The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: O’Brien, T Schmidt, Thieme, Lynn, Oestreich, Hederer and Kaiser. Flink was absent. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Harland Higley Jr, Mike Voss of MSA Engineering, Rita Liddell of Cedar Corporation and citizens.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the January 10th council meeting were pre-read and reviewed.

Motion was made by Hederer, seconded by Lynn to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by T Schmidt, seconded by O’Brien to approve the bills. The amounts approved are as follows: General Fund $597,547.57; Water Department $25,949.76; Sewer Department $20,910.29; Net payroll $19,624.78. Motion carried with a voice vote.

**Public Comment:** Jason Bauer introduced the new officer, Kyle Jolin.

**Colby-Abbotsford Police Commission** met on January 12th.

The commission approved minutes and expenditures.

Under Equipment Purchase for new squads, Chief Bauer provided two estimates from Belco. The equipment and installation estimate for the K-9 squad with one Stalker radar unit totaled $14,388.97. Estimate includes door poppers, temperature control and heat sensors. The K-9 fund will be used to cover the cost and installation of all K-9 squad equipment. The commission approved the expenditure of $14,388.97 to fund the cost and installation of all K-9 squad equipment.

Chief Bauer provided second estimate from Belco to equip the second Durango. The equipment and installation estimate with one Stalker radar totaled $11,890.33. Chief Bauer noted the estimate increase was due to better lighting equipment for both squads. Chief Bauer felt better lighting was necessary on STH 29 for increased visibility and officer safety. The commission approved the expenditure of $11,890.33 to fund the cost of equipping the second Durango.

The commission approved the Carryover funds from 2016 to 2017 as presented: General Fund Balance $127,852.73; Automobile/Equipment $43,584.29; Lockouts $1,588.13; Registration Fee $2,616.26; Retirement Benefits $14,495.70; Police Drug Dog Fund $37,970.64; Metal Plate Fund $10,649.58.

The commission approved Resolution 1-2017 approving amendments to the 2016 budget as presented: Fuel, -$7,800; Exp. Grants/Plate Fund/Misc., +$1,500; Clothing Allowance, +$2,200; Liability Insurance, +$3,500; Miscellaneous Expense, +$600; Retirement/Dept. Share, -$13,500; Equipment, +$13,500; Training, -$500; Office Supplies, +$500; Metal Plate Income, +$3,500; Metal Plate Fees and Purchases, +$3,500.

Under the Chiefs report, Chief Bauer stated Officer Wagner will start his training with the K9 on April 3rd. The K-9 training lasts four weeks. A phone interview has been scheduled with Brian Gregory to interview Officer Wagner. The phone interview is to determine the “right” K-9 for Officer Wagner. Chief Bauer stated the new vehicles are in so work will start on them soon. Chief Bauer stated that the registration of just metal plates is up from last year, 487 in 2015 to 625 in 2016. Chief Bauer attributed the increase to new office hours and the decrease in vacation days from Sandy Kocian to Jessica Weich. Chief Bauer stated the new officer is scheduled to start on Jan. 18th. Chief Bauer stated citations and traffic stops were up also in 2016 because of the traffic grant however they are not participating in the 2017 grant due to scheduling conflicts with other departments. Chief Bauer will be attending the Annual Chief’s Conference in Wisconsin Dells and will not be able to attend February’s Police Commission Meeting.

**Public Works Committee** met on January 17th.

Clark County Request to Discuss Placement of County Communications Equipment on Colby Water Tower:John Ross and Steve Potts from Clark County spoke to the committee about placing new Communication Equipment on the City’s North water tower. The County currently has equipment on the North water tower and it will all be upgraded and replaced. Potts and Ross discussed the new equipment and how it will be installed and set up. Costs associated with the equipment being on the water tower were also discussed. The City currently pays for the electricity on the water tower and does not ask Clark County for any reimbursement from the communication equipment using electricity off the tower. The committee discussed it being the same in the future with the new equipment. Ross and Potts stated the City could hook the water tower equipment into their generator as a backup in case something would happen and that be the tradeoff for paying for the electricity. The County is in contact with Lane Tank about the type and weight of equipment that will be acceptable on the water tower. Access to the water tower was brought up and addressed, DPW Higley stated concern about allowing anyone to access the tower. Ross stated that 95% of the time the County will give the City notice when they need to access the tower, but there is that 5% that they will need immediate access. The committee discussed having a protocol and a list of people to contact before they access the water tower. There is currently no lease between the County and the City for the current equipment placed on the tower. Ross presented the committee with a lease that the County has drawn up that will be in effect when the new equipment is installed.

Motion was made by Schmidt, seconded by Kaiser to approve the lease agreement with Clark County regarding the use of our water tower to house their communication equipment. Motion carried with a voice vote.

**Central Fire & EMS District** met on January 17th, 18th and February 2nd.

Nancy O’Brien reported on the January activities of the district.

**Mayor Schmidt:** Mayor Schmidt reported on the meeting of the United Communities of Clark County.

The City of Colby Water Department received a 2015 Water Fluoridation Quality Award.

**Harland Higley:** The following building permits were issued: Great Wall Chinese Restaurant, 120 Dehne Dr, Ste D, change face of current cabinet wall sign; Chadd & Kayce Kunze, 214 S 4th St, insulate & drywall 2nd floor.

DPW Higley reported on the wells and pumping gallons from the water department.

The compactor/washer at the Wastewater Treatment Facility has been installed. It is working very well and we will have less waste. The 1575 John Deere has been delivered from Power Pac.

**Engineer Mike Voss:** Voss stated that they are working with the city to get our WPDES Permit renewal and variance request completed. He also reported some Tax Increment Financing law changes have been passed through the Wisconsin Legislature that require some addition paperwork and an annual meeting.

**Carry Over Funds from 2016 to 2017:** Motion was made by Hederer, seconded by Oestreich to approve the carryover of funds from 2016 to 2017 as follows. Motion carried with a voice vote.

|  |  |  |
| --- | --- | --- |
| FUND |  | BALANCE |
| FUND BALANCE |  | $322,243.89 |
| STREET CONSTRUCTION |  | $50,000.00 |
| CITY HALL |  | $15,500.00 |
| MACHINE/EQUIP |  | $17,104.35 |
| OFFICE EQUIP |  | $8,257.83 |
| DONATIONS |  | $15,002.82 |
| OFF STREET PARKING |  | $6,012.23 |
| STREET LIGHTS |  | $19,091.85 |
| STREET MAINTENANCE |  | $13,620.49 |
| GRANT PLANNING |  | $10,612.85 |
| ECON DEVELOPMENT |  | $8,731.41 |
| ENVIRONMENT CONCERNS |  | $527.65 |
| SIDEWALKS |  | $16,447.50 |
| STORM SEWER |  | $55,543.56 |
| FIRE DEPT EQUIP |  | $35,140.26 |
| OFFICIAL MAPPING |  | $7,500.00 |
|  |  |  |
| TOTAL GENERAL |  | $601,336.69 |
|  |  |  |
|  |  |  |
| Well House |  | $25,000.00 |
| Wells |  | $60,000.00 |
| Water Tower |  | $12,500.00 |
|  |  |  |
| TOTAL WATER |  | $97,500.00 |
|  |  |  |

**Resolution 1-2017 Budget Amendments:** Motion was made by T Schmidt, seconded by Thieme to approve Resolution 1-2017 Budget Amendments as follows. Motion carried with a voice vote.

*RESOLUTION 1-2017*

*APPROVING AMENDMENTS TO THE 2016 BUDGET*

*WHEREAS, certain authorized expenditures within the adopted 2016 Annual Budget need to be reallocated; and*

*WHEREAS, according to Wisconsin Statutes no appropriations may remain overexpended at year end within the annual budget;*

*NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Colby that the 2016 budget be amended as follows:*

*Reallocation Expenses as follows:*

*100-51001 Salaries +$1,150.00*

*100-51100-302 Council Wages +$1,150.00*

*100-51440-305 Election Wages +$4,400.00*

*100-53300-312 Street Main-Snow/Ice Wages -$6,000.00*

*100-53631-316 Recycling - Wages -$700.00*

 *(Adjust Salaries Under/Overages)*

*100-51300 Legal +$6,000.00*

*100-51420-040 Office Expense +$2,000.00*

*100-51432 Health Insurance +$6,000.00*

*100-51510 Auditing +$1,700.00*

*100-52200 Fire Protection -$5,000.00*

*100-53420 Street Lighting -$10,700.00*

 *(Adjust Expense Under/Overages)*

*Adopted this 7th day of February, 2017.*

*James W Schmidt, Mayor*

*Attest: Connie L Gurtner, City Clerk*

**Review the Final Plans for Bidding the Library Project:** Rita Liddell of Cedar Corporation reviewed the library plans with the council that will be used for the bidding process.

**Cedar Corporation Contract for Pre-Demolition Inspection Services of School District Building:** Motion was made by T Schmidt, seconded by O’Brien to approve the contract with Cedar Corporation contract for pre-demolition inspection services of the school district building at a cost not to exceed $1,700. Motion carried with a voice vote.

**Committee meetings for February:**  Colby-Abbotsford Police Commission will meet on Monday, February 13, 2017 at 6:30 P.M. at the Police Department. Library Board meeting will be February 14, 2017 at 5:15 PM. Fire EMS & Fire will meet on February 23, 2017 at 7:00 PM at the City of Colby. City Planning Committee will meet on February 27, 2017 at 6:30 PM.

**Adjourn:**  Motion was made by Hederer, seconded by Oestreich to adjourn at 7:10 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Connie Gurtner, Clerk