The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: O’Brien, T Schmidt, Lynn, Oestreich, Hederer and Kaiser. Flink and Thieme were absent. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Harland Higley Jr, Abby Bernhagen of MSA Engineering and citizens.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Approve Library Construction Bid and Final Project Budget:**

Bids were opened on March 16, 2017. Out of six bidders, S.D. Ellenbecker, Athens, WI, submitted the low base bid of $1,714,000.00. We had several alternates submitted on this project which are indicated on the bid tab.

We have chosen to accept alternates 1-4 and 6-9 for a project construction bid total of $1,792,886.00. We are working on a proposal to run communications cabling and phone through the building as this was not part of the bid. I would estimate this work at $20,000.

We should keep a contingency of 7% for the construction work to deal with unforeseen conditions that may arise with the demolition work and the excavation and earthwork.

Project Budget after Bidding

Construction Bid $1,792,886.00

Construction Contingency $ 125,500.00

Communications Cabling $ 20,000.00

A/E fees $ 147,750.00

State Plan Review Fees $ 2,000.00 (estimated)

Soft Costs (moving, furniture) $ 72,484.00 (estimated)

Soil Borings and Report $ 3,100.00 (PSI)

Asbestos Investigation $ 1,700.00 (Cedar)

Grant Administration Fees $ 17,500.00 (Cedar)

Income Survey $ 10,500.00 (S.E.H.)

Fundraising Mailing and Publishing $ 6,580.00

Total $ 2,200,000.00

It is our opinion that the City has received competitive bids for this project. It is our recommendation to move forward with the project as bid and presented here. If the project cost is acceptable, we recommend awarding the project to S.D. Ellenbecker. Your award shall be contingent on the contractor meeting the necessary and required bonding and insurance requirements.

Motion was made by T Schmidt, seconded by O’Brien to approve the total Library Project Budget of $2,200,000 and award the construction bid to S. D. Ellenbecker for $1,792,886. Roll Call Vote: Ayes – Kaiser, Lynn, O’Brien, Oestreich, T Schmidt. Noes – Hederer. Motion carried.

**Minutes** of the March 7th council meeting were pre-read and reviewed.

Motion was made by T Schmidt, seconded by O’Brien to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by O’Brien, seconded by Lynn to approve the financial statement and bills. The amounts approved are as follows: General Fund $124,000.41; Water Department $21,397.34; Sewer Department $27,053.10; Net payroll $18,136.94. Motion carried with a voice vote.

**Colby-Abbotsford Police Commission** met on March 13th.

The commission approved minutes and expenditures.

Under purchase of new firearms, Officer Alex Bowman presented a PowerPoint presentation. Officer Bowman is a certified firearms instructor in the Marin Corps. Officer Bowman recently attended a civilian training program and is now a qualified AR Armorer. The department is in need of new handguns and AR’s. Currently, two officers carry their personal weapon as the Police Department does not have enough weapons for each officer. The cost of the recommend new AR is $975 each and six weapons are needed; six additional handguns are also needed. Sample weapons were shown to the Commission and the wear and tear on the weapons was shown. Two quotes from local distributors will be obtained and brought to the next meeting. Chief Bauer stated that a budget amendment can be made to reallocate funds to allow for these purchases. Ideally the department should set a replacement schedule on weapons for each weapon to be replaced every seven to eight years. The existing weapons can be traded in to offset the cost of the new weapons. In the past, the officers have had the option to purchase their weapon at the trade in value.

Under allowing Jessica Weich to work on Wednesdays in the Spring/Summer doing ordinance enforcement, it was stated there are many unregistered vehicles and junk in the alleys. The proper procedure for the cleanup is to issue notices, do follow up, and issue citations if the property is not remediated. Weich would perform all functions of the process and work with the cities. This additional work will not increase her time to more than 40 hours per week. The additional hours will be reviewed in the fall.

Under Chief Bauer’s meeting with the Village of Dorchester, Chief Bauer stated he was contacted by Dorchester to develop a contract price for services. Chief Bauer stated he spoke with both city mayors and both were in favor of Chief Bauer calculating a price and attending the Dorchester meeting for discussion. The calculated cost is $165,680 which includes wages for two additional officers. The service would be a contracted service, which calculated to about 17% of the budget. The vehicles would be negotiated in the agreement, as Dorchester currently owns a new squad. President Schmidt stated he would have appreciated being more informed on the proposal before it was made to the Village of Dorchester. Chief Bauer said in the future, he will provide information about a proposed agreement to the Police Commission for review, should Dorchester choose to continue to develop an agreement.

Under vehicle options to replace Chief Bauer’s squad, Chief Bauer stated the 2010 Charger is using oil between maintenance visits. Chief Bauer’s suggestion that he drives the Ford Interceptor for one year and then review purchasing a new Durango. A vehicle replacement schedule was distributed showing the future upgrade schedule. It was stated the Charger should be sold via the auction site and the funds received on the sale will be deposited back into the vehicle fund. It was stated the Impala currently had a high bid of $3,500.

Under Chief’s Report, Chief Bauer stated the K-9 dog house is being finished. The K-9 officer is set to attend training on April 3rd. Officer Brandner is scheduled for a DCI two week training on drugs and Officer Stubbe is attending a Cyber Crime training. Officer Jolin will be completed with his new employee training in 2 weeks.

The remainder of the meeting was held in closed session to discuss a wage increase for Chief Bauer. Motion was made by T Schmidt, seconded by Lynn to approve a $2,500 wage increase for 2017 to be paid retroactive to January 2017.

**Board of Appeals** met on March 14th.

The Board of Appeals approved a variance for the Colby School District for a sign located at the corner of 2nd and Dolf that is larger than allowed by ordinance.

**Public Works Committee** met on March 29th.

Re-roof WWTF Headworks & Administration Building: The roof on the headworks and administration buildings at the WWTF need to be replaced. DPW Higley would like permission to seek bids for the work..

Lining of Sewers: The sewer’s located in the alley behind the Harmony scale and all of East street (approximately 1,621 feet total) need to be re-lined to fix the fractured sewer line and prevent infiltration and seepage.

Rebuild Clarifier at WWTF: The clarifier’s at the WWTF need to be re-built. There is $65,000 in the budget this year to re-build one of them. DPW Higley read thru the bid spec sheet that described the work to be done.

Chip Seal Streets: This summer the following streets need to be chip sealed: Park Street, Lieders Street (from Park to Terrace), Terrace Street and N Main Street.

Engineering of S 4th St: South 4th Street needs to be re-done. There is currently no money budgeted for a street project but there is money in this year’s budget to have the engineering for the project done so that the project is shovel ready for the future. The committee reviewed a map of S 4th Street and discussed what should be included in the plans for the project.

Motion was made by Hederer, seconded by T Schmidt to approve bidding out the above items including Re-roof WWTF Headworks & Admin Building; Lining of Sewer; Rebuilding Clarifier at the WWTF; Chip Sealing Streets; and Engineering of S 4th Street. Motion carried with a voice vote.

Street Sweeping 2017: The last few years Whirlwind Sweeping, located in Spencer, has done the street sweeping and leaf pick up in the City. This year DPW Higley received two bids to perform the street sweepings, one from Whirlwind Sweeping and one from Precision located in Princeton, WI. Whirlwind Sweeping’s 2017 price for the two sweepings $5,800 and leaf pick up is $5,600. Precision’s 2017 price for two sweepings is $5,190. The committee discussed staying with Whirlwind Sweeping because they are a more local business. Motion was made by Kaiser, seconded by Oestreich to hire Whirlwind Sweeping to do the 2 street sweepings and leaf pick up for 2017 at a total cost of $11,400. Motion carried with a voice vote.

Fire Hall Landscaping: No information to report.

LED Lighting: The City has replaced all of the light bulbs in the City’s street lights with LED bulbs except for the decorative street lights because they could not find a bulb to fit. DPW Higley and Mayor Schmidt found a bulb that will fit in the decorative street lights. The cost will be $60 per bulb with a total cost of $2,160 to replace 36 remaining bulbs. Motion was made by Kaiser, seconded by Hederer to purchase the rest of the LED light bulbs for the street lights in the amount of $2,160. Motion carried with a voice vote.

**City Planning Committee** met on March 29th.

ATV/UTV routes thru the City: Greg Rueden had contacted the city to request that we consider allowing ATV/UTVs on city streets. Currently the Town of Hull and the Town of Colby do not allow ATV/UTV on the roads. The committee recalled that we had discussed this once before. The committee decided not to allow ATV/UTVs at this time.

Kwik Trip and Grant Smart Deeding Lots to the City of Colby: Both Kwik Trip and a real estate agent for Grant Smart have contacted the city to see if we would be interested in taking ownership in property that they own in the city. The committee discussed the pros and cons of the city owning these lots. Motion was made by T Schmidt, seconded by O’Brien not to accept the deeding of the lots from Kwik Trip and Grant Smart. Motion carried with a voice vote.

Review City Zoning Maps and Determine Lots to Re-Zone to CG-2 Commercial District: Motion was made by T Schmidt, seconded by Oestreich to start the process to consider re-zoning specific commercial districts in the city. Motion carried with a voice vote.

Participation in Marathon County Uniform Addressing: Marathon County has asked the city if we would like to participate in the county wide uniform addressing system. All unincorporated municipalities are required to participate, but the incorporated municipalities can voluntarily participate. Motion was made by T Schmidt, seconded by Kaiser to opt out of the county wide uniform addressing system. Motion carried with a voice vote.

Ordinance 2017-1 Regulating Sump Pump Discharges: Alan Harvey suggested an ordinance regarding regulations on sump pump waters being improperly discharged into the public sewerage system, causing runoff onto other lots, and creating flooding ice hazards. DPW Higley is going to review the ordinance further and we may discuss. DPW Higley reported to the council that this proposed ordinance mirrors the state statutes and he feels we should adopt it. Motion was made by T Schmidt, seconded by O’Brien to approve Ordinance 2017-1 Regulating Sump Pump Discharges. Motion carried with a voice vote.

Ordinance 2017-2 Regarding Form of Citation and Penalty Assessments: Motion was made by T Schmidt, seconded by O’Brien to adopt Ordinance 2017-2 Regarding Form of Citation and Penalty Assessments. Motion carried with a voice vote.

**Mayor Schmidt:** Mayor Schmidt reported on the meeting of the United Communities of Clark County.

**Clerk Gurtner:** Clerk Gurtner reported on the progress of the Fire District accounting in the clerk’s office.

**Harland Higley:** The following building permits were issued: Stephen Kraft, 301 E Adams St, living room remodel, drywall patching; Colby High School, 703 N 2nd St, sign; Kathy Schaefer, 110 S 4th St, sealing cracks in basement wall/siding; Amber Witt, 100 W Clark, remodel outside of building.

DPW Higley reported on the wells and pumping gallons from the water department.

**Engineer Abby Bernhagen:** MSA has submitted the multi discharge variance application to the DNR for the phosphorus levels for our WWTP permit. The fees that would be required with this variance would still be a cheaper option than making changes to the plant to meet the phosphorus level requirements.

**Operator’s Licenses:** Operators’ Licenses were received from April Schulz, Lindsey, WI; Deborah Olson, 303 S 5th St, Apt B, Colby, WI 54421; Duane Webb, 515 N 3rd St, Colby, WI 54421. Motion was made by Kaiser, seconded by Hederer to approve. Motion carried with a voice vote.

**Picnic License:** Colby Lions Club, 101 W Adams St, Colby for Smelt Feed on April 26, 2017 at the Colby Lion’s Shelter. Motion was made by Hederer, seconded by Oestreich to approve. Motion carried with a voice vote.

**Committee meetings for April:**  Colby-Abbotsford Police Commission will meet on Monday, April 10, 2017 at 6:30 P.M. at the Police Department. Re-Org meeting will be April 18, 2017 at 6:30 P.M. Fire & EMS will meet on April 20, 2017 at 7:00 PM at the Abby City Hall. Personnel/Labor Relations Committee will meet on April 12, 2017 at 6:00 PM. City Planning Committee will meet on April 18, 2017 immediately following re-org.

**Adjourn:**  Motion was made by T Schmidt, seconded by O’Brien to adjourn at 7:41 PM. Motion carried with a voice vote.  
  
Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Connie Gurtner, Clerk