1.2% increase to each City. Motion was made by Hederer, seconded by Schmidt, to approve the 2018 police budget in the amount of $798,528. Motion carried with a voice vote.

Under Chief’s Report, Chief Bauer stated there were two arrests made with the K-9 this month and explained that the deployment numbers are down a bit due to vacation. The Officers attended a free training in Milwaukee and obtained great drug training. Kramer questioned how much time the police dog is on duty; it was stated that the dog works (2) 11-hour shifts and (2) 9-hour shifts per week. It was stated he had nine contacts and two arrests from the dog. It was stated that when the Officer is on vacation, the other Officers handle the maintenance of the dog; but no other Officer is authorized to work with the dog.

The remainder of the meeting was held in closed session for negotiations.

**Parks/Rec/Recycling Committee** met on September 13th.

2018 Budget: The committee discussed the 2018 budget. Suggested items to be included for next year’s budget with approximate budget numbers:

Fix the heaving of the beer tent shelter with a new concrete slab would cost about $15,000

Red ball clay is needed at each of the ball fields and would cost about $7,000 \*\*\*

New set of bases $300 \*\*\*

Purchasing 5 trees for the City parks $600

Two volleyball courts at the S 6th Street Park would cost approximately $4,000

Spraying the parks would cost about $1,000

Replacing picnic tables would be about $750 \*\*\*

\*\*\* Items to be purchased in 2017

The total is $28,650 for the 2018 budget of which some would be maintenance and some capital expenditure. It was determined that we should purchase some of these items in 2017 since we are under budget. Red ball clay, bases, volleyball nets and picnic tables will be purchased this year. This will leave $20,600 to budget in 2018 for capital and maintenance. Any capital funds not spent in 2017 will be rolled over into the 2018 budget. DPW Higley suggested spraying the First Street parks in 2018 rather than the ballparks. The committee discussed a spraying rotation between all of the parks since they don’t all need to be sprayed each year.

**Central Fire & EMS District** met on September 21st.

Nancy O’Brien reported on the September activities of the District

**Finance Committee** met on September 26th.

Clerk Gurtner started by reviewing the entire 2018 budget with the committee. There are still a few numbers that we need in order to determine the budget. On the revenue side, we have not received the amount of transportation aids. On the expense side, we do not have the new health insurance premiums. The city’s debt is up approximately $75,000 in 2018 because of the new library debt overlapping with the North 3rd Street debt. The North 3rd Street debt will be paid in full in 2018 and the debt service expenses will be lower for the 2019 budget. The committee decided not to budget for street construction capital in 2018 because we will most likely need to borrow for our next street project and we don’t have the extra revenue this year. The committee reviewed the 2017 designated funds and decided to take approximately $40,000 from cable, street maintenance, environmental concerns and storm sewer to use in the 2018 budget. With these changes, the city is able to balance the 2018 budget pending the unknown factors. The percentage of increase in the 2018 budget is approximately 1.5%. Clerk Gurtner will make adjustments to the budget if needed in order to qualify for the budget expenditure restraint program once she receives those numbers.

**Mayor Schmidt:** Mayor Schmidt reported on the meeting of the United Communities of Clark County.

**DPW Report:** The following building permits were issued: Olga Gonzalez, 509 N 2nd St, Digging to check for roots in the sewer line; Nicole & Travis Boyer, 406 S 4th St, Concrete driveway; William & Monica Tesmer, 217 S 2nd St, New roof, new deck; Nick & Kim Hanson, 215 S 2nd St, Re-roofing; Jenny Velmer, 317 S 2nd St, new roof; Alvin Thieme, 825 S Division St, Blacktop Driveway; Zion Church, 301 N 2nd St, Eagle Scout project, small shelter; Gary Fetting, 515 N 2nd St, New Steel Carport.

Mayor Schmidt reported on the wells and pumping gallons from the water department.

**Operator’s license**: Sarah Gamillo, 211 S Division St, Apt B, Colby. Motion was made by Kaiser, seconded by Oestreich to approve the operator’s license. Motion carried with a voice vote.

**Trick or treat hours:** Motion was made by Hederer, seconded by Oestreich to approve the trick or treat hours as 4pm-7pm on October 31st. Motion carried with a voice vote.

**Ordinance 2017-4 Amending Section 10, Chapter 4 Regulation All-Terrain and Utility Terrain Vehicles to allow for use of City Streets/Alleys**: Motion was made by Hederer, seconded by Schmidt, to approve ordinance 2017-4 amending Section 10 as presented. Motion carried with a voice vote.

**Request permission for Clark County to use County Highway N as an ATV/UTV route in the City limits:** The City has to request permission from Clark County to use the county highway as a ATV/UTV route. Motion was made by Oestreich, seconded by O’Brien, to make a request to Clark County to use County Highway N as an ATV/UTV route in the City limits. Motion carried with a voice vote.

**Sewer Main Lining Bids:** The City received 4 sealed bids for the sewer main lining. The bids are as follows:

|  |  |  |
| --- | --- | --- |
| Insituform | $50,864 | 1 year warranty |
| Michels | $54,096 | 4 year warranty |
| McCann’s | $75,979 | - |
| Visu-Sewer | $46,342.50 | 4 year warranty |

Motion was made by Hederer, seconded by Hesgard, to approve the bid from Visu-Sewer, Inc for the lining of the sewer’s in the amount of $46,342.50. Motion carried with a voice vote.

**Repair and Paint Water Tower Bids:** The City received two bids for the repair and painting of the 200,000 gallon industrial park water tower. The bids are as follows:

|  |  |  |
| --- | --- | --- |
| Lane tank | $94,000 | 1 year warranty |
| TMI | $76,500 | 1 year warranty |

Motion was made by Oestreich, seconded by Kaiser, to approve the bid from TMI Coatings for the repair and painting of the 200,000 gallon water tower in the amount of $76,500. Motion carried with a voice vote.

**Committee meetings for October:** Colby-Abbotsford Police Commission will meet on October 9, 2017 at 6:30 PM at the Police Department. Central Fire & EMS District will meet on October 17th, 2017 at 7:00 PM at Station 2 in Abbotsford.

**Adjourn:**  Motion was made by Hederer, seconded by O’Brien to adjourn at 7:18 PM. Motion carried with a voice vote.

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Connie Gurtner, Clerk