

January 3, 2012 **January Council Minutes**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Lange, Beisner, T Schmidt, Raatz, Schraufnagel, Holtzhausen, Hederer and Kaiser. Also present were Mayor James Schmidt, Clerk Connie Gurtner and DPW Harland Higley Jr. Larry Oehmichen arrived at 7:00 PM.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the December 6, 2011 council meeting were pre-read and reviewed.

Motion was made by Hederer, seconded by Schmidt to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Schmidt to approve the bills. The amounts approved are as follows: General Fund \$127,159.60; Water Department \$16,859.49; Sewer Department \$30,833.71; Net payroll \$18,108.04. Motion carried with a voice vote.

Public Comment: Jim Colby attended the meeting and asked the council if there had been any records or note regarding the construction of his driveway. Higley stated that the plans did not call for the driveways to be pinned before the concrete was poured and this driveway was pinned. DPW Higley offered to fix two feet of the driveway, but Jim Colby wants the entire driveway fixed.

He also stated that he just completed a \$6,000 repair job and saved Don Kaeser some money by not having to pay for inspections and would like to see the City of Colby decrease its requirements for inspections.

Larry Oehmichen was not at the meeting at this time but Mayor Schmidt stated that he would like to see the contributions to the cemetery association be split by valuation rather than equally between the Town of Colby, Town of Hull and the City of Colby. Larry Oehmichen arrived at 7:00 and he explained to the council that he would like to see the contributions split based on equalized value rather than equally. The City of Colby plows the cemetery and DPW Higley asked if those expenses would then be considered as part of our contribution.

Colby-Abbotsford Police Commission met on 12/12.

The commission approved the minutes and expenditures.

Comments from the public: Gayle Beisner pointed out the purchase of a Garmin made by Chief Gosse. Beisner also brought information about an online Spanish course for the Police officers.

Holiday gifts for Employees: The commission approved the purchase of Chamber bucks in the amount of \$25 for Holiday gifts.

Chief's Report: Chief Gosse stated that the cleaning lady quit and he is looking for a new one. Officer Schmidt's squad car needs a new battery.

The commission then convened in closed session to discuss wages/benefits for Chief Gosse and Sandy Kocian. The commission approved the recommendation of a 1% raise to Chief Gosse and Sandy Kocian. Chief Gosse's wage will increase from \$2,211.06 to \$2,233.17 base wage per pay period. Sandy Kocian's wage will increase from \$16.45/hour to \$16.61/hour. Motion was made by Holtzhausen, seconded by Raatz to divide the motion. Roll Call Vote: Ayes - Holtzhausen, Hederer, Kaiser, Beisner, Schmidt, Raatz, Schraufnagel. Noes - Lange. Motion carried. Motion was made by Holtzhausen, seconded by Schmidt to approve Sandy Kocian 1% pay increase as presented. Roll Call Vote: Ayes - Hederer, Kaiser, Lange, Beisner, Schmidt, Raatz, Schraufnagel, Holtzhausen. Noes - none. Motion carried. Motion was made by Schraufnagel, seconded by Lange to approve a 1% raise on base pay for Chief Gosse. Roll Call Vote: Ayes - Kaiser, Lange, Schmidt, Schraufnagel. Noes - Beisner, Raatz, Holtzhausen, Hederer. Mayor Schmidt voted yes to break the tie. Motion carried.

Motion was made by Lange, seconded by Schraufnagel to approve the actions and expenditures of the Police Commission for December. Motion carried with a voice vote.

Water/Sewer/Streets Committee met on December 13th.

Jim Colby-Problems with Concrete Driveway during South 6th Street project: Jim Colby presented the committee with the problems he is having with his driveway located on South 6th Street. He stated that the rods that were put in the driveway during the road project were not put in the concrete deep enough and are now breaking through the concrete. He states that the contractor did not do a satisfactory job and since the city was the one that hired the contractor for the job that they are responsible for fixing the driveway. The contractor for the project was Switlick, they claim that Jim Colby specifically asked that the driveway be pinned. George Brey, the engineer on the project states that he advised against having the contractor pin the concrete and that they did it at the request of the homeowner Jim Colby. There are no field notes on this issue. DPW Higley stated that it is not typical for the city to pin concrete. Jim Colby wants compensation from the city for the cost to repair the driveway since it was not re-done properly during the South 6th Street Project. He presented a bid from Kevin Boyer Concrete in the amount of \$3,700. The committee stated that they did not feel it would not be the city's responsibility to reimburse Jim Colby if putting the pins in the concrete was not included in the original specs for the project, they then felt it was an issue between the contractor and the homeowner. The specs for the project

will be reviewed and see what was originally included in them. DPW Higley offered to cut out the damaged section, (measuring 38 feet by 30 inches) and repair it. Jim Colby declined the offer.

Well Abandonment Ordinance: Higley presented two model ordinances for well abandonment & well permitting. The committee feels like they need to rely on DPW Higley and Al Raatz to make sure that everything that needs to be in the ordinance gets included.

Purchase of Leaf Vacuum Equipment: The City of Abbotsford has looked into purchasing a leaf vacuum and they are wondering if the city of Colby is interested in purchasing one with them. We'd have to have an agreement with the City of Abbotsford regarding the leaf vacuum and Higley stated that it is a two person job, and would recommend having one worker from each municipality operate the vacuum. The committee took no action.

Permission to Get Bids for Utility Tractor: A utility tractor is included in next year's budget; DPW Higley would like permission to seek bids. The committee gave permission to DPW Higley to solicit bids for a utility tractor with the option for trade in and without trade in.

2012 Water/Sewer Budget: The committee went through the 2012 budget for water and sewer. Motion was made by Schmidt, seconded by Hederer to approve the 2012 Water/Sewer budgets as presented. Motion carried with a voice vote.

Personnel/Labor Relations met on December 13th.

The committee met in closed session to discuss the new City of Colby Personnel Policy/Handbook.

Mayor Schmidt: Mayor Schmidt reported on the Clark County Economic Development Meeting.

Mayor Schmidt also appoints Charlotte Haines as an election inspector. Motion was made by Hederer, seconded by Schraufnagel to approve the appointment. Motion carried with a voice vote.

Clerk Gurtner: Clerk Gurtner thanked the city for the X-mas gift.

DPW Harland Higley: The following building permits were issued: J & S Lenz Properties, 201 Lieders Street, re-shingle roof.

DPW Higley reported on the precipitation and flows for December 2011 at the STP. He also reported on the pumpage of water for December 2011.

Cross Connection inspections will start their work in January.

Carry-over Funds from 2011 to 2012: Motion was made by Beisner, seconded by Raatz to approve the carry-over funds from 2011 to 2012 as follows. Motion carried with a voice vote.

FUND BALANCE

FUND BALANCE \$ 725,558.88
MACHINE/EQUIP \$ 55,104.35
OFFICE EQUIP \$ 8,257.83
DONATIONS \$ 15,002.82
OFF STREET PARKING \$ 6,012.23
STREET LIGHTS \$ 24,541.85
STREET MAINTENANCE \$ 13,620.49
GRANT PLANNING \$ 10,612.85
ECON DEVELOPMENT \$ 8,731.41
ENVIRONMENT CONCERNS \$ 527.65
SIDEWALKS \$ 16,447.50
STORM SEWER \$ 55,543.56
FIRE DEPT EQUIP \$ 27,140.26
OFFICIAL MAPPING \$ 7,500.00

TOTAL GENERAL \$ 974,601.68

Well House \$ 25,000.00
Wells \$ 60,000.00
Water Tower \$ 12,500.00

TOTAL WATER \$ 97,500.00

Resolution 10-2011 Approving Amendments to the 2011 Budget: Motion was made by Hederer, seconded by Schraufnagel to approve Resolution 10-2011 Approving Amendments to the 2011 Budget as follows. Motion carried with a voice vote.

RESOLUTION 10-2011
APPROVING AMENDMENTS TO THE 2011 BUDGET

WHEREAS, certain authorized expenditures within the adopted 2011 Annual Budget need to be reallocated; and

WHEREAS, according to Wisconsin Statutes no appropriations may remain overexpended at year end within the annual budget;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Colby that the 2011 budget be amended as follows:

Reallocation Expenses as follows:

100-59204 Contingency -\$13,520.00
100-58100 Principal +\$10,450.00
100-58200 Interest +\$3,070.00
(Loan Payment for N 1st Street Project)

100-45200 Awards and/or Damages +\$4,200.00
100-59204 Contingency -\$1,000.00
100-57180 Street Lights +\$5,200.00
(Repairs/Insurance for Street Lights Damaged)

100-59204 Contingency -\$10,000.00
100-51300 Legal +\$10,000.00
(Legal Over Budget)

100-53300-210 Street Cleaning -\$4,500.00
100-53300-211 Top Dress/Crack Fill -\$500.00
100-53621-000 Garbage/Compost Expense +\$5,000.00
(Adjustment for Leaf Pick-Up)

100-53240-311 Machine/Equip Wages +\$7,000.00
100-53300-312 Snow/Ice Wages +\$4,000.00
100-53230-001 Shop-Cleaning +\$1,000.00
100-53230-310 Shop Wages -\$3,000.00
100-55200-321 Parks/Rec Wages -\$4,500.00
100-55100-320 Library Wages -\$1,500.00
100-53430-314 Sidewalk Wages -\$3,000.00
(Adjust Wage Accounts)

James W Schmidt, Mayor

Connie L Gurtner, City Clerk

Committee meetings for January: Colby-Abbotsford Police Commission will meet on January 9, 2012 at 6:00 P.M. at the Police Department. Personnel/Labor Relations will meet on Monday, January 9, 2012 at 6:30 P.M. City Planning Committee will meet on Tuesday, January 17, 2012 at 5:30 P.M. Streets/Equipment Committee will meet on Tuesday, January 10, 2012 at 5:30 P.M.

Adjourn: Motion was made by Hederer, seconded by Beisner to adjourn at 7:30 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk