

## May 4, 2010 Council Minutes

The regular meeting of the Colby Common Council was called to order at 7:30 P.M. by Mayor James Schmidt. On roll call: Lange, Beisner, T Schmidt, Schraufnagel, Holtzhausen, Hederer and Kaiser. Raatz is absent. Also present were Clerk Connie Gurtner, DPW Harland Higley Jr. and Engineer Mike Voss.

Agenda was posted by the clerk. The agenda will stand as the order of the meeting.

Minutes of the April 20, 2010 council re-organizational meeting were pre-read and reviewed. Kaiser noted that we had added RCU as a financial institution. Motion was made by Hederer, seconded by Schraufnagel to approve the minutes as corrected. Motion carried with a voice vote.

Financial Statement and Bills were discussed. Motion was made by Schmidt, seconded by Hederer to approve the bills. The amounts approved are as follows: General Fund \$131,723.60; Water Department \$30,322.79; Sewer Department \$207,874.95; Net payroll \$18,074.59. Motion carried with a voice vote.

Colby-Abbotsford Police Commission met on April 12th.

The commission approved the minutes and bills.

Under Chief's report: The Intrepid was sold to the Abby Auto. Track is almost up and running. Schreiber and Bauer have been working with it, and will be running some test before fully using it. Gosse noted that he would like to buy a few more printers. He would like to see each Officer have one in their office. This would eliminate the Officer's having to leave people unattended in their offices while they print out reports at the other end of the building. Gosse stated that the Public Safety Building needs a light for the flag pole. He will talk to Al Uhlig about getting electricity for a light on the flag pole. The signs that are outside the Dirty Shame by the City Hall were discussed.

Activity report: It was questioned what the Miscellaneous reports entail (enclosure). Gosse will get a print out for next month that shows everything that would be classified under that category. For example, cleaning out cars, oil changes, incidents where they were called to a location but no reports were filed and other miscellaneous time documented.

Sandy Kocian's time was discussed. It was questioned if her hours will change now that she will not be doing the Municipal Court Clerk's job. Gosse explained that he would like to see her keep the same hours and not add anymore. Lange noted that Kocian will be help in training the new Clerk.

Chairman Lange and Committee wanted to thank Mr. Westphal for serving on this Committee for a job well done. Re-organization will be May 10, 2010, at 6 p.m.

Motion was made by Hederer, seconded by Beisner to approve the actions and expenditures of the Police Commission for April. Motion carried with a voice vote.

Water/Sewer/Streets Committee met on May 3rd.

Water Run Off from PCA Parking Lot: The Board of Appeals Committee had issued a variance to PCA to allow them to reconstruct their parking lot closer to the lot line and in that agreement they said they would put in curb and drainage in the lot. They are currently using the space for parking and still have not re-constructed the parking lot. The neighbors are concerned about run off from the parking. DPW Higley talked to PCA and found out that they are waiting for info on some other parking options until they know where their employees are going to park. DPW Higley will keep in touch with PCA on their parking plans.

Water/Sewer Services and Street Access to Lots A-103, Lots 6, 7, 8 of Block 15 Jarvis Addition: Travis Boyer has purchased this property from Gene Wilde and is looking to develop it in the future. The city would like to construct Washington Street and connect it into the stub of 3rd Street. Boyer is asking that if the city is allowed to construct the street, he would like to see the water/sewer located in that right-of-way. The Boyer's are planning to build a home on the South end of their property and would like to access the water/sewer on that end. They are asking for help to get the water from the South to their home in exchange for the right-of-way on the North side. Motion was made by Holtzhausen, seconded by Hederer to run the water and sewer lateral to Boyer's property line on the South side in exchange for the deed of 66' for a road right-of-way on the North end (Washington Street). Motion carried with a voice vote

Engineering Bids for Hwy 13- North to Adams St. Water/Sewer Project: The city requested bids for the Highway 13- North to Adams Street. We received four bids: Fehr-Graham & Associates \$13,400; MSA Professional Services \$13,000; Ayres Associates \$9,450; and Kapur & Associates Inc \$6,580. Motion was made by Beisner, seconded by Schmidt to approve the proposal from Kapur & Associates at a cost of \$6,580. Motion carried with a voice vote.

Construction Bids for West Spence Street/Dehne Drive Project: Mayor Schmidt, DPW Higley along with Ayres Associates opened bids for this project today at 3:00 P.M. We received seven bids and the preliminary numbers show the lowest bidder being Melvin Companies at \$974,674.50. The other bids were Haas Sons Inc \$1,137,787; Pember Companies \$1,150,078.40; Earth Inc \$1,188,872.90; A-1 Excavating Inc \$1,196,859.80; Howard Bros. \$1,208,433.10; James Peterson Sons Inc \$1,291,434.45. These amounts were re-calculated by Ayres Associates and there were some slight mathematical errors, but no change to Melvin's bid or the order of the bidders. Motion was made by Holtzhausen, seconded by Lange to approve the bid with Melvin Companies for \$974,674.50 for the 2010 Spence Street/Dehne Street Project. Roll Call Vote: Ayes ♦ Schmidt, Schraufnagel, Holtzhausen, Kaiser, Lange, Beisner. Noes ♦ none. Hederer

abstained from voting and Raatz was absent. Motion carried.

Agreement with City of Abbotsford for Water Main Connection: William Beil did not provide the city with an updated agreement with more information.

Parks/Recycling Committee met on May 3rd.

#### Discuss/Approve Loudspeaker System

The city received an estimate from Consulting With Clarity for a loudspeaker system at the ballpark for \$1,200. Motion was made by Hederer, seconded by Schmidt to purchase the loudspeaker system with two microphones at a cost of \$1,200.00. Motion carried with a voice vote.

#### Discuss South 6th Street Ballfield

Ron Morrow came to the committee to ask if the city would consider developing a ball field in the South 6th Street Park. He would like to see it developed as a younger team practice field with a grass infield. Sam Hayes reported that the booster club has 10 T-ball and rookie teams, 4 boy's baseball teams, 4 girl's softball teams and 2 bronco leagues. Beisner reported that we would not have enough room to put in a fence because of the soccer field but we would be like to get the field set up. The option of using the property that the city owns just south of the parking lot at the existing East Street Park was also discussed. DPW Higley will look into space at that location.

#### Discuss Groomer Purchase

Sam Hayes provided two quotes for infield rakes. The first was for a Demo Toro Sand Pro 2020, it is a used unit at a cost of \$9,663.41, the second estimate is for a Smithco hydraulic-drive system at a cost of \$10,989. The Booster Club is asking the city to share this cost to purchase the Smithco and 1/2 of the cost is \$5,500. It was also discussed to have the booster club give the \$5,500 to the city and have the city purchase the equipment and take ownership of the equipment. That way, all of the maintenance and insurance on the groomer would be the responsibility of the city.

#### Discuss potential land donation for park

Ed Bieno asked the city if they would be interest in taking ownership of his parcel of land behind Frostwood Apartments for a city park. He would like to put a memorial in the park and have naming rights to that park. The piece of land is accessible from south end of North 4th Street. Mayor Schmidt will contact Ed Bieno to ask what he expects to see in the park and what he is planning for a memorial.

Mayor Schmidt: Mayor Schmidt reported on the meeting of the United Communities of Clark County.

Clerk Gurtner: Clerk Gurtner reported on her Treasurer training in Madison.

DPW Harland Higley: The following building permits were issued: Carrie Baumann, 104 S Main Street, replace roof; Sharyn Axel, 512 N 3rd Street, patio door; Barbara Krauss, 509 E Terrace Street, replace roof; Kurt Kulas, 310 S 3rd Street, 12' dormer, siding, windows; Jeremy Gosse, 522 N 2nd Street, metal roof, siding, windows, new attached garage; Dawn Voelker, 107 S 1st Street, remodeling; Patrick Fons, 205 N 1st Street, roof; Lisa Gomez, 300 N 2nd Street, interior remodeling.

Engineer Voss: Well #13 Project Bids are being advertised and are due to be opened on May 26, 2010.

Hiring of Summer Public Works Help: DPW Harland Higley would suggest hiring Dylan Loertscher to work for the city this summer. Motion was made by Hederer, seconded by Beisner to hire Dylan Loertscher for the position. Motion carried with a voice vote.

Ordinance 2010-4 ♦ Amendment to Council Meeting Time: Motion was made by Beisner, seconded by Lange to approve the Ordinance 2010-4 ♦ Amendment to Council Meeting Time to change the time from 7:30 P.M. to 6:30 P.M. as presented. Schmidt voted no. Motion carried with a voice vote.

Committee meetings for May: Colby-Abbotsford Police Commission will meet on May 10, 2010 at 6:00 P.M. at the Colby-Abbotsford Police Department. Parks/Rec/Recycle Committee will meet Tuesday, May 25, 2010 at 6:00 P.M. City Planning Committee will meet Tuesday, May 25, 2010 at 7:00 P.M. Water/Sewer Committee will meet Thursday, May 27, 2010 at 7:30 P.M.

Adjourn: Motion was made by Hederer, seconded by Beisner to adjourn at 8:25 P.M. Motion carried with a voice vote.

Approved \_\_\_\_\_  
James W Schmidt, Mayor

Attest \_\_\_\_\_  
Connie Gurtner, Clerk