

October 6, 2015 **October Council**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Hamm, O'Brien, T Schmidt, Thieme, Lynn, Hederer and Kaiser. Oestreich arrived at 6:32 PM. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Higley and Engineer Mike Voss.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the September 1, 2015 council meeting were pre-read and reviewed. Motion was made by Schmidt, seconded by Thieme to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Lynn to approve the bills in the amounts as follows: General Fund \$400,600.97; Water Department \$46,594.50; Sewer Department \$44,916.65; Net payroll \$17,505.28. Motion carried with a voice vote.

Public Comment: Deb Korbisch asked how to get our ordinance written to prohibit someone from discharging water onto the neighbor's property. She also asked about the terms for payback of the special assessments. Korbisch also wanted to know if 4-wheelers are allowed on the city streets.

Colby-Abbotsford Police Commission met on September 14th.

The commission approved minutes and expenditures.

Under discuss restructuring Kocian's office hours, Chief Bauer informed the commission that Kocian hours would be decreased to 32 hours per week. Chief Bauer stated that with that information he developed a schedule that would best fit the department with having the office open Monday, Tuesday, Thursday, and Friday from 9:00 a.m. – 5:00 p.m. This will better handle the flow of customers in the afternoon hours.

Under discuss/approve 2016 budget it was stated that Chief Bauer delivered the budget packets to the members for review last week. This budget factors in a 2% increase for wages and has the health insurance calculated at an 8% increase; although the true increase is unknown at this time. President Schmidt questioned if the Metal Plate income is factored into this budget. Chief Bauer stated with kiosks now available for plate renewal, it is anticipated that the revenue will decrease; therefore the revenue is not included in the budget. The average annual revenue received for plate rental has been between \$1,500 and \$2,200 per year. It was stated that the Cell Phone costs are reduced in this budget as the plan was renegotiated. Weideman thanked Chief Bauer for the well-presented information. The total increase in the 2016 budget is \$18,454 which would be split between the City of Abbotsford (55%) and the City of Colby (45%). The committee voted to advance the proposed budget to the respective City Councils for approval.

Under Chief's Report, Chief Bauer stated that he has an Officer on medical leave and expects to be fully staffed again at the end of the month. There were no major incidents reported at the Abbotsford Fall Festival. It was stated that the 12 hour shifts will be presented again in October as the Officers would like this on the agenda in closed session. Also, the October agenda will include the Ride along Policy. Chief Bauer stated he anticipates beginning the process with Lexipol on October 1, 2015. The Activity report was presented and the activity was normal with a decrease of accidents comparing year to date 2015 to year to date 2014.

Public Works Committee met on September 15th.

Kurt Frome Request for Sewer Bill Forgiveness: Kurt & Lori Frome approached the committee about the high water usage at their rental. The committee stated they stopped forgiving these types of water bills last year. The Frome's asked if they could have some time to pay the bill; the does City allow a customer time to pay the bill without incurring any penalties in circumstances like this.

Ordinance 2015-2 Amendment to Sec 9-1-7 Wellhead Protection: The Wellhead Protection Ordinance Sec. 9-1-7 proposed change was discussed. The ordinance refers to a map in Appendix A and there is no Appendix A. The ordinance should be changed to refer to the Wellhead Protection plan itself instead of the Appendix for the map. The committee approved Ordinance 2015-2 as follows. Motion was made by Kaiser, seconded by Hamm to approve Ordinance 2015-2. Motion carried with a voice vote.

Ordinance #2015-2
Amendment to Sec. 9-1-7(d)(2)
Wellhead Protection (WHP)

Amend as follows:

g. Mapping. The location and boundaries of the zoning districts established by this Section are set forth on Exhibit A, which is incorporated herein and hereby made a part of this Section. Said map, together with everything shown thereon and all amendments thereto, shall be as much a part of this Section as though fully set forth and described herein. on the most recent
City of Colby Wellhead Protection Plan Map.

Update on 2015 Projects: DPW Higley gave the committee updates on the summer's street projects and the new wells.

2016 Budget: The budget for 2016 was discussed.

Parks/Rec/Recycling Committee met on September 15th.

The committee discussed 2016 maintenance and capital budget items. It was decided to increase the parks maintenance budget to \$6,000 and to decrease the capital budget to \$12,500.

City Planning Committee met on October 5th.

Review Library Expansion Options with Library Board: Library Director Vicky Calmes reviewed the information she received from Ellis Construction regarding new construction costs versus addition and renovation costs. She also had information from SEH regarding the potential of Community Development Block Grants for this project. Calmes had also asked the Colby School District about the possibility of a land transfer from the school district to the city for the construction of a new facility. The City Planning Committee and Library Board reviewed together the Ratsch Engineering plans which included converting the old clinic building to library \$290,000, expanding the library into the current entire city hall building and moving the clerk's office \$706,000, doing an addition to the existing library \$691,000, and the construction of a new 8,000 square foot library \$1,640,000. The members of the Library Board felt that the old clinic property would not provide enough space and voiced interest in the option of an addition to the existing building. The city would need to apply for a variance from the Board of Appeals committee in order to construct a large enough addition. An option of adding an elevator to the construction in order to utilize the existing basement was also discussed. The Library Board met privately and came back to the City Planning Committee with the decision that they are not interested in pursuing the purchase of the property at 110 S 2nd Street for the library facility. They are more interested in looking at an addition.

Purchase of 110 S 2nd Street Property: The committee approved recommending to the council not to purchase the property at 110 S 2nd Street. Motion was made by Schmidt, seconded by Lynn not to purchase the property at 110 S 2nd Street based on the Library Board's recommendation. Motion carried with a voice vote.

Mayor Schmidt: Mayor Schmidt reported on his Clark County Economic Development Corporation.

Mayor Schmidt needs to appoint a representative for the Joint Fire Department Committee. He appoints Nancy O'Brien for this position. Motion was made by Hederer, seconded by Schmidt to approve this appointment. Motion carried with a voice vote. He appoints Todd Schmidt as the alternate for the committee. Motion was made by Hederer, seconded by Lynn to approve this appointment. Motion carried with the voice vote.

DPW Harland Higley: The following building permits were issued: Phillip Brockhaus, 302 W Spence St, kitchen remodel; Buy Rite Auto, 401 S Division, concrete lot; Bev Schilling, 208 S 6th St, deck; Holly Kralcik, 119 S 1st St, windows; Codey Loos, 504 E Terrace St, front deck; Jane Fricke-Thieme, 825 S Division St, concrete driveway; Jeff Vanderhoof, 206 N 2nd St, roof; Roger Krebsbach, 219 S 1st St, replace windows; Misty Roberts, 204 S 4th St, interior remodeling, adding bedroom in attic; Miriam Johnson, 402 W Adams St, roof; Irene Haas, 500 E Terrace St, deck & fencing.

DPW Higley reported on the pumpage of water and well levels for September 2015.

The city crew has started work on the shelter in the S 1st Street Park.

Engineer Voss: Wells #14 and #15 project is winding down. There has been some training the last couple of days. The wells are not on-line yet, but will be soon.

Operator's License: Two applications were received for Operators' Licenses: Alexandra O'Brien, 107 E Linden St, Abbotsford, WI - motion was made by Kaiser, seconded by Hederer to approve; Sherry Viegut, 208 W Hickory St, Abbotsford, WI - motion was made by Hederer, seconded by Oestreich to approve. Motions carried with a voice vote.

Kasner's Final Payment: Kasner's final pay request is for \$152,065.24 and includes two changes orders totaling \$48,454.42 were presented. Motion was made by Hederer, seconded by Hamm to approve the final payment to Kasner's contingent on the work being completed to the city's satisfaction. Motion carried with a voice vote. Oestreich voted no.

Request for Street Closing from First United Church of Christ for October 7, 2015 from 4-6 PM: A request was made to close the street for a two hour block party hosted by First United Church of Christ. It includes S 2nd Street from Spence to Clark Street. There will be street poetry, a chalk drawing contest, Sparky the fire dog and KIA the Clark County K9. This event is part of the National Night Out program. Motion was made by Schmidt, seconded by Hederer to allow for the street closing for this event. Motion carried with a voice vote.

Resolution 9-2015 Final Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefitted Property: Motion was made by O'Brien, seconded by Schmidt to approve Resolution 9-2015 as follows. Motion carried with a voice vote.

9-2015

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY IN COLBY, WISCONSIN.

WHEREAS, the governing body of Colby, Wisconsin, held a public hearing at the City Hall at 6:00 P.M. on the 7th day of July 2015, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Municipal Engineer on the proposed public improvements consisting of the installation of concrete curb and gutter and preliminary assessments against benefited property, and heard all persons who desired to speak at the hearing;

NOW, THEREFORE, BE IT RESOLVED, the governing body of Colby, Wisconsin, determines as follows:

1. The Assessment report, a copy of which is attached hereto and incorporated herein, including the final assessments set forth therein, is adopted and approved.
2. The City has advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing 100% of the cost to the property benefited as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. Assessments shall be due 30 days of billing date. Assessments may be paid in cash or in 5 installments to the municipal clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 3.5% per annum on the unpaid balance from January 1 of the year following the levy. Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of 5% per annum.
7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of the method of payment to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

James W Schmidt, Mayor
Connie L Gurtner, Clerk

Resolution 10-2015 Borrowing Resolution to Borrow for 2015 Capital Projects - \$500,000: Motion was made by Hederer, seconded by Oestreich to approve Resolution 10-2015 with the following terms - Note with Nicolet National Bank, 5 year term, 2.75%, paid by TIF Funds. Motion carried with a voice vote.

Committee meetings for October: Colby-Abbotsford Police Commission will meet on October 12, 2015 at 6:30 P.M. at the Police Department.

Adjourn: Motion was made by Hederer, seconded by Lynn to adjourn at 7:40 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk