

October 4, 2011 **October Council Minutes**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Lange, Beisner, T Schmidt, Raatz, Schraufnagel, Holtzhausen, Hederer and Kaiser. Also present were Mayor James Schmidt, Clerk Connie Gurtner and DPW Harland Higley Jr.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the September 6, 2011 meeting were pre-read and reviewed. Motion was made by Schraufnagel, seconded by Hederer to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. The amounts approved are as follows: General Fund \$75,405.94; Water Department \$23,990.29; Sewer Department \$39,366.55; TIF Fund \$11,135.00; Net payroll \$17,670.70. Motion was made by Hederer, seconded by T Schmidt to approve the bills as presented. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on September 19th.

The commission approved expenditures and minutes.

The 2012 budget was presented. Chief Gosse was asked to prepare a budget showing a 5% decrease and a 10% decrease and show the Commission where the ramifications were. T. Raatz suggested asking the Officers where cuts can be made.

Under squad car purchase it was stated that the 2006 car has 105,000 miles on it. Gosse provided five vehicle quotes:

- \$20,576 – Impala 4 door – front wheel drive
- \$24,728 – Charger – rear wheel drive
- \$25,415 – Ford Police Inceptor
- \$26,831 – Chevy Caprice
- \$27,304 – Ford utility Police interceptor SUV – all wheel drive

Gosse stated that the presented costs do not include the light installation, which is approximately \$2,000. It was suggested that Chief Gosse will bring copies of this information to the October meeting.

Under the Chief's Report, Chief Gosse stated that the 2006 Car should be replaced.

The commission convened in closed session. The commission reconvened in open session and approved the 2012 -2013-2014 Union Contract with the following changes:

2012 wage increase 1% 2012 Night differential \$0.85  
2013 wage increase 1% 2013 Night differential \$0.90  
2014 wage increase 1% 2014 Night differential \$0.95

After 9 years of employment 127 ½ hours of vacation must be used 85 hours at any increment as current policy states. Any remaining vacation hours must be used in 42 ½ hour blocks (consecutive work days)

Motion was made by Lange, seconded by Schraufnagel to approve the negotiated changes to the police union contract as presented. Roll Call Vote: Ayes – Beisner, Schmidt, Schraufnagel, Hederer, Kaiser, Lange. Noes – Holtzhausen. Motion carried.

Motion was made by Lange, seconded by Beisner to approve the actions and expenditures for September. Motion carried with a voice vote.

Streets/Equipment Committee met on September 12th.

5 Year Capital Improvement Plan: The city does have a current 5 year capital improvement plan for streets. The mayor would like to see the current plan adjusted. North 3rd street really needs to be re-done and he would like to see the project moved up to 2013. The mayor would like to see TIF money utilized while we have the TIF still open and use the money to help fund some of the projects. Different options and timelines were discussed regarding future street projects. Future projects that need to be thought about are: Industrial Park & Dolf Street both need to be milled and re-done. The committee decided on the following amended 5 year streets capital improvement plan:

2012 Budget: The committee went through the budget worksheet and filled in the numbers they would like to see for the 2012 budget.

Parks/Rec/Recycling Committee met on September 20th.

2011 Park Projects: Beisner had an idea about extending the posts that are currently located on the North side of the parking lot area at the ball field all the way around the whole parking lot and along the driveway that leads to the parking lot. Other ideas for the ball field were putting benches by the play area and sandbox for people to sit on. The committee walked along the ball park looking for the best location of a walking path to connect the ball park and the pulling track/future cheese day's area. One possibility is an area down by the water plant that already has a concrete bridge crossing the wetland and the city can mow a path up to that point is the current property owner would allow. The location will depend on the DNR and the regulations they have for walking paths through wetlands.

Reconvene at Council Chambers-City Hall

2012 Budget: Items that are to be budgeted for 2012 include:

It was suggested doing only the back stop and two sides of the new fence for next year which could cut the budget number. Other items for consideration in the future will be completing the ball field by putting in dugouts, concrete pads, and bleachers; putting in electricity in the shelter located just south of the concession stand at the ball field; and in the future converting the South 6th Street park shelter to include a kitchenette and bathrooms.

Different options of helping fund the new ball field were discussed. Schmidt said he approached the booster club of helping out but they would not commit at this time. It was also suggested to approach businesses in the area about sponsoring an advertising sign spot that would then hang on the fence at the ball field.

The committee also discussed making changes to the policy that is in place for renting out the ball field facilities.

The committee approved \$49,000 for the 2012 budget.

Mayor Schmidt: Mayor Schmidt reported on the United Communities of Clark County meeting.

Clerk Gurtner: Clerk Gurtner asked the council for approval to close the office on October 14th to attend a Workhorse Software conference. Motion was made by Hederer, seconded by Schraufnagel to allow for the closing of the office on that day. Motion carried with a voice vote.

DPW Harland Higley: Building permits issued were: Marshfield Clinic, 111 Dehne Drive, new signs; Kurt Kulas, 310 S 3rd Street, porch repairs; Designer Advertising, 133 S 1st Street, replace garage roof; Steve Colby, Dehne Drive & Community Drive, utility shed; Scott Oestreich, 315 S 3rd Street, insulate shed; Faye Schraufnagel, 408 N 2nd Street, re-shingle house roof; Cheryl Sebold, 501 W Adams Street, re-shingle; Loos Machine & Automation, 205 W Washington Street, 57' x 136' addition.

DPW Higley reported on the monthly flows at the sewer plant and the well pumping levels.

Engineer Mike Voss:

Operators' Licenses: none

Ordinance #2011-4 Amendment to Sec. 2-1-6 Wards and Aldermanic Districts: Motion was made by T Schmidt, seconded by Raatz to approve Ordinance #2011-4 as presented. Motion carried with voice vote.

Resolution #5-2011 Approving an Employee Grievance Policy: Motion was made by Schmidt, seconded by Beisner to approve Resolution #5-2011 as follows. When the policy refers to the city in the policy and means Common Council, T Schmidt asked for that to be clarified. Motion carried with a voice vote. Raatz abstained from voting.

Resolution #5-2011

City of Colby Resolution Approving An Employee Grievance Policy

The Common Council of the City of Colby, Wisconsin, does resolve as follows:

Section I. Resolution Adopted.

WHEREAS, Wisconsin Act 10 (Budget Repair Bill) contains a requirement that all local government units establish an employee grievance policy not later than October 1, 2011;

WHEREAS; the attached policy and procedure has been prepared to provide a system to be followed with respect to grievances by City employees; and

WHEREAS; the Common Council has reviewed the employee grievance policy and procedure and has determined that it is fair and reasonable, and that such a policy and procedure should be adopted and implemented with respect to all employee grievance procedures;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Colby hereby adopts the Employee Grievance Policy in the form attached hereto to be the official policy and procedure of the City of Colby relating to such employee grievance matters.

Section II. Effective Date

The above and foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Colby on the 4th day of October, 2011. This Resolution shall take effect upon passage and supercedes any prior or conflicting City personnel policies/procedures.

James W Schmidt, Mayor

Connie L Gurtner, Clerk

Ordinance #2011-5 Regulating Open and Concealed Firearms and Weapons: The council discussed this ordinance in great detail and would like to see this discussed at a future meeting.

Ordinance #2011-6 Cross Connection Control: This item will be discussed at the next Water/Sewer Committee meeting.

Committee meetings for October: Colby-Abbotsford Police Commission will meet on October 10, 2011 at the Colby-Abbotsford Police Department at 6:00 P.M. Water/Sewer/Streets Committee will meet on October 13, 2011 at 6:00 P.M.

Adjourn: Motion was made by Holtzhausen, seconded by Lange to adjourn at 7:35 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_  
James W Schmidt, Mayor

Attest \_\_\_\_\_  
Connie Gurtner, Clerk