

February 5, 2013 **February Council Meeting**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Henaman, O'Brien, T Schmidt, Thieme, Schraufnagel, Hederer and Kaiser. Holtzhausen was absent. Also present were Mayor James Schmidt, Clerk Gurtner, DPW Harland Higley Jr, Mike Voss from MSA and Chief Gosse.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the January 8, 2013 council meeting were pre-read and reviewed. Motion was made by T Schmidt, seconded by Hederer to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Schraufnagel to approve the bills. The amounts approved are as follows: General Fund \$485,612.60; Water Department \$27,169.98; Sewer Department \$53,055.31; Net payroll \$27,199.64. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on January 14th.

The commission approved the minutes and expenditures.

Under carryovers, T. Schmidt asked if we had plans on spending money from the Metal Plate Fund. Chief Gosse stated that fund is used for equipment that is needed and also will be used to prepare the new vehicle for the road. Chief Gosse stated he would also like to move some of that money over to the retirement fund, stating that fund is under budget. Chief Gosse stated there is the possibility of four people who could retire in the near future. The anticipated amount need in the retirement fund is \$30,000. The commission approved the carryovers as follows:

- Automobile/equipment \$13,111.97
- lockouts \$856.26
- Registration Fees \$1,556.71
- Retirement benefits \$23,007.16
- Police Drug Dog fund \$5,236.09
- Metal Plate Fund \$14,708.29.

Under Audit, it was stated the last full audit was done in 2009. It was decided to perform a full audit on the 2012 year. It was planned to have an audit done every three years. Chief Gosse will talk to Colby to schedule an audit.

Under 2012 Budget amendments, it was stated that there was \$8,000 in grant money applied towards overtime. The commission approved applying \$8,000 of grant revenue to the salaries account.

Chief Gosse stated the computer system needs updating before it crashes. The approximate cost is \$3,000 to purchase a new server. The commission approved the purchase of a new server. Motion was made by Schraufnagel, seconded by T Schmidt to approve the purchase of a new file server for the police department not to exceed \$4,237.11. Motion carried with a voice vote.

Under Chief's report, it was stated that the State of WI has a network most Law Enforcement agencies work on. As of 2014 that network will be discontinued and the departments will be forced to use air cards. Marathon County bought used parts to keep their system going and is continuing to look for more parts as they have difficulty with the 4G. Currently we pay Marathon County \$2,200 for computer maintenance. A new computer would cost between \$7,500-\$9,000. Chief Gosse stated he would like to stay with Marathon County at this time. LT Chad Billib is the officer in charge of keeping the systems working.

The Commission viewed the new vehicle. Northway Communications has ordered parts for the car.

Motion was made by Schraufnagel, seconded by Kaiser to approve the actions and expenditures of the Colby-Abbotsford Police Commission from January. Motion carried with a voice vote. Hederer voted no.

Public Works Committee met on January 22nd.

Generator Replacement for Xcel Electric Credit: In March, EPA is coming out with new regulations for the emissions on the generator at the WWTP. We have to update the generator if we want to stay with Xcel Energy's time of use energy control plan because they mandate that you meet these emissions. We save \$2,871 per year being on this plan. We are in a contract and they require 3 year notice to get out of the program. We can get out of the contract now by paying \$4,487. The cost of the new generator required to stay with the program is \$31,950.00. It would be more cost effective to leave the program, lose the credit and just let the generator be. Motion was made by Hederer, seconded by O'Brien to opt out of the program/contract with Xcel Energy without notice, if the EPA approves the new regulations regarding emissions for the generator in March. Motion carried with a voice vote.

Review North 3rd Street Plans: Mike from Ayers' went over the 3rd Street project plans and funding options with the committee. Adding Salter Street to the project plan would cost approximately \$65,000. Motion was made by Hederer, seconded by Henaman to approve the addition of Salter Street at an estimated cost of \$65,000 to include the preliminary design and construction. Motion carried with a voice vote. Motion was made by Hederer, seconded by Kaiser to approve the Target Area Survey Services and if successful approve the CDBG-PF Grant Application services. The cost of the survey is \$2,600 and the cost of the grant application is \$6,200. Motion carried with a voice vote.

STP New Heater/Air Exchanges: The air exchanger at the Sewer treatment plant takes a lot of gas and is getting old. DPW Higley is looking to replace it in the spring. The price quoted to replace the exchanger is, \$19,000. The city can use replacement fund monies to replace this exchanger.

North Water Tower Painting: DPW Higley is asking permission to go out for bids for the North Water Tower painting. It is a budgeted item for this year.

The committee approved having DPW Higley solicit bids for the water tower painting project.

City Planning Committee met on January 28th.

Bi-Laws for Cemetery Associations: The committee reviewed a pre-written set of by-laws of the Colby Memorial Cemetery Association. These by-laws were never adopted. Some of the items discussed were how the governing body would be composed. It was determined to have 9 members consisting of three from each municipality involved. The duties of the board, officers and appointees were also discussed. The committee also added that the funding for maintenance should be funded equally as 1/3 from each municipality involved. These items will all be amended in the proposed by-laws and then taken to the next Cemetery Association meeting for further discussion and adoption.

New City UDC Building Inspectors: Jim Flood, Newport Building Services informed the Mayor that he is no longer interested in providing UDC building inspection services to the City of Colby. He will help the city through the transition. DPW Higley will look into what is involved in becoming certified as an inspector to see if he would be able to complete the testing.

Mayor Schmidt: Mayor Schmidt reported on the meeting of the United Communities of Clark County and the McDevco meetings. Mayor Schmidt appointed Harland Higley to serve as a cemetery board member representing the City of Colby. Motion was made by Hederer, seconded by Schraufnagel to approve the appointment.

Clerk Gurtner: Tax collection is done for the year and we have a very small amount of delinquent taxes this year. Also, there will be an election on February 19th for a judicial seat.

DPW Harland Higley: The following building permits were issued: Michelle Lee, 219 Division Street, raze building; Howard Barr, 514 N 3rd Street, kitchen remodel; David Holtzhausen, 108 S Main Street, interior remodel & repair water damage; Dana Detwiler, 200 S Division Street, remove windows; Phil Carlson, 111 S 1st Street, commercial remodeling; Forward Financial, 1122 N Division Street, interior renovation.

DPW Higley reported on the pumpage of water for January 2013. MSA will be in tomorrow to meet with Ried at the STP to discuss the phosphorus issues.

Committee meetings for February: Colby-Abbotsford Police Commission will meet on February 11, 2013 at 6:00 P.M. at the Police Department. Public Works will meet on Tuesday, February 19, 2013 at 6:30 P.M. Parks/Rec/Recycling Committee will meet Thursday, February 21, 2013 at 6:00 P.M.

Adjourn: Motion was made by T Schmidt, seconded by Hederer to adjourn at 7:35 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk