

July 2, 2013 **July Council**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Henaman, O'Brien, T Schmidt, Thieme, Schraufnagel, Oestreich and Kaiser. Hederer was absent. Also present were Mayor James Schmidt, Clerk Gurtner and DPW Harland Higley Jr.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the June 4th council meetings were pre-read and reviewed. Motion was made by Schraufnagel, seconded by Oestreich to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by O'Brien, seconded by T Schmidt to approve the bills. The amounts approved are as follows: General Fund \$64,286.50; Water Department \$73,222.82; Sewer Department \$157,933.49; TIF Fund \$65,490.05; Net payroll \$18,310.16. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on June 10th.

The commission approved the minutes and expenditures.

Election of officers: Discussion was held about officer positions. It was agreed to hold elections for Chairperson and Vice - Chairperson, eliminating the position of Secretary. Schraufnagel said contact was made with the Abbotsford City Clerk and the Colby City Clerk, and it was agreed that the function of recording secretary would be rotated each month between the two offices.

Schmidt nominated Schraufnagel for Chairperson; seconded by Henaman. No other nominations were made for Chairperson. The commission elected Schraufnagel as Chairperson.

Schmidt nominated Werner for Vice-Chairperson; seconded by Henaman. No other nominations were made for Vice-Chairperson. The commission elected Werner as Vice-Chairperson.

Discussion was held about the Colby/Abbotsford Police Commission Ordinance. The commission voted to submit an amended version of the ordinance to the Colby and Abbotsford Planning Committees for their review prior to submittal to the Colby City Council and Abbotsford City Council for approval. A summary of the approved changes follows:

Sec. 5-1-1 (b) Composition. The Colby/Abbotsford Police Commission shall consist of six (6) members. Three (3) members shall be appointed by the mayor of the City of Colby and three (3) members shall be appointed by the mayor of the City of Abbotsford from members of the city councils, subject to confirmation by each respective city council. Commission members shall serve annual terms, commencing immediately after the April reorganizational meeting of each respective city council in the year of appointment, except each commissioner shall serve until his or her successor is appointed and qualified. Vacancies shall be filled as original appointments. Commission members serving as of the date of this Section/Ordinance revision (June 10, 2013) shall continue to serve as commission members for the remainder of their term.

Sec. 5-1-1 (d) Organization. The Joint Police Commission shall elect a Chairperson and a Vice-Chairperson and such other officers as may in its judgment be necessary, and keep an actual written record of its proceedings to include all actions taken. The function of recording secretary shall be rotated each month between the Colby City Clerk and the Abbotsford City Clerk. Members of the Police Commission shall be compensated for regular attendance in the same manner as attendance of committees duly established by the respective city councils and mayors, and shall be considered a meeting as a law enforcement committee of each respective city council while meeting as a Joint Police Commission.

Sec. 5-1-1 (f) Duties and Authority. (2) The Police Commission shall, subject to the approval of both city councils, direct the operation of the joint police department, such as to contracts for and of purchase of squad cars, apparatus and supplies, and authorize payment of bills, salaries and other expenses. The Police Commission shall submit monthly to the city councils of Abbotsford and Colby its actions and accounts for review by each city council. Submission in the form of meeting minutes and account worksheets shall be sufficient, unless further documentation is necessary or requested after consideration of the minutes and accounts as submitted. However, the Police Commission may pay the following obligations prior to submission for review by the city councils:

- a. Employee salaries and benefits in amounts previously approved by each city council;
- b. Expenditures for supplies or services not greater than Two thousand Five Hundred Dollars (\$2,500);
- c. Any other continuing expenditures approved by written resolution of both city councils. (5) Appointment of subordinates shall be in accordance with Section 62.13(4), Wis. Stats., within the limitation of available funds. The city clerks of each respective municipality shall swear in all police officers. Prior to the first day of October of each year, the Police Commission shall submit to the Common Council of the City of Colby and the Common Council of the City of Abbotsford an annual budget for the ensuing year, and file the same with the city clerks of each municipality. Upon the approval of each governing city council, a determined percentage of reimbursement for expenditures shall be included in each municipal budget. The designated municipality shall handle the accounting of the Colby/Abbotsford Police Commission, unless the Colby/Abbotsford Police Commission takes action to change the procedure. Checks drawn on the account of the Joint Police Commission shall be signed by the Chairperson of the Police Commission and the city clerk of the municipality handling the funds for the year payment is being made. Each municipal governing body may, from time-to-time, also request a report as to activities and expenditures of the Police Commission. (6) The designated municipality shall pay from the funds so appropriated the expenses of administration. All expenditures shall be made by orders of the respective city clerks of the municipal unit drawn upon to pay bills that have been ordered and approved by the Police Commission and approved in accordance with this Section, and presented to the respective city clerks. The Police Commission shall not contract any liability in

excess of the budget of said Police Commission authorized by the respective governing bodies and such other income as shall be received by the Police Commission.

The balance of the other sections of the ordinance shall remain as updated 12-00.

Discussion was held about the chief's activity report, the canine report, documenting fuel purchases and mileage, and an over budget expenditure of \$1,239.54 for radio repairs in the chief's squad car.

Motion was made by Schraufnagel, seconded by Henaman to approve the actions and expenditures of the Colby-Abbotsford Police Commission from June. Motion carried with a voice vote.

Parks/Rec/Recycling Committee met on June 25th.

Bids for Construction of Shelter at the South 6th Street Park: We received 3 bids for the construction of the South 6th street park shelter. First bid is from Decker Lumber and Supply at \$30,200, second bid is from Brian Haines/Central Wisconsin Construction at \$26,000 with an extra \$700 bid option for in-floor heat, and the third bid is from Randy Schoelzel Carpentry at \$28,900. DPW Higley will review the bids and the council will award the bid at the July Council Meeting. Motion was made by Schraufnagel, seconded by Oestreich to approve Brian Haines/Central Wisconsin Construction for the construction of the building with the in-floor heat option at a cost of \$26,700. Motion carried with a voice vote.

Maintenance of the Landscaping in the Parks: Previous park committees have added more landscaping to the parks over the last couple of years and DPW Higley is wondering who is supposed to maintain it. It was suggested to ask community organizations (Boy Scouts, Girl Scouts, 4-H Club, etc.) and also to put an ad in the paper looking for volunteers to maintain the landscaping.

Mayor Schmidt: Alderman Schmidt gave a report on the Clark County Economic Development Committee meeting.

Clerk Gurtner: Clerk Gurtner asked the council to take a 2012 audit report.

Harland Higley: The following building permits were issued: Jamie Sargent, 208 E Spence St, fence; Kent Palmerton, 210 Lieders St, storage shed; Travis Schraufnagel, 603 W Adams St, concrete driveway; Carol Subera, 203 N 3rd St, replace windows; Shawn Schmitt, 312 E Spence St, roofing; Janessa Schmitt, 308 W Wausau St, sidewalk, windows.

DPW Higley gave water and sewer reports.

He reported that the North 3rd Street Project should get started by the end of the month. Switlick & Sons will plan to come in on Monday, July 22nd and start taking out the trees.

Operators' Licenses: Motion was made by T Schmidt, seconded by Thieme to approve the July 2, 2013 list of Operator's Licenses as follows. Motion carried with a voice vote.

Picnic Licenses: Motion was made by Schraufnagel, seconded by Oestreich to approve a picnic license to the Abbotsford-Colby Area Chamber of Commerce for the North and South Shelters of the First Street Park for July 18th - July 21st for Cheese Days Beer Tent. Motion carried with a voice vote

Liquor Licenses: Motion was made by Kaiser, seconded by Thieme to approve a 6 month beer license for Robbie Smazal for the ballpark during Cheese Days. Motion carried with a voice vote.

2nd Driveway Request on N 3rd Street for 308 W Wausau Street: Motion was made by Kaiser, seconded by Schraufnagel to approve the request. Motion carried with a voice vote.

2nd Driveway Request on Wausau Street/Wider Driveway on N 3rd Street for 107 N 3rd Street: Motion was made by Schraufnagel, seconded by Oestreich to approve the request. Motion carried with a voice vote.

Purchase of an Air Exchanger for the Sewer Plant: The city received two bids for replacing the air exchanger at the sewer plant. One from Accurate Air Solutions at a cost of \$10,174.68 and another from Reigel Plumbing & Heating Inc at a cost of \$15,235.00. Motion was made by Schraufnagel, seconded by O'Brien to approve the purchase of an air exchanger from Accurate Air Solutions at a cost of \$10,174.68.

Committee meetings for July: Colby-Abbotsford Police Commission will meet on July 15, 2013 at 6:00 P.M. at the Police Department. Special Council Meeting will on July 22, 2013 at 6:30 P.M. City Planning Committee will meet on July 22, 2013 immediately following the Special Council Meeting.

Adjourn: Motion was made by Schraufnagel, seconded by Kaiser to adjourn at 7:45 PM. Motion carried with a voice vote.

Approved \_\_\_\_\_  
James W Schmidt, Mayor

Attest \_\_\_\_\_  
Connie L Gurtner, Cler