The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Flink, O’Brien, Thieme, Lynn, Oestreich, Hederer, and Kaiser. T Schmidt was absent. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Higley, Librarian Vicky Calmes, Chief Bauer, Officers Bowman and Stubbe, Rita Liddel from Cedar Corp and Lee Kaschinska.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the August 2, 2016 council meeting were pre-read and reviewed. Motion was made by Hederer, seconded by Oestreich to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by Hederer, seconded by Flink to approve the bills in the amounts as follows: General Fund $534,657.66; Water Department $26,999.44; Sewer Department $18,206.78; Net payroll $18,367.10. Motion carried with a voice vote.

**Public Comment:** Chief Bauer introduced the department’s new officers Alex Bowman and John Stubbe.

**Colby-Abbotsford Police Commission** met on August 8th.

The commission approved the minutes and expenditures.

The commission approved the issue of Chamber gift certificates in the amount of $300 to Officer Don Schmidt as a retirement gift (denominations of $25). Officer Schmidt’s last day of work will be August 9, 2016 and his last paid day will be September 3, 2016. Officer Schmidt was very gracious to adjust his last day worked, as the Department was in the hiring process for a full-time officer. Officer Schmidt served 29 years with the Colby-Abbotsford Police Department.

The commission voted to allow a vacation carryover of 151 hours for Chief Bauer. It was stated that Chief Bauer’s anniversary date was August 1st.

Under K-9 status update it was stated that a letter asking for donations was personally delivered too many local businesses. Chief Bauer said the total amount on hand is $17,806, which includes carryover funds. The fundraising goal is $53,500, which will include the cost of a vehicle. Letters soliciting funds will be sent to local organizations and corporate businesses. An open house will be scheduled in September for the public to meet the new officers and to answer any questions the public may have on the K-9 program. Chief Bauer said the general climate of the campaign has been very positive. President Schmidt made a few suggestions regarding a public relations campaign, including an article in the Tribune-Phonograph about the officer that will handle the dog and spot photos of major donors making contributions.

Under Lexipol Policies, Policy 1015-Commedations and Awards; Policy 1019-Payroll Records; Policy 1022-Occupational Disease and Work-Related Injury Reporting; Policy 1024-Uniform Regulations; and 1028-Temporary Modified-Duty Assignments were presented. The commission approved the policies as presented with tabling 1028-Temporary Modified-Duty Assignments at the Chief’s request for further clarification. The final group of policies will be presented for approval at the September meeting.

Under Chief’s report, Chief Bauer reported that Officer Chris Brander is continuing on light duty. John Stubbe has accepted the full-time Police Officer position pending his physiological evaluation on Friday. His expected first day will be August 17, 2016. Last week a search warrant was issued on North 2nd Street in Abbotsford and one drug arrest has been made and there is an ongoing investigation, which may lead to additional arrests. The Impala has been in for maintenance work. The new officers will be at both City Council meetings in September for introductions. The 2017 budget is being worked on.

**Central Fire & EMS District Committee** met on August 8th, 11th and 18th.

The committee has been working on a budget and hiring a new chief. Equipment ownership and insurance was discussed. The ad for the hiring of the new chief will be in the paper the next three weeks. John has been working on negotiating fuel prices.

**Parks/Rec/Recycling Committee** met on August 23rd.

Contracts for Garbage/Recycling: United Communities of Clark County requested bids for garbage and recycling pick up in the city. Waste Management declined to bid. Both Advanced Disposal and Express bid on the contract. Advanced Disposal was the lowest bid, but since that time Express has contacted the city and asked to come to a meeting and discuss pricing again. Motion was made by Hederer, seconded by Lynn to approve the Advanced Disposal’s contract for garbage and recycling pick up in the city. Motion carried with a voice vote.

Construction/Location of Dog Park: The committee decided to hold off on the dog park at this time. Other items have come up for this year’s budget. The committee said that the chamber could sell to another party.

Plaque for South 6th Street Park Donors: The committee talked about a plaque for the South 6th Street Park to recognize the businesses that donated materials and labor in the construction of the South 6th street park shelter. There would be a 12” x 15” plaque for each donor. The committee discussed if the plaques should be inside or outside. Motion was made by Kaiser, seconded by Oestreich to order the plaques for the South Sixth Street donors. Motion carried with a voice vote.

Roof of Shelter at East Street Ballpark: There is not good ventilation in the concession stand building and is causing the shingles to curl. Kaiser suggested a steel roof for the concession stand and the open shelter. The cost of the shingles for the concession stand alone would be $1,442 and the cost for a steel roof would be $2,213. Neither of these costs includes installation. Hixwood Steel could do both buildings in steel at a cost of $5,884. Motion was made by Oestreich, seconded by Flink to approve Hixwood Steel to roof both buildings with steel at a cost of $5,884 to be completed this fall. Motion carried with a voice vote.

2017 Budget: Some items for the 2017 Budget that were discussed where: a new scoreboard, metal on the dugout roofs, plywood on the outside of the dugouts, 5 trees, spraying ball fields, 5 picnic tables, reimburse the Colby/Abby Police for the lost camera in the park, cameras for the parks, park equipment for disable children. The committee will get some costs to these suggestions and meet again to determine a total budget amount.

**City Planning Committee** met on August 31st.

Certified Survey map for Colby Cottages Property: Xcel Engineering presented a Certified Survey Map on to lot off a piece of land from Orville and Arlene Lieders just north of the existing CAP Services development. This property is being considered for the future development of a similar type of property. The city of Colby is in the process of vacating Pearl Drive to add to this property. Motion was made by O’Brien, seconded by Flink to approve the CSM as presented. Motion carried with a voice vote.

Site Plan Review for Colby Cottages Property: Xcel Engineering has prepared a site plan for the future development of Colby Cottages. This development would include 20 senior units and 8 family units. DPW Higley had some concerns with the snow plowing to the North of Dehne Drive. He will work with the developers on a spot to pile snow. Motion was made by Flink, seconded by Lynn to approve the site plan for Colby Cottages Property. Motion carried with a voice vote.

Cedar Corp Contract for CDBG Administration: The city of Colby was awarded $500,000 from the Department of Administration in the form of a Community Development Block Grant. This type of grant requires detailed and timely paperwork outside of the ability of the clerk’s office. The city requested bids from SEH and Cedar Corp. SEH did not bid and Cedar Corp’s bid is $17,500 for the administration work. Motion was made by Lynn, seconded by O’Brien to approve Cedar Corp for the administration of the CDBG at a cost of $17,500. Motion carried with a voice vote.

Architectural Plans for Construction of the Colby Public Library: The Library Building Committee has reviewed plans with Cedar Corp. They have determined that a geothermal system is not a cost effective system at this time. Calmes reviewed the budget and preliminary plans as presented from Cedar Corp. The current plan is for construction of a 10,600 sq foot building. Hederer asked how we went from an 8,000 sq foot building to this size. Clerk Gurtner explained that the block grant application was submitted using this plan and budget. If we would make changes to this plan now our block grant would be decreased accordingly. Motion was made by Flink, seconded by O’Brien to approve the construction budget and architectural plans for the construction of the Colby Public Library. Roll Call Vote: Ayes – Flink, Kaiser, Lynn, O’Brien, Oestreich. Noes – Hederer. T Schmidt and Thieme were absent. Motion carried.

Repairs and Maintenance of the Boy Scout’s Building: DPW Higley stated that the boy scouts building is located down by the STP. The VFW built the building and donated to the city for the boy scouts to use. The building is in need of repair but the boy scouts may be interested in doing an addition to the building for the cub scouts to store things. The scouts are also paying about $450 a year for a storage facility, so they would be interested in investing that into something permanent. There was discussion on cost sharing this project between the scouts and the city.

Outdoor Consumption Ordinance Printing: The city has adopted a new outside consumption ordinance. The council wanted to delay the printing cost of the new ordinance until one year of Cheese Days had passed since the ordinance would allow the consumption of alcohol in the park and sidewalk areas during the Cheese Days event. There weren’t any issue with the new ordinance. The committee voted to print the new ordinance.

Ordinance Regulating Residential Remodeling in Downtown Commercial District: Attorney Harvey along with Clerk Gurtner created another Commercial District that would not allow for the construction of a residential use on the main level of a building in this district. If the city would want to regulate this, we would need to re-zone any areas of the city that we would like to regulate with this new ordinance.

Ordinance Regulating Garage Height in Residential Districts: Our current ordinance has a garage height of 15 feet. The committee discussed what would be a good height and it is dependent on the existing principal structure. The committee would like Alan Harvey to rewrite 13-1-200 to amend it.

Ordinance Regulating Setback Rules from Streets and Alleys: There is question on what setback that we need in a commercial district when abutting a residential district when there is an alley buffer. There was discussion on changing the setback for this situation if there is an alley or street between the two districts. Clerk Gurtner and DPW Higley will work on re-writing the ordinance.

**Board of Appeals** met on August 29th.

The Board of Appeals committee approved a zero setback for Janessa Thomas as 308 W Wausau Street to allow for the construction of a two car garage.

**Mayor Schmidt**: Mayor Schmidt reported on the last meeting of Clark County Economic Development.

The Colby Cemetery Board met. We got all the signatures on the final agreement between the municipalities. The board determined that the cost to construction a mausoleum would be approximately $30,000.

**Clerk Gurtner:** Clerk Gurtner had attended the annual Wisconsin Municipal Clerk’s Conference in August. There was a lot of training for the upcoming election. If anyone knows of anyone that would be interested in working elections, they should contact the clerk’s office.

**DPW Harland Higley:**  The following building permits were issued: Steve Lysne, 202 N 7th St, roof; James Schmidt, 201 S 6th St, sidewalk behind house; Gayle Beisner, 802 W Spence St, roof; Duane Altergott, 502 N Division St, re-roof garage/remodel bath; Merlin Schaefer, 503 S Main St, remodel garage; Luciano Mejia Carmona, 207 S Main St, re-shingle house; Janessa Thomas, 308 W Wausau St, garage, residing, concrete drive; Arthur Klabon, 308 N 6th St, storage shed; Tony Sterzinger, 212 S 4th St, re-roof; Sarah Adams, 526 N 2nd St, replace basement floor/add drain tile; Carissa Sobeck, 307 W Broadway St, new roof.

DPW Higley reported on the pumpage of water and well levels for August 2016. He also reported on the influent and effluent at the STP for August 2016.

DPW Higley had a conference call with MSA regarding our phosphorus plan at the STP. The DNR would also like a co-plan to our existing phosphorus plan. They did tell us that we will have to revisit this in another year when our permit renews.

**Operator’s License:** The city received an operator’s license for approval: Sherry Viegut, 208 Hickory St, Abbotsford, WI - Motion was made by Kaiser, seconded by Hederer to approve. Motion carried with a voice vote.

**Picnic Licenses:** The city received the following license for approval: Knight’s of Columbus - St. Mary’s Fall Festival, 9/11/2016 - Motion was made by Hederer, seconded by Oestreich to approve. Motion carried with a voice vote.

**Replacing Bio-Solids Building Roof at Sewer Treatment Plant:** DPW Higley explained that the rubber roof on the bio-solid building is shrinking and needs to be replaced. Along with this, the top row of the block is also collapsing in. DPW Higley received one bid from Eau Claire Roofing to replace the roof at a cost of $7,190. They were the only bidder. Motion was made by Hederer, seconded by Lynn to approve the replacement of the roof and blocks at a cost not exceed $16,000. Switlick and Sons was the only bidder for the block replacement at a cost of $8,780 and the council thought that was expensive.

**Committee meetings for September:**  Colby-Abbotsford Police Commission will meet on September 12, 2016 at 6:30 P.M. at the Police Department. Fire District Meeting will be held on September 20, 2016 at 7:30 at Colby City Hall. Finance Committee/Full Council will meet on September 19, 2016 at 6:30 PM. Parks/Rec/Recycling Committee will meet on September 13, 2016 at 6:00 PM. Public Work Committee will meeting on September 13, 2016 at 7:00 PM. Personnel/Labor Relations Committee will try and meet on September 13th or 14th once we ask Thieme what time her can come.

**Adjourn:** Motion was made by O’Brien, seconded by Flink to adjourn at 8:05 P.M. Motion carried with a voice vote.  
  
Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Connie Gurtner, Clerk