

October 7, 2014 **October Council**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Henaman, O'Brien, T Schmidt, Thieme, Schraufnagel, Oestreich, Hederer and Kaiser. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Higley, Engineer Mike Voss and citizens at large.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the September 2, 2014 council meeting were pre-read and reviewed. Motion was made by Schmidt, seconded by Henaman to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Clerk Gurtner asked the council to consider payment to Switlick and Sons for the final payment on N 3rd Street in the amount of \$60,608.96. This will increase the total General Fund expenditures to \$461,391.53. Motion was made by Hederer, seconded by Oestreich to approve the bills in the amounts as follows: General Fund \$461,391.53; Water Department \$222,057.57; Sewer Department \$179,442.26; Net payroll \$18,508.63. Motion carried with a voice vote.

Comments from the Public: Bill Sweda referred to past minutes regarding the motion made to change the South 1st Street surface to concrete. He is concerned about a conflict with the alderman that made the motion and considers it a conflict of interest since he works for a concrete company.

Colby-Abbotsford Police Commission met September 8th and September 29th.

The commission approved minutes and expenditures.

Job Description and ad for the Chief of Police Position: The committee reviewed the revised job description and ad that was included in their monthly packets. Schraufnagel stated that the job description was a combination of other job descriptions they had received from other departments in the state. During the review of the ad the committee decided that they wanted to add, 'canine experience desired but not required' to the ad. They also decided to add to the education required section that the applicant can have 60 college credits or the equivalent of law enforcement experience. Henaman strongly disagreed with this; he stated that he thinks the new chief should hold a degree in law enforcement. Chief Gosse stated that when he and Officer's Rannow and Schmidt were hired it was not required that they hold a 2 year Associate degree; therefore some candidates won't have this. The committee felt it was important for anyone applying for the job fill out an application and a resume. Schmidt suggested putting the application online so applicants can access it from the City's website. For the Job Description the committee wanted the following things changed; the word 'city' in the description changed to 'cities'; in the Experience/Education Required section add that the candidate needs to have 60 college credits or the equivalent work credit experience; under licenses and certificates required change 'without correctable restrictions' to 'without in-correctable restrictions'

The commission approved the ad for the Chief of Police with the following three changes: Add, "Canine experience preferred/desired but not required" to the qualifications section; after the statement that the candidate must have 60 college credits add, "or equivalent work credit experience"; add that the candidate can access the application to apply online at the City of Colby's website.

The commission approved the job description as presented with the following changes: the word 'city' in the description changed to 'cities'; in the Experience/Education Required section add that the candidate needs to have 60 college credits or the equivalent work credit experience; under licenses and certificates required change 'without correctable restrictions' to 'without in-correctable restrictions'

Chief Report: Chief Gosse stated that the department was busy and everything was good.

The remainder of the meeting was held in closed session for contract negotiations.

September 29, 2014: Procedures & Timeline of Police Chief Interviews: Chad Billeb of the Marathon County Sheriff's Department spoke to the committee on the hiring process of the new police chief. A timeline and procedures for the interviews were discussed. The committee will meet on November 5th and 6th for candidate interviews. The remainder of the meeting was held in closed session to discuss contract negotiations.

Public Works Committee met on September 16th.

South 1st Street project: DPW Higley reported on the street project. He talked to the committee about some of the problems that have occurred during the street project. The contractor encountered bad soil on one of the blocks and had to replace it with a different mix; this ensured that the road has a decent base that will hold up. Some of these problems will result in extra change orders from Switlick resulting in extra project costs. There was also an issue with a water main and because of this it did set the contractor back a week, but DPW Higley figured they would finish close to on time.

2015 Budget: The committee discussed the budget for 2015. DPW Higley and Mayor Schmidt did drive around the city and pin point roads that they would like to mill and re-lay next year. These costs will need to be figured into the budget. Two pieces of machinery will be replaced next year, the 580 Backhoe and the 621 Loader. We do have a capital fund for these purchases with about \$85,000 in it; the city does have \$30,000 budgeted in 2014 and hope to put another \$30,000 in 2015.

Park/Rec/Recycling Committee met on October 1st.

The committee met to review potential projects for the 2015 budget. Items budgeted are:

Concession Stand Concrete \$3,000
Red Clay \$5,000
Shelter/Concrete - 1st St \$10,000
Reshape Soccer Field \$3,000
Counter Top/Windows \$3,000
Dugout Roof \$1,500
Trees \$500
Banners for Hwy 13 \$5,000
Seal Basketball Court \$500
Misc \$1,500
TOTAL \$33,000

Mayor Schmidt: Mayor Schmidt reported on his meeting United Communities of Clark County meeting. He also thanked all of the volunteer firefighters in our area since this is National Firefighters Week. The silent parade will be tomorrow night.

Clerk Gurtner: Clerk Gurtner reported that she distributed a preliminary budget for the council to look at before tomorrow night's meeting. If you have any questions, contact her.

DPW Harland Higley: The following building permits were issued: Bowl Winkles, 506 N Division, install letters on building; Casey & Jake Smith, 513 N 2nd St, fence; John Morines, 316 N 7th St, roof; Glenn Lavin, 314 S 3rd St, kitchen cabinets/window; Jeff Beidel, 409 W Spence St, metal roof; Todd Schmidt, 203 S 2nd St, blacktop parking area; Lori & Kurt Frome, 220 S 2nd St, roof; Colby Chrysler Center, 818 S Division St, raze building.

DPW Higley reported on the precipitation and flows for September 2014 at the STP. He also reported on the pumpage of water for September 2014.

Engineer Mike Voss: Curb/gutter is getting finished up today on the South 1st Street Project. There have been some issues with the curb and they have had to rip some out and re-do it. T Schmidt asked for the engineer to follow up on the guarantee from American Asphalt for the blacktop on S 1st Street.

Operator's License: Applications for operators' licenses were received from: Jessica Weiland, N877 Cty Rd C, Stetsonville, WI - motion was made by Kaiser, seconded by Hederer to approve. Kimberly Contreras, 204 5th St, Abbotsford, WI - motion was made by Hederer, seconded by Oestreich to approve. Ashleigh Gertschen, 211 W Butternut St, Abbotsford, WI - motion was made by Oestreich, seconded by Schraufnagel to approve. Kristin Sidenbender, 330 W 1st Ave, Dorchester, WI - motion was made by Schraufnagel, seconded by Thieme to approve. Jennifer Fristed, 211 Park St, Colby, WI - motion was made by Thieme, seconded by Schmidt to approve. Leslie Marquard, 235 S 3rd St, Dorchester, WI - motion was made by Schmidt, seconded by O'Brien to approve. Motion carried with a voice vote.

Harmony Country Coop - Permission for Gravel Parking Lot: Harmony Country Coop purchased a property to the East of their gas station on the corner of Monroe and S Main Street. They are requesting that the lot be left as granite rather than the asphalt/concrete service as required by ordinance. Motion was made by Schraufnagel, seconded by Kaiser to approve the request.

Change Order for Switlick and Sons - S 1st Street Project: Numerous items are included in this change order including: geotextile fabric, extra breaker, additional asphalt to allow for pulling, water service on Clark Street, water main, additional crew days and a substantial completion date of October 31, 2014. Total net cost of change order is \$156,936.55. Motion was made by Hederer seconded by Schmidt to approve Change Order #1 for Switlick and Sons in the amount of \$156,936.55. Motion carried with a voice vote.

Change Order for Well #14 and Well #15 Project to Change Substantial Completion and Final Completion Date: Municipal Well and Pump is asking for a change of the substantial and final completion dates from September 15, 2014 and September 30, 2014 to November 7, 2014 and November 22, 2014. Motion was made by Schraufnagel, seconded by Oestreich to approve the change order to change the dates. Motion carried with a voice vote.

Borrowing Resolution for S 1st Street Project, \$600,000: Motion was made by Schmidt, seconded by Kaiser to approve borrowing \$600,000 for the purpose of S 1st Street Re-construction for a term of 5 years at a rate of 2.64% from Forward Financial. This loan will be paid back with TIF funds. Motion carried with a voice vote.

Committee meetings for October: Colby-Abbotsford Police Commission will meet on October 13, 2014 at 6:30 PM at the Police Department. Finance Committee will meet on October 8, 2014 at 6:00 PM.

Adjourn: Motion was made by Schraufnagel, seconded by Hederer to adjourn at 7:25 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk