The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Flink, O’Brien, T. Schmidt, Lynn, Oestreich, and Hederer. Kaiser and Thieme were absent. Also present were Mayor James Schmidt, Deputy Clerk Jessie Polivka, DPW Harland Higley, Police Chief Jason Bauer, Caleb Lynn of the boy scouts, and Kevin O’Brien from TP Printing.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the September 6th and September 19th council meeting were pre-read and reviewed. Schmidt questioned the cost of the mausoleum from the September 6th minutes. Motion was made by T. Schmidt, seconded by Flink to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by Hederer, seconded by Oestreich to approve the bills in the amounts as follows: General Fund $69,214.32; Water Department $32,938.85; Sewer Department $26,891.26; Net payroll $18,491.69. Motion carried with a voice vote.

**Public Comment:** None.

**Colby-Abbotsford Police Commission** met on September 12th.

The commission approved the minutes and expenditures.

Under purchase of new squad, it was stated that the Impala is approaching 100,000 miles and is in need of struts in the near future. At this time the Chief has received one quotation on a 2016 Dodge Durango in the amount of $28,300. It is expected that the Impala will be sold for about $3,000. Chief Bauer will bring in two quotes.

Under 2017 Budget three budget options were presented. The first option represented the calculations for hiring a 7th Full Time Police Officer, the second option represented hiring a full time 7th Officer in July of 2017, and the third option represented a budget with 6 full time Officers with a zero percent increase. It was reminded that when the 7th Full Time Officer was last discussed, the City of Abbotsford approved the request, and the City of Colby denied the additional cost in the budget. It was stated that last week alone, the Department handled 3 drug crimes. It was stated that currently the Chief is making the schedule work by personally working several extra hours each week. It has been 21 years since the last Full Time Officer was hired. Motion K. Lynn/Loren Voss to approve presenting budget option #1 with the 7th Full Time Officer starting January 1, 2017. Motion carried without negative vote.

Under K-9 Fundraising update, it was stated that Thrivent Financial is planning a large event in November. More information on the event will be forthcoming. Letters have went out to all Abbotsford and Colby businesses. Police Secretary Jessica Weich will be attending the Abbotsford Lion’s meeting. An Open House will be held on September 22, 2016 at the Police Department to introduce the new Officers. The Police Union will be sponsoring a brat fry from 2:00 p.m. – 8:00 p.m. The advertisement from the County Market funding raising drive will appear in this week’s newspaper.

Under Lexipol Policies, motion D. Hederer/K. Lynn to approve: Policy 309-Canines; Policy 602-Asset Forfeiture; Policy 802-Property and Evidence; Policy 805-Records Maintenance and Release; Policy 806-Protected Information; Policy 1028-Temporary Modified-Duty Assignments; Policy 1034-Line-of-Duty Deaths as presented with correcting the spelling errors as presented to the Chief. Motion carried without negative vote.

Under Chief’s report, Chief Bauer informed the Commission that Officer Brander is still on light-duty, but is expected to return to regular duty on Thursday. A search warrant was issued in Colby last week with the charges submitted to the District Attorney for processing. In this search $1,025 of forfeited cash was collected. Officer Bowman will be attending ALICE training in Chicago and will continue to work training both school systems. Officer Bowman will take over let leadership role in ALICE training. There were no reported problems with the Fall Festival in Abbotsford. The new staff is working well. Chief Bauer mentioned that he will be attending a meeting with Marathon County to discuss the 911 system and stated there may be some potential cost savings by making a switch to the Marathon County dispatch as the department already utilizes the Marathon County Laptops. Mayor Schmidt cautioned Chief Bauer as there are noted problems with the Marathon County dispatch with hearing the pages; it was suggested Chief Bauer use caution. Chief Bauer stated that they will only be meeting to obtain further information, and any change in the way the dispatching is done would need approval from both City Council. It was stated that Clark County is also undergoing an update to their dispatch system.

**Public Works Committee** met on September 13th.

Colby School District Request to Build a Press Box on N 2nd Street Right of Way: Jim Hagen from the Colby School District spoke to the committee about the school wanting to build a press box on the west side of the football field in the City’s street right of way. The east side of the school’s parking lot contains a 50 foot street right of way. DPW Higley met with Hagen earlier in the day to discuss some options. DPW Higley went and measured and figured the City could give 15 feet along the east side of the 50 foot right of way to the school; that would leave enough space for cars to still travel around the edge of the parking lot with that being a one way street and typical traffic lanes being 12 feet. The committee wants to make sure the City will still be able to access the water tower located in that area. After the school would take possession of those 15 feet the City will no longer have any financial responsibility.

The mayor suggested that giving the school an easement for 15 feet might be a cheaper and easier option rather than vacating that portion of the street right of way which would require notices and a public hearing to be held. T. Schmidt questioned whether Attorney Bill Gamoke was consulted on what would be the best way to handle the situation and if it would be possible to do a lease with the school for that 15 feet. Mayor Schmidt stated he would contact Attorney Gamoke.

Motion was made by Oestreich, seconded by Lynn, to approve an easement or lease agreement with the Colby School District giving them 15 feet along the east side of the City’s street right of way pending discussion with the city attorney. Motion carried with a voice vote.

2017 Budget: The committee went over the budget for 2017.

**Parks/Rec/Recycling Committee** met on September 13th.

2017 Budget: Kaiser received prices on the following budget items for 2017 that were discussed at the last Parks meeting:

• Metal roofs on the dugouts on the Main Ball Field and Announcers stand: $600.00

• Replace scoreboard: $4,000.00

• Trees: $500.00

• 5 picnic tables at 150.00 a piece: $750.00

• Spray ball fields: $500.00-$1,000.00

• Plywood for the outside of the dugouts: $350.00

• One set of bases: $300.00

• Camera for the parks: $500.00

The total cost of those items for next year is $8,000.00 but it was suggested to actually budget $15,000 to cover costs to fix up the Boy Scout shelter if needed and if something should come up next year. The committee discussed adding on to the current Boy Scout shelter (the Boy Scouts have offered to pay for the cost of the addition), ownership of the building and who is responsible for maintenance costs in the future; the committee would like to see this topic on a future meeting. It was also suggested to do a survey at tax time this year to see if there is interest from the public in constructing a dog park.

**Personnel/Labor Relations Committee** met on September 14th.

Health Insurance Premium Deductibles with Security Health Plan Agent:

The Mayor questioned the grandfathered clause in regards to our health insurance and wanted to clarify what changes we can make. He asked how much of a premium deduction we can change in order to still stay grandfathered. The committee also wanted to know what financial effects losing our grandfathered status may cause. If the city would change the employee’s portion of the premium cost by more than 5%, then the city would lose its grandfathered status. If the city would lose its grandfathered status, we would be forced to go with an Affordable Care Act insurance which would most likely be more costly premiums for the city. Mayor Schmidt also asked about the employee’s portion of the payment of the deductibles. Becky Gorst also stated that the an increase to the employee’s portion of the deductible would also have to stay under the medical inflation plus 15 percentage points in order to maintain grandfathered status. Security Health Plan is anticipating a 4-6% premium increase for the city in 2017. Lisa Reiter will be contacting the city with the actual medical inflation amount so that the committee can determine how much they may be able to increase employee deductible contributions.

Flexible Work Schedule in Clerk’s Office: Clerk Gurtner explained to the committee that the Clerk and Deputy Clerk have been working flexible hours on a trial basis. They both work from 8 AM to noon and 12:30 to 4 PM and have one day off during the week. These hours have been working well and the city has received no complaints. When working these hours, the clerk’s office is available to the public for 1 ½ hours more each day without any addition cost. The committee felt that this was a benefit to the community. Motion was made by O’Brien, seconded by Lynn to approve the flexible time schedule for city clerk’s office. Motion carried with a voice vote.

North Shore bank Deferred Compensation Plan: Clerk Gurtner presented information about a deferred compensation plan through North Shore Bank. We are currently are enrolled in the State of Wisconsin’s deferred compensation plan and this plan is less paper for the office. If employees are willing to switch, we will come back to the city to approve North Shore Bank.

**Special council/Finance Committee** met on September 19th. Mayor Schmidt stated that the City still hasn’t received what Transportation Aids will be for next year and if it is significantly less than the number used for budgeting purposes the council may need to re-work some budget numbers.

**Central Fire & EMS District** met on September 20th. O’Brien reported on the items from the meeting. Kwik trip was chosen as the main filling station for the district with Cenex in Dorchester and ProVision in Colby being secondary stations. She stated that the personnel committee will meet on October 17th to review the applicants for the Chief’s position.

**Mayor Schmidt**: Mayor Schmidt reported on the last meeting of United Communities of Clark County.

**DPW Harland Higley:**  The following building permits were issued: Jane Holman, 501 W Broadway St, replace deck/cement slab; Richard Raatz, 210 E Broadway, update & bury electrical service; Nicolet National Bank, 101 S 1st St, windows; David Dommer, 511 N 3rd St, garage; Ray Sobeck, 305 W Broadway St, deck/ramp; The Waterford, 1110 N Division St, sign.

DPW Higley reported on the pumpage of water and well levels for September 2016. He also reported on the influent and effluent at the STP for September 2016. DPW Higley stated that the fall leaf pick up will be October 26th, 27th, and 28th.

**Resolution 6-2016 Designating Officials Registering Voters on Election Day:** Motion was made by Schmidt, seconded by O’Brien to approve Resolution 6-2016 as follows. Motion carried with a voice vote.

*Resolution 6-2016*

*Designating Officials Registering Voter on Election Day*

*The Common Council of the City of Colby, Clark/Marathon County, Wisconsin, by this resolution, by a majority vote of the Common Council, resolves and declares as follows:*

*The City of Colby will abide by Wisconsin State Statute § 6.55(2)(c), which provides that the municipality may provide by resolution that voters go to another readily accessible location in the same building at the polling place to register. The registration will be in the presence of the Clerk/Treasurer, Deputy Clerk/Treasurer, Election Inspector, or Special Registration Deputy. Registration and Voting locations will be clearly labeled by the City Clerk.*

*James W Schmidt, Mayor*

*Connie L Gurtner, Clerk*

**Lease with Colby School District for Use of District Center After the Closing Date until March 1, 2017:** The Council reviewed the proposed lease with the school district allowing them use of the building until next year.Motion was made by T. Schmidt, seconded by Flink, toapprove the lease as presented that allows the Colby School District use of the district center building after the sale. Motion carried with a voice vote.

**Ordinance 2016-2 Amending the CG General Commercial Zoning District:**

The council reviewed the final draft amending the CG General Commercial Zoning District. Motion was made by T. Schmidt, seconded by O’Brien, to approve ordinance 2016-2 amending the CG General Commercial Zoning District as presented. Motion carried with a voice vote.

**Ordinance 2016-3 creating the CG-2 Commercial Zoning District:** The council reviewed the ordinance creating the CG-2 Commercial Zoning District this will keep lower levels of buildings in the CG-2 District as commercial use, residential use will not be permitted below the second level of a building. The City Planning committee will need to meet to choose which parts of the City’s commercial district these changes will affect. Motion was made by Flink, seconded by Hederer, to approve the 2016-3 creating the CG-2 Commercial Zoning District as presented. Motion carried with a voice vote.

**Committee meetings for September:**  Colby-Abbotsford Police Commission will meet on October 10, 2016 at 6:30 P.M. at the Police Department. Central Fire & EMS District will meet on October 19th at 7:00 P.M. in Dorchester. City Planning will meet on October 24th at 6:30 P.M. & Public Works will meet on October 24th at 7:30 P.M. or immediately following the City Planning meeting.

**Adjourn:** Motion was made by T. Schmidt, seconded by Flink to adjourn at 7:33 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Connie Gurtner, Clerk