

January 4, 2011 **Council Meeting**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Lange, Beisner, T Schmidt, Raatz, Schraufnagel, Holtzhausen, Hederer and Kaiser. Also present were Mayor James Schmidt, Clerk Connie Gurtner, DPW Harland Higley Jr, Mike Voss from MSA and Casey Werner from Ayres Associates.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the December 7, 2010 council meeting were pre-read and reviewed.

Motion was made by T Schmidt, seconded by Hederer to approve the minutes as presented. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Holtzhausen to approve the bills. The amounts approved are as follows: General Fund \$161,129.54; Water Department \$63,672.26; Sewer Department \$34,407.14; TIF Fund \$68,230.54; Net payroll \$19,046.39. Motion carried with a voice vote.

Public Comment: none

Colby-Abbotsford Police Commission met on December 13.

The commission approved expenditures and minutes.

Under transfer \$10,000 from the Metal Plate fund to create a K-9 replacement fund; Chief Gosse explained that the canine will have to be replaced eventually. He feels now is the time to take some of the money and put it aside for the K-9 and officer training with the K-9 (\$14,500 roughly for K-9 and training). Motion was made by Schraufnagel, seconded by Lange to approve the transfer of \$10,000. Motion carried with a voice vote.

Under transfer \$10,507.35 from the TRACS account to the retirement benefits/accumulated sick pay account; the retirement account is to pay out on used sick leave for officers as they retire. Currently there are approximately four people who are old enough to retire but only \$7,100 in the account. Lange asked what the unfunded liability is. Chief Gosse stated that is was \$51,250. Chief Gosse wants to offset that gap. Motion was made by Hederer, seconded by Beisner to approve the transfer of \$10,507.35 from the TRACS account into the retirement account. Motion carried with a voice vote.

Under Christmas gifts for employees, the commission gave a \$25 Colby/Abbotsford Chamber Gift Certificates to the employees for Christmas.

Chief's report, the muffler is possibly bad and a battery needed to be replaced on one of the cars.

Motion was made by Holtzhausen, seconded by Schraufnagel to approve Resolution 1-2010 Approving Amendments to the 2010 Budget for the Colby-Abbotsford Police Commission. Motion carried with a voice vote.

Motion was made by Hederer, seconded by Lange to approve the actions and expenditures of the police commission for December. Motion carried with a voice vote.

Water/Sewer/Streets Committee met on December 20th.

Lights on Highway 13 during DOT Project: SEH gave us some numbers on the Highway 13 project for the light poles. The black poles along Highway 13 between Dehne Dr and Hodd Dr will be \$180,000, the cities share will be \$90,000 for the lights to be located in the median and the terrace. For the poles to be located on the outside of the roadways this cost will be \$220,000, the cities share will be \$110,000. The cost of electricity will also go up if we expand the poles up the road. The cost of the lights without the festoons and banner holders will be \$163,000 for the first option and \$198,000 for the second option. TIF funding can be used for the cost of the lights but the amount that can be used is not known.

Adams Street Construction during Highway 13 Project: The council needs to decide what they would like done with Adams Street during the Highway 13 project. The city would be responsible to pay 20% for the first section of the sidewalk to get it across the railroad tracks from the highway. The city would be responsible for the rest of the sidewalk from the railroad tracks to 2nd Street. The city has to decide if they want the following installed also for the cost of: Water installation would be \$30,066, sanitary \$61,685, storm sewer \$30,820, and \$163,267 for the street construction from Hwy 13 to 2nd St. \$276,000 is the total cost of the replacement and improvements for this portion of the street. We have to decide if we want this done because the DOT would like to know what they will be matching up to. The committee wants to know if the TIF can support this project.

Motion was made by Hederer, seconded by Schmidt to include Adams street construction during the Highway 13 project for approximately \$276,000, also extending the street lights up to Hodd Drive using the black anodized poles, utilizing the poles located in the median and in the terraces to include the festoons and banners for \$90,000 providing the TIF can fund the project. Roll call was called. Ayes- Schraufnagel, Holtzhausen, Hederer, Kaiser, Lange, Beisner, Schmidt, Raatz. Noes - none. Motion carried with a roll call vote.

Leaf Pick-up Contract: Leaf renewal quote for 2011 is \$5,662 for one time through the city and \$7,450 for twice through

the city for 4 consecutive years. Also a fuel charge could be added provided fuel goes over \$3.10 per gallon. This item is not in the current budget. The wage cost in 2008 for compost/leaf removal is \$2,570.00 for 140 hours. The committee tabled the leaf contract discussion at this time.

Dump Truck Quotes: There is money in the budget for a new truck next year so we can put specs together and get quotes for the new truck. The committee voted to have DPW Higley put together a spec sheet and seek quotes for a new dump truck/plow.

Spence Street Project Retainage/Job Completion: Casey from Ayers gave an update on the Spence St/Dehne Project. Some items on the punch list still need to be completed before final payment. Some items include: The RCU building stucco was damaged during the project; there is cracked curb and gutter on Dehne Drive; on Spence Street between 4th and 6th Street there are some depressions in the asphalt; some tie ins on the side streets have drainage problems and the intersections will need to be re-milled; and there was excess gravel use on the project, 5,000 to 6,000 tons more of gravel/base course was used on the project than was required. Approximately \$48,000 is the cost to replace the overuse of the gravel. This overage also affected the Washington St project because there was no recycled material to use. The city is still withholding \$95,000 back from the final project payment. Melvin also owes approximately \$24,000 in fines for going over the completion date. Liquidated damages and base course issues can be resolved this winter; the rest will have to wait for spring. We haven't received the substantial letter of completion back from Melvin's and before we can request an amount for liquidated damages we need that back. Ayers will send a letter to Melvin Companies addressing project concerns.

Test Well on Corner of North Street & 6th Street: January of 2007 was when the well on North St and 6th St was drilled. It does fall within the 3 year limit where you have to develop the well or abandon the well. You can file an extension for this time limit. You will need a cost estimate of what it will cost to develop the well. The committee asked the mayor and DPW Higley to get a cost estimate from an engineer for the future development of the well. The DNR provided a letter to the city allowing the city to temporarily abandon this well for five years from this date.

Wellhead Protection Plan: The wellhead protection plan was put together by Rural Water along with DPW Higley and Al Raatz. This plan meets all of the requirements by the DNR. Motion was made by Hederer, seconded by Schmidt to approve the Wellhead Protection Plan. Motion carried with a voice vote.

2011 Budgets: Motion was made by Schmidt, seconded by Holtzhausen to approve the 2011 Water and Sewer Budgets as presented. Motion carried with a voice vote.

Mayor Schmidt: Mayor Schmidt reported that the Clark County Board approved the Clark County Economic Development Budget.

The city received four bids for the used generator and the highest bidder was Jakel Plumbing, Heating and Electrical for \$1,050.

DPW Harland Higley: The following building permits were issued: Deborah & Michael Schaefer, 401 N 2nd Street, replace boiler, line chimney.

DPW Higley reported on the monthly flows at the STP and the pumping levels in the water department.

Engineer Report: MSA is working on the design of North 1st Street. There are a few issues with lot lines with the railroad. Well #13 is not on-line at this time. The contractor damaged the brine pump and when the new pump comes we will be able to get the Well #13 treatment plant on-line.

Change Order #1 for Washington Street Steen Construction: Motion was made by T Schmidt, seconded by Beisner to approve the Change Order #1 for Washington Street Steen Construction in the amount of \$2,952.50 for additional cost of base course that was not provided by the city as stated on the contract. Motion carried with a voice vote.

Committee meetings for January: Colby-Abbotsford Police Commission will meet on January 10, 2011 at 6:00 P.M. at the Colby-Abbotsford Police Department. Personnel/Labor Relations will meet on January 20, 2011 at 6:00 P.M. Water/Sewer jointly with Streets/Equipment will meet on January 24, 2011 at 5:30 P.M. City Planning Committee will meet on January 24, 2011 at 7:00 P.M.

Adjourn: Motion was made by Hederer, seconded by Lange to adjourn at 7:40 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk