

September 3, 2013 **September Council**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Henaman, O'Brien, T Schmidt, Schraufnagel, Hederer and Kaiser. Thieme and Oestreich were absent. Also present were Mayor James Schmidt, Clerk Gurtner, DPW Harland Higley Jr, and Jeremy Haas from MSA.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the August 6th council meeting were pre-read and reviewed. Motion was made by T Schmidt, seconded by Hederer to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Schraufnagel to approve the bills. The amounts approved are as follows: General Fund \$397,710.01; Water Department \$22,006.56; Sewer Department \$35,640.34; Net payroll \$18,002.14. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on August 12th.

The commission approved the minutes and expenditures.

Under Chief's report it was reported that the officers have been busy as the officers are utilizing their vacation. It was explained that part time help is a cost savings; but the contract allows the full time employees to get the first option.

Chief Gosse explained that air cards will again need to be discussed. Air Cards will allow the Officers to interact with the office software from their cars and will allow information at the Officers finger tips from their vehicles.

Chief Gosse stated that he is working on a Criminal Justice audit and explained how the State is requiring many policies to protect the Department. This audit reviews all the policies in place and makes sure information is secure at all times. In the future, the Commission may need to add additional security to continue to utilize outside agencies; such as user names/passwords/swipe cards etc.

Under Vehicle Maintenance T. Schmidt questioned the Metal Plate fund and questioned if the funds should be designated towards items. Chief Gosse stated he no longer budgets for equipment and all equipment purchases are paid for with these funds. Gosse stated that they have also rolled funds from this account to help funds the Employee Retirement benefit fund. Gosse stated that at the beginning of 2013 the Retirement fund was about \$30,000 short if all eligible Officers retire.

Schraufnagel questioned when Union Contract Negotiations would be reviewed; it was stated that current contract goes to the end of 2014 and only the non-union would need to be reviewed.

Public Works Committee met on August 26th.

Jim Colby Request for Approach Payment: Jim Colby filled the committee in on the issue regarding the approach on his South Sixth Street Property. He is requesting reimbursement for having to fix the approach because the contractor did not do a satisfactory job of replacing it during the street project 7 years ago. DPW Higley stated that he feels this is not a city issue, this is a personal issue because Jim Colby requested the contractor to pin the cement when the plans didn't call for it to be done. Jim Colby stated that he went to small claims court with the contractor, Switlick & Sons and the judge threw out the case because a representative for the city was not there. The committee does not feel that this is a city issue; this is an issue between the homeowner and the contractor because he requested work outside of the city contract. Motion was made by Hederer, seconded by Kaiser to deny the request and drop this issue and the issue is between Jim Colby and the contractor, Switlick & Sons. Motion carried with a voice vote.

Equipment Replacement 5 year plan: DPW Higley provided a list of equipment that he would like to see replaced in coming years. The equipment replacement plan is as follows:

2014: Truck for the jetter

2014: Replace the 1966 Ford Tractor

2015: Replace the 2005 Backhoe

2016: Replace the 2005 loader

2017: Replace 1996 ICH 4900 Dump Truck

2018: Replace the 1996 John Deere Mower

The committee would like to see replacement price numbers on the equipment for budget time.

2014 Road Construction: The committee discussed the 5 year plan for street projects in the city. DPW Higley provided the committee with a list of streets to be done and cost estimates of the projects. The list is as follows:

1st street, (Spence to Clark): \$430,000 (with concrete street: \$510,000)

Clark Street, (1st to 2nd): \$231,000

1st Street, (Clark to Broadway): \$445,000

They did discuss the issue of how re-doing South 1st Street will affect the Cheese Days pull when the concrete is gone. The committee would like to see how much of the project the TIF can fund before making a decision of how much of 1st street is re-done in 2014.

Test Wells: DPW Higley reported on the wells.

Sewer DNR Testing: The city had to do a couple of toxicity tests down at the sewer treatment plant and DPW Higley filled the committee on the results of the tests and what the DNR required of the city. The committee did discuss the dump station up at the shell station and how that affects the infiltration of the sewer treatment plant. The mayor will contact Shell and set up a meeting with them to discuss the issue.

Banner Brackets on Highway 13: The banner brackets on the highway are too small. If you want to correct the issue, it will cost the city \$4,900 to put the correct size brackets up and that is with the DOT paying a portion. You can also leave the brackets the size they are now and just order new banners. The committee discussed what to do.

2014 Budget: DPW Higley would like to meet with the mayor first and then bring this issue to committee next month.

Personnel/Labor Relations committee met on August 28th: Personnel/Labor Relations Committee met in closed session to discuss wages for Water Operator and Act 25 employee residency changes.

Mayor Schmidt: Mayor Schmidt gave a report on the Clark County Economic Development Committee meeting.

Clerk Gurtner: Clerk Gurtner had attended the annual clerk's conference in Milwaukee and had training on Elections, ethics, legislation changes and time management. She also plans to attend a treasurer's conference in Eau Claire in September.

Clerk Gurtner reported that Stratford Sign was in today to look at the issues with communication with the city signs.

Harland Higley: The following building permits were issued: Pat Schraufnagel, 406 N 7th Street, interior remodeling - basement; Jeff Wellsandt, 408 W Clark St, bathroom remodel; Kulp Real Properties, 210 W Spence St, remodel lower south apartment; Laurie Michlig, 502 S Main St, 26' x 36' detached garage; Bowl-Winkles Two, 506 N Division St, new facade; Joe Mueller, 309 S 3rd St, kitchen remodel/interior remodeling; Jodie Teeter, 307 W Spence St, roof; Precision Builders of Central WI, 110 S Division St, new shop; Faye Schraufnagel, 408 N 2nd St, new furnace.

DPW Higley gave water and sewer reports.

He reported on the progress of the North 3rd Street project.

Operators' Licenses: The following Operator's Licenses were received: Nicholas Koebach, 229 Park St, Colby - motion was made by Kaiser, seconded by Hederer to approve. Motions carried with a voice vote.

Picnic Licenses: Motion was made by Hederer, seconded by Schraufnagel to approve a picnic license to the Knights of Columbus (St. Mary's) for fall festival on September 8, 2013. Motion carried with a voice vote

American Asphalt Spence Street Contract: Motion was made by Schraufnagel, seconded by O'Brien to reject the American Asphalt Spence Street Contract that was previous approved. Motion carried with a voice vote.

Clark County Visitor's Guide: Motion was made by T Schmidt, seconded by Kaiser to approve a full page ad in the visitor's guide. Motion approved with a voice vote.

Committee meetings for September: Colby-Abbotsford Police Commission will meet on September 9, 2013 at 6:30 P.M. at the Police Department. City Planning Committee will meet on September 23, 2013 at 6:30 P.M. Personnel/Labor Relations will meet September 11, 2013 at 6:30 P.M. Finance Committee will meet on September 30, 2013 at 6:30 P.M.

Adjourn: Motion was made by Schmidt, seconded by O'Brien to adjourn in closed session at 7:30 PM. Motion carried with a voice vote.

Approved \_\_\_\_\_  
James W Schmidt, Mayor

Attest \_\_\_\_\_  
Jessie Polivka, Deputy Clerk