

May 5, 2015 **May Council**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Council President Todd Schmidt. On roll call: O'Brien, Thieme, Lynn, Oestreich, Hederer and Kaiser. Also present were Council President Todd Schmidt, Deputy Clerk Jessie Polivka, DPW Harland Higley Jr, Engineer Mike Voss, Chief Jason Bauer and citizens: Jane Holman, Duane and Gayle Underwood and Travis Schraufnagel.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the April 21st re-organizational meeting were pre-read and reviewed. Motion was made by Hederer, seconded by Thieme to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Kaiser to approve the bills. The amounts approved are as follows: General Fund \$236,073.61; Water Department \$74,771.79; Sewer Department \$23,635.59; TIF Fund - \$116,474.98; Net payroll \$17,328.15. Motion carried with a voice vote.

Public Comment: Jane Holman questioned when South 5th St and West Washington Street would be paved. She had concerns with the TIF funding running out this year and using the funds for the paving. Jane also had concerns with the website being outdated and kept current.

Duane Underwood spoke about wanting to see West Washington Street being paved.

Colby-Abbotsford Police Commission met on April 13th.

The commission approved minutes and expenditures.

12 hour Shifts for the Officers: Chief Bauer explained that the Union has sent over correspondence requesting the Department to look at 12-hour shifts. It was stated that 12-hour shifts would allow more coverage and provide more weekends off to the employees. The Union will be meeting on this soon and will present a proposal to the Police Commission. This will be a suggested addendum to the Union Contract. It was anticipated that this proposal will be ready by the May meeting.

Purchase department policies from Lexipol: Chief Bauer stated that many of the department's policies have not been updated in over 19 years. Lexipol is an online company and has 150 policies available that can be adopted by the Colby-Abbotsford Police Commission. It was stressed that it is important to have policies that coincide with the latest laws as these policies would need to stand up in the court of law. Training assistance is also available through this company to all the officers. Information was distributed to the Commission and Chief Bauer requested that the Commission review the information and be prepared for further discussion at the next meeting. It was stated the cost is about \$2,970 per year and the funds are available in the metal plate fund for the first year of funding.

Chief's Report: Chief Bauer stated that the Impala tires have been replaced and the Commission will receive the state rate on the tires. Jim Wagner is the new full-time officer and began training today. Two part time officers are being considered for employment, one to begin immediately and the second will begin after Officer Wagner is fully trained. It was stated the Field Training officer is Chief Bauer, but Officer Schrieber and Officer Bradner will also be assisting in the field training.

Personnel/Labor Relations Committee met on April 14th and May 4th.

On April 14th, the committee met in closed session review applications for summer hire. The summer hire was selected at the council's re-organizational meeting.

On May 4th, the committee met in closed session to take disciplinary action of the STP operator for testing results.

City Planning Committee met on April 15th.

Land Use of Lease Property to AbbyColby Chamber of Commerce: Paula Ruesch from the AbbyColby Chamber presented a plan to the city to add some fencing to enclose an area for lawn mower races for races at the end of May. They would like to use the south side of the existing pulling track fence as the north fence line. There was much discussion on how that it would be possible for this request to work with the Colby Pullers Club in order to be able to make this work. The Colby Pullers Club and Paula Ruesch will go and stake out the new location of the pulling track fence and then the recommended location of the racing track. The city committee members will look at the staking and discuss this at the re-organizational meeting.

Xcel Energy Bill for Electric Service to Leased Property: Xcel Energy proposed an estimate of \$5,360 to get power to two poles which would be along side of the proposed road. The council approved this at the re-organizational meeting.

City Hall Replacement Windows: The seals in the windows in the City Hall building are broke and the windows have moisture between the glass. We got an estimate of \$7,096.54 to replace the glass in all the windows. The council approve approved this at the re-organizational meeting.

Parks/Rec/Recycling Committee met on April 27th.

Banners: Thieme showed a banner design to the committee that is an image of the State of Wisconsin with a point marking Colby, which the committee would like to make a cheese wedge instead of a star. The work "Colby" is also scrolled across the front of the image of the state. Clerk Gurtner also informed the committee that the AbbyColby Chamber is asking the committee to consider using the work "AbbyColby Crossing Community" on the banners that we hang on the

North end of the city. The committee is considering 44 banners in a 24" x 60" size. The committee discussed colors and want Clerk Gurtner to contact the banner companies to get some designs to view. It was suggested to get a Forest Green banner with either an outline or solid image of the state with an orange or dark gold cheese wedge. Clerk Gurtner should check on guarantees for these banners. The committee then discussed a second design. O'Brien said that we should consider using a different design for the "AbbyColby Crossings Community" banners. The committee also liked a Temple design standard banner that was a picture of a Historic Downtown, but maybe changing the words "Historic Downtown" to the words "Hometown Community". Clerk Gurtner is going to contact Temple to get a couple designs for the committee to review.

Vandalism at the S 6th Street Park: The bathrooms in the South 6th Street Park have been vandalized and are now closed. The committee decided to leave them closed for now.

Sidewalk/Shelter Location in S 1st Street Park: The committee approved a wooden shelter in the South First Street Park down near the playground equipment area. A sidewalk constructed by S D Ellenbecker off of Clark will be 5' wide and lead to the shelter. Oestreich asked about the possibility of lighting around the sidewalk. There is currently no electrical in the area.

Booster Club Concession Stand: Stacy Hoemke from the Colby Booster club is still the secretary of the Booster Club. Mark Kaiser is going to talk to her and make sure that the concessions are open every night; otherwise, the city will have to look at other options for concessions.

2015 Projects: Thieme asked if we were going to add something to the top of the short fence in the right field of the middle ballpark field. They make warning stuff that is yellow to prevent getting caught and injured on the fence.

The committee also discussed getting park hours posted at every park. DPW Higley will order signs.

Thieme also asked who is responsible to paint the shelter to the East of the Post Office. The city crew is responsible and DPW Higley will look at it.

DPW Higley suggested concrete around the concession stand at the ballpark for handicapped accessibility. It was suggested to get pricing and possibly do this later in the year.

Council President Todd Schmidt: Council President Todd Schmidt read Henaman's resignation. He resigned effective April 30, 2015. Motion was made by Hederer, seconded by Thieme to accept Henaman's resignation from the council. Motion passed with a voice vote.

DPW Harland Higley: The following building permits were issued: Steve Kadolph, 204 S 2nd Street, re-shingle roof; Jim Brandt, 135 S 1st Street, utility shed; Colby High School, 705 N 2nd Street, remodel welding shop HVAC; Lee Kaschinska, 506 E Terrace Street, taking paneling off & replacing with drywall; Marcella Herrick, 227 S 1st Street, re-roof garage.

DPW Higley reported on the precipitation and flows for April 2015 at the STP. He also reported on the pumpage of water for April 2015.

Higley reported the tractor/backhoe from Case will be in by the end of the week.

Engineer Mike Voss: Voss reported that the pre-construction meeting for the wells will be on May 6th, at 12:30. Kasner is hoping to move in next week to begin construction. DPW Higley asked Voss when the walk thru for South 1st will be done and Voss will look into it.

Resolution of Appreciation 4-2015 – Travis Schraufnagel: Motion was made by Hederer, seconded by Kaiser to approve Resolution 4-2015 as follows. Motion carried with a voice vote.

City of Colby  
Resolution of Appreciation #4-2015

WHEREAS, Travis Schraufnagel has served the City of Colby as Alderman; and,

WHEREAS, Travis Schraufnagel has generously given of his time and energy and has served with distinction on many committees during his term as an Alderman, including the City Planning Committee, Personnel/Labor Relations Committee and the Police Committee; and,

WHEREAS, Travis Schraufnagel efforts have been a benefit to the growth and progress of this community,

NOW, THEREFORE BE IT RESOLVED that the members of the Colby Common Council desire to recognize his dedication to public service during his tenure.

Signed: Mayor James Schmidt  
Attest: Connie Gurtner, Clerk

Resolution of Appreciation 5-2015 – James Henaman: Motion was made by Hederer, seconded by Kaiser to approve Resolution 4-2015 as follows. Motion carried with a voice vote.

City of Colby  
Resolution of Appreciation #5-2015

WHEREAS, James Henaman has served the City of Colby as Alderman; and,

WHEREAS, James Henaman has generously given of his time and energy and has served with distinction on many committees during his term as an Alderman, including the City Planning Committee and the Police Committee; and,

WHEREAS, James Henaman efforts have been a benefit to the growth and progress of this community,

NOW, THEREFORE BE IT RESOLVED that the members of the Colby Common Council desire to recognize his dedication to public service during his tenure.

Signed: Mayor James Schmidt  
Attest: Connie Gurtner, Clerk

Committee meetings for May: Colby-Abbotsford Police Commission will meet on May 11, 2015 at 6:30 P.M.  
Parks/Recreation/Recycling Committee will meet on Monday, May 18th, 6:30 P.M.; Public Works Committee will meet on Wednesday, May 27th at 6:30 P.M.; City Planning will meet on Wednesday, May 27 at 7:30 P.M. or immediately following;  
Personnel Committee will meet on Thursday, May 7th at 6:30 P.M.  
Closed Session: Motion was made by Hederer, seconded by Thieme to go into CLOSED SESSION PER ST. STAT. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held. PURPOSE: Disciplinary Action of STP Operator for Testing Results  
Roll Call Vote: Ayes – O'Brien, Thieme, Lynn, Oestreich, Hederer, Kaiser. Noes – none. Motion carried.  
Adjourn in Closed Session: Motion was made by Hederer, seconded by O'Brien to adjourn in closed session at 8:04 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_  
James W Schmidt, Mayor

Attest \_\_\_\_\_  
Connie Gurtner, Clerk