

October 5, 2010 **Council Minutes**

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Lange, Beisner, Raatz, Schraufnagel, Holtzhausen, Hederer and Kaiser. T Schmidt arrived at 6:55. Also present were Mayor James Schmidt, Deputy Clerk Jessie Polivka, DPW Harland Higley Jr, Casey Werner from Ayers Associates, Jeremy Haas from MSA and citizens at large.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the September 7, 2010 and September 27, 2010 council meetings were pre-read and reviewed. On Page 3 in the Streets/Equipment Report it should read non precedence instead of non president.

Motion was made by Hederer, seconded by Schraufnagel to approve the minutes as presented with the noted change. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Beisner to approve the bills. The amounts approved are as follows: General Fund \$194,513.74; Water Department \$57,124.72; Sewer Department \$36,692.00; TIF Fund \$11,131.92; Net payroll \$18,064.17. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on September 13th.

The commission approved the minutes and expenditures.

Under the Chief's report, Chief Gosse announced that the Drug Take Back box is available at the new Public Safety Building. Old pharmaceutical drugs that are not needed or outdated can be taken to the box. September 25, 2010 a national drug take back is scheduled from 10 am to 2:00 pm. That drop off will be at the Wausau State Patrol Headquarters. The federal government is paying for the disposal of these pharmaceuticals.

Chief Gosse discussed the Semi Trailer and equipment. He asked Schilling salvage yard in Dorchester and Midway Auto outside of Colby (Unity) for a quote on the items for sale. Schilling offered \$1500 for all four items, and Midway offered \$2125 for all four items.

There was discussion about a repeater. Officer Rennie had an incident one night in the garage where he wasn't able to get reception out. The cost is \$17,000 for one and there is no guarantee it will be any better than what the Police Department already has.

Under vehicle maintenance, canine car is all cleaned up and ready to transport animals.

Under other, the health insurance was discussed. The health insurance will be between a 7% and 11% increases.

The East Park in Colby by the ball diamond has parking issues where people can't get in driveways because they are parked on both sides of the street. It was questioned whether there are any signs for no parking on those streets. Chief Gosse explained they would have no where to park then. It was discussed if they could have no parking on just one side of the street.

Motion was made by Lange, seconded by Holtzhausen to approve the actions and expenditures of the Police Commission for September. Motion carried with a voice vote.

Water/Sewer/Streets Committee met on September 13th.

Kapur Associates-Water Main Replacement on Highway 13: Dick Schnieder spoke about alternate water main replacements for the Highway 13 project. The DOT prefers that utilities put their water mains outside the roadways as much as possible so if there is a problem you don't have to dig up the roadways. Kapur presented possible placements for the water main and they discussed the options of the different placements. The options include using directional boring or digging to lay the main and constructing the main using polyurethane pipe or ductile iron. DPW Higley stated that he thought the water main should be placed on the east side of the road. Kapur does need to submit to the state an estimated cost and what option is chosen for the water main placement.

Motion was made by Holtzhausen, seconded by Beisner to use HPP pipe for \$196,234 on the east side of the Highway for the reconstruction of the water main. Motion carried with a voice vote.

Earth Inc Request for Time Extension for Well #13 Project: Mayor Schmidt received a letter from Earth Inc. asking for an extension on Well #13 because the electrical equipment and controls for the well will not be delivered until November; therefore they will not meet the contract completion date of September 30. They are asking for a 60 day extension or for a completion day of November 30, 2010. Motion was made by Schmidt, seconded by Hederer to grant Earth Inc an extension to November 30, 2010 as requested. Raatz and Lange voted no. Motion carried with a voice vote.

Ed Berry Water Run Off Complaint: The city contacted the city attorney about this issue and he advised the city that this is a civil issue. Berry's neighbors have met all our city ordinance requirements so there is nothing we can do at this time.

Roof at Water Treatment Plant: The roof on the water plant is in very bad condition, the rubber on top is pulling away and

it is starting to leak. Maurer roofing quoted DPW Higley, \$11,950 for the replacement of the roof. Because they need to replace all of the insulation at the Water Plant the price quote is now \$13,750. Motion was made by Beisner, seconded by T Schmidt to proceed with the proposal from Maurer Roofing to replace the roof and insulation at the water treatment plant for \$13,750. Motion carried with a voice vote.

5 Year Street Plan: Ayers Associates prepared a 5 year street plan with the estimated costs of improving the streets. The committee needs to prioritize the different projects for the 5 year plan. The committee needs to consider the future plans of cheese days when you prioritize the list. You also could look into borrowing in order to pay for these projects. The committee discussed the pros and cons of the different projects. A recommended list is: 2011: 1st Street (North to Spence Street) \$512,000. 2012: 1st Street (Spence St. to Clark) \$359,000 & Washington St. (Sixth Street to Third St.) \$218,000; 2013: Highway 13 \$300,000; 2014: 3rd street (Spence to North Street) \$600,000; 2015: 3rd Street (North to Adams) \$600,000.

2011 Budget: The committee reviewed the budget items and assigned a budget numbers for each item.

City Planning Committee met on September 20th.

Possible Acquisition of DOT Parking Lot at 700 S Division Street: The City of Colby has the option to acquire the parking lot on S Division Street from the DOT for \$1.00. The city has discussed then leasing the property to Harmony Country Coop and PCA to use for additional parking. The option of leasing the property to one of the entities and then letting them work out the use of the parking lot was discussed. Motion was made by Schraufnagel, seconded by Beisner to acquire the property at 700 S Division Street from the DOT for a cost of \$1.00. Motion carried with a voice vote.

Building Codes Ordinance Review: The committee discussed the city's ordinance regarding the adoption of building code regulations. The ordinance currently requires that all additions be inspected regardless if the home was constructed before 1980, while the state doesn't require this inspection. The committee will discuss this further at another meeting.

WCWRPC-Resolution to adopt Natural Hazard Mitigation Plan: Alderman Lange has read the plan and said that it is a good plan. The Resolution 5-2010 approving a natural hazards mitigation plan for the City of Colby was approved at a previous council meeting.

Purchase of New Computers for Clerk's Office: The clerk has an estimate from Seth Pinter to purchase two Dell Desktop Tower computers. The council approved this purchase at a previous council meeting.

Five year Capital Plan: The city had asked Marawood Construction to do estimates for the city to do an addition to the Colby Public Library. The first scenario is to construct a 30' x 91' addition to the building at a cost of \$273,000 and the second is to remodel the basement and add an elevator at a cost of \$220,000. The committee is going to try to work the cost of the addition into the five year Capital Plan.

2011 Budget: The committee discussed budget items and really the only item for the committee to decide is the Economic Development. It was decided to leave \$3,000.

Policies for TIF Expenditures: The committee discussed the creation of policies for the creation of TIF Expenditures. The committee asked that we get some prices for the creation of these policies.

Parks/Rec/Recycling met on September 20th.

2010 Projects Status and Expenditures: The committee estimates that we will have money to carry over from the 2010 budget, the 2011 budget needs approximately \$6,000.

2011 Budget: Items to be budgeted for include:

Maintenance \$12,000
Trees/Landscaping \$1,000
Playground Spring Toys \$3,600
Lids for garbage cans \$950
S 6th Street Soccer Area \$2,000
East St parking lot Improve \$1,000
East St Ball Field \$10,000
Fence S Central Playground \$4,500

Items for consideration include South 6th Street Park Shelter Upgrade, Wetland Improvement and further ball field improvements. Motion was made to approve \$35,050 for the 2011 parks budget. Motion carried with a voice vote.

Finance Committee met on September 27th.

2011 Budget: Clerk Gurtner read the preliminary budget items in the revenue and expenses. Right now there is a surplus in the budget of \$33,543.00 but there is not any capital street projects budgeted at this time. The committee discussed budget items including Street Lighting, Fire Equipment and Street Projects. The committee decided to add \$8,000 for Fire Equipment Capital and to consider and amount for Street Lighting. Also, re-construction First Street from Spence to North Street was discussed. The committee will review the budget further and make suggestions to the clerk. The capital

expenditures will be discussed further. The budget was discussed by the council and will be published and then approved at the November council meeting.

Mayor Schmidt: Mayor Schmidt reported on the meeting of the United Communities of Clark County.

Mayor Schmidt asked the council to give suggestions of people for the special committee for the library construction options. It was suggested that the city planning committee have a joint meeting with the library board to discuss the needs of the library and the options that are available.

DPW Harland Higley: The following building permits were issued: Chad Heeg, 102 East Street, New Roof; June Theilig, 504 N 3rd Street, Siding, New windows, Soffets, Doors; Packaging Corporation of America, 610 S Division St, Blacktop Parking Lot; Marcella Herrick, 277 S 1st Street, New Roof; Kay White, 229 Park Street, Entry Way Addition; Cesar Torres, 406 W Spence Street, Re-roof part of roof.

The information requested by the DNR for the new Ballpark has been sent in. Paving will be done on Saturday at the earliest on Spence Street. Concrete is complete on the project.

Higley reported on the sewer plant levels and the levels of our wells. During the last rainfall we met our max capacity for the pumps and had to replace some of the pumps.

Engineer Report: Casey Werner of Ayres Associates reported on the progress of the Spence Street project. Engineers are holding \$25,000 in retention which should account for the missing base course and the penalties being incurred daily. When the work on the project is complete and approved the engineers will recommend full payment.

Operators ♦ Licenses: The following application for an operator ♦s license was received: Anthony Schmidt, 408 N 6th Street, Colby. Motion was made by Kaiser, seconded by Hederer to approve the Operators ♦ Licenses as presented. Motion carried with a voice vote.

Resolution 6-2010 to Borrow \$700,000 from Mid-Wisconsin Bank for Spence Street/Dehne Drive Project: The dates for payment in the resolution need to be changed from 4/15/2010 and 12/15/2010 to the dates of 4/15 and 12/15 annually. Motion was made by Hederer, seconded by Holtzhausen to approve the resolution 6-2010 with the noted change. Motion carried with a voice vote.

Street Lights on Dehne Drive : It will cost \$1,000 per light for new street lights up on Dehne Drive. Motion was made by Beisner, seconded by Lange to approve the installation of 3 street lights on Dehne Drive. Motion carried with a voice vote.

Committee meetings for September: Colby-Abbotsford Police Commission will meet on October 11, 2010 at 6:00 P.M. at the Colby-Abbotsford Police Department. City Planning Committee will meet on Oct 18th at 6:30 PM. Joint Library Board/City Planning Committee will meet on October 25th at 6:00 P.M. Personnel Committee will meet on either Oct. 12 or Oct. 28 at 6:00 PM.

Adjourn: Motion was made by Schraufnagel, seconded by Lange to adjourn at 8:05 P.M. Motion carried with a voice vote.

Approved _____
James W Schmidt, Mayor

Attest _____
Connie Gurtner, Clerk