

## July 6, 2010 Council Minutes

The regular meeting of the Colby Common Council was called to order at 6:30 P.M. by Mayor James Schmidt. On roll call: Lange, Beisner, T Schmidt, Raatz, Schraufnagel, Holtzhausen, Hederer and Kaiser. Also present were Clerk Connie Gurtner, DPW Harland Higley Jr. and Engineer Mike Voss.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the June 1, 2010 council meeting were pre-read and reviewed. Todd Schmidt added that he had abstained from the vote on the lease agreement with the Abbotsford Colby Area Chamber of Commerce and the city on the track location. Motion was made by Schmidt, seconded by Hederer to approve the minutes as corrected. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Hederer, seconded by Holtzhausen to approve the bills. The amounts approved are as follows: General Fund \$288,972.42; Water Department \$27,478.08; Sewer Department \$36,929.05; Net payroll \$18,825.15. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on June 14th.

The commission approved the minutes and bills.

Under Colby Clerk's office permanently keeping police financials, the auditor suggested the idea of having one municipality keep the books and the other entity review the records every 6 months or when deemed necessary. Motion Kilty/Schraufnagel to put on both municipalities Council agenda for July the recommendation that Colby keeps the financial books for the Police Department and this will require changing both municipalities ordinances, allowing the City of Abbotsford to review the books at their leisure. Motion carried without negative vote.

Under Chief's report, Chief Gosse printed out a report to show where his budget was spent (enclosure). Activity report for the month was reviewed (enclosure). Chief Gosse explained that the drug drop of box had been placed on the back burner for awhile. The State said it was alright at first, but now it would need to have the States permission. The box will be funded by Marathon County at a cost of roughly \$700 and will have it installed in the building. What happens after the box is full; a pharmacist will sort out the pills from prescription and non-prescription medications. It will always be locked up and in the presence of a Police Officer. Chief Gosse presented the incident reports by shifts (enclosure).

Motion was made by Beisner, seconded by Schraufnagel to approve having the Colby Clerk's Office keeping the books for the police department by amending the first sentence of ordinance 5-1-1(6) to read: The City of Colby shall pay from the funds so appropriated the expenses of operation for that period; The City of Colby shall pay from funds so appropriated the expenses of administration. The City of Abbotsford is allowed to review the financial records at their discretion. Motion carried with a voice vote.

Motion was made by Schraufnagel, seconded by Hederer to approve the actions and expenditures of the Police Commission for June. Motion carried with a voice vote.

Water/Sewer/Streets Committee met on June 22nd.

Intellsys Contract: Intellsys provides annual software upgrades and unlimited annual telephone support. The cost for this annual service contract is \$1,800. The committee approved the contract with a voice vote. The bill was included in this month's bills for payment.

Milling and Curb/Gutter Repairs Wausau Street, Thomas Street, Lieders Street: There is money in the TIF for the milling and curb/gutter repairs for these streets. A crown should be added to these streets to so it drains into the curb and gutter. Budget price for this includes: pulverizing existing asphalt is \$6,629.70; fine grade, water, and compact base course material and pave with asphalt and compacted to average thickness of 3 inches, estimated cost of the job for 780 tons is \$57,384. Price from Podelvels Concrete for the curb and gutter, for 225 linear feet, estimate is \$2,868.00. Motion by Holtzhausen, seconded by Kaiser to approving milling, paving, and curb and gutter on Wausau, Thomas, and Lieders Streets at an estimated cost of \$66,881.70 which would be paid by TIF funding. Roll Call Vote: Yes Hederer, Kaiser, Lange, Beisner, T Schmidt, Raatz, Schraufnagel, Holtzhausen. Noes none. Motion carried.

Five Year Street Plan: At city planning we decided we need to get some cost plans for the following street projects: N 1st street, N 3rd Street (Spence to Adams), Hwy 13 (North Street to city limits), Washington St, S. 5th Street, East Street, E. Terrace Street (Lieders to Dead end). Talked to Ayres Associates about getting estimates for the cost of these streets, they will do cost estimates for free in the communities they work in. It was brought up that N 1st street would fall under Act 57, which was passed last year and it covers anything within a mile within the TIF. Mike from Ayres also brought up applying for an Enhancement grant for these street projects. The grant is due Aug. 2nd, it is an 80/20 grant and you could possibly apply for a grant for a portion of the cost of enhancement costs for these streets. The committee approved allowing Ayres Associates to give us a cost estimate for a new five year street plan at no cost. Motion was made by Hederer, seconded by Kaiser to approve a contract with Ayres Associates to prepare an application for the Enhancement Grant at a cost not to exceed \$2,500. Motion carried with a voice vote.

Well #9 & #12 UV Treatment: DPW Higley and Al Raatz met with the people who designed the UV equipment that will be installed and #9 and #12. We were supposed to buy a used system for \$8,000 but it is not validated anymore so we can't use it. We received prices for 2 other units: \$46,612 unit with a self cleaner, \$32,000-\$35,000 for one without. Also MSA contacted the Trojan company, it is supposed to have a less expensive system because it is smaller. MSA will check with

this company and get back to us with a price. DPW Higley told MSA to send in the engineering plans with the cheaper \$32,000 option.

Review Survey and Sewer, Water and Street Construction of West Washington: We got the survey back for Washington Street but they missed 2 stakes in the survey. They show a 14 foot road utility easement but we want a 20 foot easement. We have to approve this survey and then do a transfer for the 2 pieces of properties. The original mapping of 4th street down to the end needs to be approved (designated as a street) as well. We are supposed to have the surveys back by July 6th. Motion was made by Schmidt, seconded by Beisner to approve the survey maps for W. Washington and S. 4th Street as presented. Motion carried with a voice vote. Motion was made by Hederer, seconded by Schmidt to deed the city's property that is currently being used as a street north of this property to the adjacent property owners with the understanding that the city will have that access until we construct S 3rd Street and W Washington Street. Motion carried with a voice vote.

Ayers put together a cost estimate for W. Washington Street water, sewer and street construction. The estimate for this project is \$130,461, this includes curb and gutter. Without curb and gutter the cost would be \$80,000. Engineering for this is \$25,400. Motion was made by Kaiser, seconded by Beisner to allow Ayers and Associates to provide the services for W. Washington not to exceed the price of \$25,400 to be completed in 2010. Motion was made by Raatz, seconded by Hederer to amend the motion to include a completion date of September 7, 2010, this includes engineering and bidding. Amendment to the motion carried with a voice vote. Amended motion carried with a voice vote.

Update on Spence Street Project: Mike from Ayers provided the committee with an update on the Spence Street project.

Mayor Schmidt: Mayor Schmidt reported on the meeting of the United Communities of Clark County.

Mayor Schmidt appointed Marlene Kaiser for the remainder of a two year term as an election inspector. Motion was made by Holtzhausen, seconded by Hederer to approve the appointment. Motion carried with a voice vote.

DPW Harland Higley: The following building permits were issued: David Weix, 311 N 3rd Street, replace driveway; Donald Uerling, 309 N 3rd Street, re-shingle house and dig up sewer; Alan Schmitt, 201 N 6th Street, deck; Phyllis Berg, 210 S 4th Street, interior remodeling; James Hagen, 218 S 4th Street, new shingles and concrete slab; Mary Brunett, 406 S 2nd Street, siding and roof; Brian Rennie, 701 W Adams Street, remove and remodel basement; Carol Subera, 203 N 3rd Street, shingle roof; Ryan Bernt, 309 N 2nd Street, re-shingle garage roof; Jim Brandt, 105 S Division Street, 12 x 24 portable garage.

DPW Higley reported higher phosphorus levels at the STP, but we will still be under our limits for the month and not get a violation.

Engineer Voss: Engineer Voss provided a project update to the council for the ongoing projects.

Operators' Licenses: The following applications for operator's licenses were received: Melissa Cooper, 303B S 5th Street, Colby; Emanuel Firmstahl, 702 E Monroe Street, Colby; Elise Woik, 503 W Adams Street, Colby; Chadwick Kayhart, 104 E Marathon Street, Colby (14 day temp); Todd Schmidt, 203 S 2nd Street, Colby (14 day temp). Motion was made by Kaiser, seconded by Hederer to approve the Operators' Licenses as presented. Motion carried with a voice vote.

Picnic Licenses: The following application for a Temporary Class B License has been received: Abbotsford Colby Area Chamber of Commerce, PO Box 444, Colby, July 15 - 19, 2010, S 1st Street, South Shelter and North Shelter with fenced area. Motion was made by Hederer, seconded by Holtzhausen to approve as presented. Motion carried with a voice vote.

Committee meetings for July: Colby-Abbotsford Police Commission will meet on July 12, 2010 at 6:00 P.M. at the Colby-Abbotsford Police Department. City Planning Committee will meet on July 20, 2010 at 5:30 P.M. Water/Sewer/Streets Committee will meet on July 26, 2010 at 5:30 P.M.

Closed Session: Motion was made by Hederer, seconded by Holtzhausen to go into closed session per State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. PURPOSE: Negotiate Possible Land Purchase for Future Well Development. Roll Call Vote: Ayes: Kaiser, Hederer, Holtzhausen, Schraufnagel, Raatz, T Schmidt, Beisner, Lange. Noes: none. Motion carried.

Adjourn in Closed Session: Motion was made by Hederer, seconded by Beisner to adjourn in closed session at 8:00 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_  
James W Schmidt, Mayor

Attest \_\_\_\_\_  
Connie Gurtner, Clerk