

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Hamm, O'Brien, T Schmidt, Thieme, Lynn, Oestreich, Hederer and Kaiser. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Harland Higley Jr, Mike Voss from MSA and citizens.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the December 1, 2015 council meeting were pre-read and reviewed. Motion was made by Hederer, seconded by T Schmidt to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by T Schmidt, seconded by Hederer to approve the bills. The amounts approved are as follows: General Fund \$418,596.70; Water Department \$37,813.50; Sewer Department \$31,230.41; TIF Fund \$85,529.65; Net payroll \$26,195.55. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on December 14th.

The commission approved minutes and expenditures.

The commission approved the purchase of \$25 Chamber Certificates for the Police Department employees for the Holidays.

The commission approved to change the Workers Compensation Coverage to the League of Wisconsin Municipalities Insurance through Greg Schmidt at Spectrum Insurance.

Under Chief's report Chief Bauer stated that the 12-hour schedule would be implemented January 1st. The goal for next year is to increase the shooting practice of the officers. There were new tires put on the Dodge Charger and two new tires on the Expedition. It was stated that the Police Secretary Job description is in need of updating. Kocian is currently working on preparing a detailed list of her job duties.

Under Lexipol Policies it was explained that Daily Training Bulletins will begin after the Manuel is approved. Daily Training Bulletins are short videos to ensure our officers comprehend department policies. Bauer will recommend various policies and provide them to the Commission for approval. The first batch of policies presented is mandated by the State of Wisconsin. After the Commission sees them, the employees will also review them. The commission approved the presented policies with noted corrections. Approved Policies: 100 Law Enforcement Authority, 300 Use of Force, 315 Child Abuse, 305 Officer Involved Shooting and Death, 307 High Speed Pursuit, 310 Domestic Abuse, 604

Eyewitness Identification, 805 Records Maintenance and Release, 905 Custodial Searches, 1010 Citizen Complaints.

Personnel/Labor Relations Committee met on December 7th and January 5th.

The meeting on December 7th was held in closed session to do employee evaluations and discuss compensation and benefits.

On January 5th the committee met in closed session to review compensation and benefits for city employees. They came out of closed session to vote on employee raises. The committee is proposing raise for Al Raatz, Craig Lieders, Merlin Schaefer, Harland Higley & Connie Gurtner - \$.40, Jessie Polivka - \$.30 and Clint Smith - \$.35. Motion was made by Thieme, seconded by T Schmidt to approve the wage increase. Motion carried with a voice vote.

The committee also discussed the Fire Department books being done by the Colby City's Clerk's office. The committee decided to bring it up at the next joint fire department meeting and discuss it again later.

Mayor Schmidt: Mayor Schmidt voiced his disappointment in the local newspaper writing articles to sell papers not to always telling the true story.

Clerk Gurtner: Clerk Gurtner thanked the council for the raise and also for the Christmas gift. She also invited all council members to attend the Chamber of Commerce Annual Banquet on January 30, 2016. They should let her know by Thursday, January 21st if they are interested.

DPW Harland Higley: The following building permits were issued: Nancy O'Brien, 408 N 3rd Street, new roof.

DPW Higley reported on the precipitation and flows for December 2015 at the STP. He also reported on the pumpage of water for December 2015.

The city had to replace a pump in Well #15 because of the lightning strike back in October.

Engineer Mike Voss: The well project is finishing up, they are working with PSC on the well capacity report.

Operator's License: The city received an operator's license: Tina Hiles, 304 N Division St, Colby – motion was made by Kaiser, seconded by Hederer to approve. Motion carried with a voice vote.

Anonymous Donation of \$50,000 for Library Construction Planning and Design: Mayor Schmidt informed the council about a meeting with an anonymous donor to help fund the construction planning and design.

Potential of an Additional Anonymous Donation for New Library

Construction: If the city does decide to construct a new library the anonymous donors are willing to contribute an additional \$450,000 towards the construction.

Bids for Income Survey for CDBG from MSA and SEH: Motion was made by T Schmidt, seconded by Oestreich to approve the bid from SEH at a cost of \$4,000 for the survey and \$3,250 for the application and \$3,250 additional if funded. Motion carried with a voice vote.

Timeline for Design and Planning for Potential New Library Construction:

The council discussed what items have to happen first in order to keep this project moving. The income survey is first along with land acquisition. Calmes suggested getting a library building committee organized.

City Budget Contribution For New Library Construction: Motion was made by Oestreich, seconded by T Schmidt to commit \$500,000 from the city budget toward the proposed new library construction. Roll Call Vote: Ayes – Lynn, Oestreich, Hederer, Hamm, O’Brien, T Schmidt, Thieme. Noes – Kaiser. Motion carried.

Carry-Over Funds from 2015 to 2016: Motion was made by Hederer, seconded by O’Brien to approve carry-over funds from 2015 to 2016 as follows. Motion carried with a voice vote.

<u>FUND</u>	<u>BALANCE</u>
FUND BALANCE	\$ 296,597.30
MACHINE/EQUIP	\$ 104.35
OFFICE EQUIP	\$ 8,257.83
DONATIONS	\$ 15,002.82
OFF STREET PARKING	\$ 6,012.23
STREET LIGHTS	\$ 19,091.85
STREET MAINTENANCE	\$ 13,620.49
GRANT PLANNING	\$ 10,612.85
ECON DEVELOPMENT	\$ 8,731.41
ENVIRONMENT CONCERNS	\$ 527.65
SIDEWALKS	\$ 16,447.50
STORM SEWER	\$ 55,543.56
FIRE DEPT EQUIP	\$ 35,140.26
OFFICIAL MAPPING	<u>\$ 7,500.00</u>
 TOTAL GENERAL	 \$ 493,190.10
 Well House	 \$ 25,000.00
Wells	\$ 60,000.00
Water Tower	<u>\$ 12,500.00</u>
 TOTAL WATER	 \$ 97,500.00

Well Project Acceptance Certificate for Kasner/Municipal Well & Pump – Form 8700-280: Motion was made by Hederer, seconded by Oestreich to approve the Well Project Acceptance Certificate for Kasner/Municipal Well & Pump Form 8700-280. Motion carried with a voice vote.

Committee meetings for January: Colby-Abbotsford Police Commission will meet on January 11, 2016 at 6:30 P.M. at the Police Department. City Planning Committee will meet on January 11, 2016 at 7:15 P.M. Personnel/Labor Relations Committee will meet on January 18, 2016 at 5:00 P.M. Public Works Committee will meet on January 21, 2016 at 6:30 P.M.

Adjourn: Motion was made by Hederer, seconded by O'Brien to adjourn at 7:37 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk