The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Hamm, O’Brien, T Schmidt, Thieme, Oestreich, Hederer and Kaiser. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Harland Higley Jr and citizens.

**Agenda** was posted by the clerk. The agenda will stand as the order of the meeting.

**Minutes** of the February 2nd council meeting were pre-read and reviewed.

Motion was made by O’Brien, seconded by Hederer to approve the minutes as presented. Motion carried with a voice vote.

**Financial Statement and Bills** were discussed. Motion was made by Hederer, seconded by T Schmidt to approve the bills. The amounts approved are as follows: General Fund $723,402.44; Water Department $29,538.48; Sewer Department $15,196.34; Net payroll $17,967.30. Motion carried with a voice vote.

**Public Comments:** Bill Sweda asked the council what the current status is with the Cemetery Association.

**Colby-Abbotsford Police Commission** met on February 8th.

The commission approved minutes and expenditures.

Under Lexipol policies President Schmidt stated that Chief Bauer distributed a packet of policies earlier. The following policies were reviewed: 320 Standards of Conduct, 321 Information Technology Use, 322 Report Preparation, 323 Media Relations, 324 Subpoenas and Court Appearances, 325 Part-Time Officers, 327 Mutual Aid and Outside Agency Assistance, 328 Registered Offender Information, 329 Major Incident Notification, 330 Firearm Injury Reporting, 331 Death Investigation, 332 Identity Theft, 333 Private Persons’ Arrests, 337 Biological Samples, 340 Child and Dependent Adult Safety, 344 Off- Duty Law Enforcement Actions, 345 Department Use of Social Media. The committee approved policies as presented.

Chief’s report was provided by a written summary by Chief Bauer, as Chief Bauer is at training this month. It was noted that there were 139 more contacts made in January of 2016 than January of 2015. President Schmidt commended the officers on doing an effective job. Mayor Schmidt stated that the Chief has asked Officer Rannow to return his issued equipment back to the department. Officer Rannow said he would turn in his department-issued gear on his last official day of work on February 17, 2016. It was stated that this has made it difficult in the transition as the replacement Officer has already been hired. President Schmidt said this topic would be placed on the March agenda to clarify policy language to address this situation in the future. The committee approved the January activity report.

The committee convened into closed session pursuant to State Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of wage and benefit negotiations for Kocian. The committee re-convened in open session and approved a wage increase of 35 cents per hour for Kocian, increasing her hourly wage rate to $18.10 per hour beginning with the next pay period. Motion was made by T Schmidt, seconded by Hederer to approve this raise as presented to the council. Motion carried with a voice vote.

**Joint Fire Committee** met on February 20th.

Motion was made by O’Brien, seconded by Oestreich to approve the Engagement Agreement for Legal Services for the Joint Fire Department. Motion carried with a voice vote.

**City Planning Committee** met on February 24th.

Library Expansion Timeline: Library Director Calmes review the latest items on the timeline. These included advertising the project for the income survey, distributing the RF for the Library Architect Engineering. There 561 surveys mailed and 349 have been returned so far, SEH will be doing an addition mailing and then following up with a door to door campaign. Calmes and Clerk Gurtner have met with City of Abbotsford for ideas for a capital campaign.

RFP for Library Architectural Design Costs: The city received three bids for architectural design: Ayres Associates: Phase 1 - $18,000, Phase 2 (part 1) - $45,000, Phase 2 (Part 2) - $22,000 for a total of $85,000; Cedar Corporation: Phase 1 - $18,000, Phase 2 - $76,050, Construction Admin - $24,950 for a total of $119,750; SEH: Phase 1 - $36,000, Phase 2 - $67,000, Construction Admin - $31,000 for a total of $134,000. The committee decided to conduct interviews with the three final companies before making our final decision.

Contract for United Seven Fire District: Nancy O’Brien brought the Intergovernmental Cooperation Agreement to the committee to review. She said that group is asking the city to agree to this contract at our March Council meeting. The committee reviewed the agreement terms in great detail. The committee approved proposing the agreement to full council for approval. Motion was made by T Schmidt, seconded by Kaiser to approve the Intergovernmental Cooperation Agreement. Motion carried with a voice vote.

Determine Industrial Park Lot Prices for Future Sales now that TIF is Closed: The committee discussed what the cost per acre in our industrial park. It was determined that we want to give land to potential developers as long as they develop the lot. The clerk will get other sample formulas from neighboring municipalities before we decide on a price and formula.

**Mayor Schmidt**: Mayor Schmidt would like to appoint Nancy O’Brien and Lony Oestreich as Library Committee members. Motion was made by T Schmidt, seconded by Kaiser to approve the appointments. Motion carried with a voice vote.

Library Director Calmes prepared a summary of the 2015 Annual Report for the council. The full report is available in the clerk’s office.

Mayor Schmidt reported on his meeting of Clark County Economic Development.

**Clerk Gurtner:** Clerk Gurtner informed the council that she will be on vacation next week Wednesday to Friday.

**DPW Harland Higley:**  The following building permits were issued: Jim Jakel, 804 S Division St, raze house; Amber Reynolds, 209 S 4th St, bathroom remodel; Dan Mueller/Colby School District, 705 N 2nd St, energy upgrades; Holly Kralcik, 119 S 1st St, interior remodeling/downstairs into an apartment.

DPW Higley reported on the precipitation and flows for February 2016 at the STP. He also reported on the pumpage of water for February 2016.

Well #15 is still causing some problems since the lightening strike in October 2015.

The city sold a plow and a painter on a Wisconsin surplus site.

**Picnic License:** A picnic license was received from: Knights of Columbus for March 4th and 18th – fish boil – motion was made by Hederer, seconded by Kaiser to approve. Motion carried with a voice vote.

**Committee meetings for March:**  Colby-Abbotsford Police Commission will meet on March 14th at 6:30 P.M. City Planning Committee will meet on March 16, 2016 at 6:00 P.M. Parks/Rec/Recycling Committee will meet on March 28, 2016 at 7:00 P.M.

**Adjourn:**  Motion was made by T Schmidt, seconded by Hederer to adjourn at 7:14 P.M. Motion carried with a voice vote.  
  
Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

James W Schmidt, Mayor

Attest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Connie Gurtner, Clerk